

Portuguese Podengo Pequenos of America, Inc.

Minutes for Board Meeting of February 27, 2019

Board Members in Attendance – Rose Hidlay – President/By-Laws Committee Chair, Patti Litchfield – Vice President/ Membership Chair, Margaret Boisture – Treasurer/Sunshine Committee, Michael Hobbs-Ohlinger – Secretary Susan Souza – Board Member At Large, Robin Kirtley – Board Member At Large, Tonda Curry – Board Member At Large and Lance McGinness – Board Member At Large

Board Member(s) absent – Lynne Spencer – Board Member At Large

Meeting was called to order by President Rose Hidlay, at 9:07 PM EST

1. **Approval of the minutes from January 23, 2019** – Rose questioned the section of the Nominating Committee under new business and asked to relisten to the recording to clarify. Minutes will be held over until the February 2019 meeting.
2. **2018 General Membership Meeting** – The time of the opening and adjournment of the meeting was not clarified in the recording of the minutes. We will add, the meeting was adjourned at the end of the minutes.
3. **Approval of the Treasurer Report for February 2019** – Lance read the Treasurer Report to the Board; General Account - \$15,793.90, Health/Research - \$2,163.86, PayPal - \$2,267.87 for a total of \$20,225.63. The report reflects membership renewal payments. Lance made the motion to accept the Treasurer's Report as read; Patti seconded the motion. All attending board members voted in favor of the motion.
4. **Reports of Committees:**
 - A. **Judges Education Committee** – Robin sent an email, stating she received the Judges Education material from Bud. Rose asked to reflect in the minute's questions for the Judges Education Chairperson; 1. Has AKC been contacted to update our Judges Education Presenters and Mentors, for the lists to be updated? 2. Have we obtained the Canine College Seminar for Judges Education purposes?
Michael stated, Robin had reached out to him asking where to find our clubs information on the AKC website and that he had provided Robin the Canine College video.
 - B. **Health & Research** – No update at this time.
 - C. **FaceBook – Website** – No update at this time.
 - D. **Membership** – As of today, we have a total of 120 Members and 2 Junior Members
 - 66 Single Memberships
 - 27 Household Memberships = 54 members
 - 2 Junior MembershipsWe currently have two new membership applications pending:
Joe Tachera – vote due 03/04/19
Jacqueline Zwirn – vote due 03/04/19
 - E. **By-Laws Committee** – The Board voted in November to send a letter to AKC to request Member Status, requesting AKC to review our current By-Laws to review and recommend changes. An email will be drafted and sent to the Club Relations Department. A copy of our current membership list and a copy of our existing By-Laws shall be included in the email to the Club Relations Department at AKC.
 - F. **Sunshine Committee** – No update at this time
 - G. **Versatility Program** – Two new novice versatility applications were processed in January.
 - H. **Field Trial Committee** – Non-active committee. An email blast will go out to the membership seeking volunteers for the Field Trial Committee.

- I. **Code of Ethics** – The Code of Ethics and the By-Laws are two separate documents, the AKC will not review and/or have any jurisdiction over our Club’s Code of Ethics. This is a Club document only.
 - J. **Awards Committee** – Bud has reported the number of new titles for 2018 through the PiP Newsletter. Susan has provided to the Versatility Chair their titles for verification. Susan will order medallions for the 2019 Nationals in May or June of 2019.
5. **Unfinished Business:**
- A. **2020 National Judges** –The 2020 National Judge vote ballots have been mailed to the membership. The membership must return their vote to Carl Holder on or before March 11, 2019. Carl will tally the votes, which he stated should take 3 to 5 days for a final tally. The receipt of the cost of the mailing to membership has been submitted to the Treasurer.
 - B. **Top 10 Guidelines** – The board reviewed the final portion of the Top 10 Guidelines; alterations shall be made, and clean version will be sent to the board for a final review prior to the implantation of the Guidelines.
 - C. **Judges Selection Process** – The feedback on the original draft of the process; the process seemed complicated. Currently, the process is a three (3) step process. The thought would be to ask the membership to select a certain number of judges, so a compiled list of members suggested judges can be presented to the membership for a vote. Tonda will update and submit a revised Judges Selection process for the March 2019 Board Meeting. The nominations submitted will be counted by the Secretary and the Vice President, the final count of the votes will be submitted to an outside entity to calculations. An email/letter will be submitted to the 5 highest voted judges requesting availability and the amount they will charge to judge our Nationals. This email will come from the entire board.
 - D. **2019 National Update** – The trophy list and sponsor sheet has been completed and will be submitted for entry onto the Club Store. A vendor has been located that will allow us to order shirts on an individual basis, eliminating a minimum order. Invitations has been sent to judges for the Top 10, we have received two (2) of the Top 10 back and we have received and confirmed a sweepstakes judge. The premium list is in process, Susan feels she is in a really good place for the Nationals. Should people have questions/concerns regarding RV parking please suggest they contact Susan.
6. **New Business:**
- A. **Nominating Committee for Office/Board Positions** – Lance has sent out eight (8) requests asking for committee members. Three (3) members responded stating they do not feel they know the membership well enough to make a difference on the Nominating Committee; five (5) members have not responded at all. Lance will immediately contact these people seeking a committee to move forward. Lance will also send an email to each board member asking if they will be running for their current positions.
 - B. **Audit of the financial records** – Should the club be changing Treasurer’s; we will need a financial audit of our financial records. This practice should be completed each time we change Treasurer. The suggestion was made that we contact AKC; inquiring if they access to auditors for clubs. The Secretary will contact AKC to make the inquiry.
 - C. **Membership Applications should there be a limit** – Several members of the club have addressed concerns that members of the club are sponsoring too many memberships. After much board discussion, Tonda made a motion; The PPPA club has no limit on the number of new members they may sponsor, except each member is limited to three (3) members who do not have a Pequeno in their household. Rose seconded the motion. All attending board members voted in favor of the motion.
 - D. **Honorary Members using Database** – An honorary member approached the club, wishing to have access to our Database/Members section of the Website. Rose made a motion, the club allows any and all honorary members the access to our Members Section of the Website,

which shall include the use of the Pedigree Database. Susan seconded the motion; all attending board members voted in favor of the motion.

Adjournment – Meeting adjourned at 10:40 pm est.