

**MEETING OF November 1st, 2016
MINUTES FOR October 18th, 2016**

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The City Council met in Regular Session in the Council Chambers; Mayor Brenda Stadsholt called the meeting to order at 7:00 p.m.; City Clerk Martha Balbinot called the roll and the following Alderpersons answered to their names: Portia Brown, Randy Bell, Andy French, Charlie Campbell, Jim Stroh, Becky Chaney, Bob Cooper and Ross McDowell. A quorum was present. Meeting was taped. City Attorney Blake Lindner was absent.

The Pledge of Allegiance to the Flag was repeated by City Officials and Guests.

PUBLIC COMMENT # 1

DISCUSSION: None

ACTION TAKEN: None

APPROVAL OF MINUTES: REGULAR MEETING HELD OCTOBER 4th, 2016

DISCUSSION: Mayor Stadsholt asked if there were any additions or corrections to the minutes of the Regular Council Meeting held October 4th, 2016. There being none, the minutes were approved as written.

TREASURER'S REPORT

DISCUSSION: Mayor Stadsholt asked for any questions on the Treasurer's Report.

ACTION TAKEN: There being no questions or discussion needed, a motion was made by Bell, seconded by Stroh, to approve the Treasurer's Report.

Voting Yes: Brown, Cooper, Bell, French, Campbell, Stroh, Chaney and McDowell

Voting-No: None

FINANCE REPORT

DISCUSSION: Mayor Stadsholt asked for any questions on the Finance Report.

ACTION TAKEN: There being no questions or discussion needed, a motion was made by Chaney, seconded by French, to approve the Finance Report.

Voting Yes: Cooper, Bell, French, Campbell, Stroh, Chaney, McDowell and Brown

Voting-No: None

MAYOR'S REPORT

DISCUSSION: Mayor Stadsholt requested a motion be made to approve Resolution # 05-16, a resolution to include compensation paid under an Internal Revenue Code Section 125 Plan as IMRF earnings.

ACTION: A motion was made by McDowell, seconded by Chaney, to approve the above Resolution. Mayor Stadsholt asked if there were any questions or discussion needed. There being none the motion passed by the following vote:

Voting Yes: Bell, French, Campbell, Stroh, Chaney, McDowell, Brown and Bell

Voting-No: None

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Mayor Stadsholt also reported the following:

1. Phyllis Todd and Becky Sisson from the Fulton-Mason Women's Crisis Center were introduced and a Proclamation was read by the Mayor in honor of Domestic Violence Prevention Month. Ms. Todd invited everyone to the Open House that is to be held on October 20th from 4:00 – 6:00 p.m. at their location on South Harpham.

CITY CLERK'S REPORT

DISCUSSION: City Clerk, Marty Balbinot reported the following:

1. She had attended the yearly Municipal Clerk's Academy in Springfield and listed highlights of different law changes having to do with notarization of petitions (reminder), Ordinances outlining reimbursement of travel expenses (new) and changes in the reporting of employment of former IMRF employee retirees is needed to be done now by the employer of said person (new).

ACTION: None

CITY TREASURER'S REPORT

DISCUSSION: None

ACTION TAKEN: None

CITY ATTORNEY'S REPORT

DISCUSSION: None

ACTION TAKEN: None

ECONOMIC DEVELOPMENT REPORT

DISCUSSION: None

ACTION TAKEN: None

PUBLIC WORKS REPORT

DISCUSSION: Public Works Director Jewel Bucy reported the following:

1. Sykes Construction has begun on the Business Park Drive.
2. Discussion needed on the cutting down of the trees on Main Street.
3. Discussion needed about the bid for an outside company to collect City recycling.
4. Brought items back from the State Farm warehouse in Bloomington to be used by the City.
5. Floors in the City Works Building are being worked on.
6. Maintenance jetting of the sewers is being done.

ACTION TAKEN: None

POLICE CHIEF'S REPORT

DISCUSSION: None

ACTION TAKEN: None

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FIRE MARSHAL'S REPORT

DISCUSSION: None

ACTION TAKEN: None

FARNSWORTH ENGINEERING GROUP

DISCUSSION: Gary Davis of the Farnsworth Group reported the following:

1. The approved EDA Grant packet will be received by the City of Havana in November.
2. Discussion must take place soon to determine financing for the new water tower in the Business Park.
3. Colored spreadsheet showing financial plans for projects will be updated and distributed.

ACTION TAKEN: None

COMMITTEES

FINANCE & PURCHASING

DISCUSSION: Councilman Bell made a motion, seconded by Cooper, to approve payment to Havana Outdoors for Façade Grant # 1 in the amount of \$2,500, 50% grant based on \$5,000 limit for building improvements at 306 West Main.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions of discussion needed. There being none the motion was approved as follows:

Voting Yes: French, Campbell, Stroh, Chaney, McDowell, Brown, Bell and Cooper

Voting No: None

DISCUSSION: Councilman Bell made a motion, seconded by Cooper, to approve payment to Havana Outdoors for Façade Grant # 2 in the amount of \$2,500, 50% grant based on \$5,000 limit for building improvements at 306 West Main.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions of discussion needed. There being none the motion was approved as follows:

Voting Yes: Campbell, Stroh, Chaney, McDowell, Brown, Bell, Cooper and French

Voting No: None

DISCUSSION: Councilman Bell made a motion, seconded by McDowell, to approve Facade Grants # 1 and # 2 for Havana Antiques located at 200 W. Main. Payment upon completion of and receipt of paid receipts.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions of discussion needed. There being none the motion was approved as follows:

Voting Yes: Stroh, Chaney, McDowell, Brown, Bell, Cooper, French and Campbell

Voting No: None

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LICENSES, ORD. & LEGAL

DISCUSSION: None

ACTION TAKEN: None

HEALTH & SANITATION

DISCUSSION: None

ACTION TAKEN: None

PERSONNEL

DISCUSSION: Alderwoman Portia Brown reported the following:

1. Thanked Fire Marshal/Zoning Officer John Kachanuk for his report to the Council prior to the Council Meeting.
2. Congratulated Officer Sean Perkins on completing a course regarding Illinois Vehicle Code.

ACTION TAKEN: None

PLANNING

DISCUSSION: None

ACTION TAKEN: None

PROPERTY & ZONING

DISCUSSION: None

ACTION TAKEN: None

PUBLIC SAFETY

DISCUSSION: Alderman Stroh made a motion, seconded by Chaney, to approve a request by Whitney Richardson, Teresa and Greg Cox, Lindy Sarff and Jennifer Hardesty to use the City streets for a "Welcome Home" parade honoring Serviceman Kevin Riebling. The parade will be Sunday, October 30th, 2016 at 2:00 p.m. Lineup will be in the 100 block of North Pearl onto West Main, turn North on Plum to the Court House Grounds for presentation of Certificate of Appreciation.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions of discussion needed. There being none the motion was approved as follows:

Voting Yes: Chaney, McDowell, Brown, Bell, Cooper, French, Campbell and Stroh

Voting No: None

PUBLIC WORKS

DISCUSSION: None

ACTION TAKEN: None

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PUBLIC COMMENT # 2

Discussion: Public Works Director Jewel Bucy reported that he would begin interviewing for a Part-Time employee for the Public Works Department soon and that a new person from CareerLink had started on October 17th, 2016.

Action Taken: None

ADJOURNMENT

DISCUSSION: Mayor Stadsholt asked motion be made to adjourn the meeting at 7:51 p.m.

ACTION TAKEN: Motion made by Chaney and seconded by Stroh to adjourn.

Voting Yes: Campbell, Stroh, Chaney, Bell, McDowell, Brown, Cooper and French

Voting No: None

Brenda Stadsholt
Mayor

Martha J. Balbinot
City Clerk

GUESTS:

Wendy Martin – Mason County Democrat

John Kachanuk

Kevin Noble

Jewel Bucy

Gary Davis

Phyllis Todd – Fulton/Mason Women’s Crisis Center

Becky Sisson – Fulton/Mason Women’s Crisis Center