

CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING FOR NOVEMBER 20, 2019

I hereby certify that the attached minutes were reviewed and approved at the December 17, 2019 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.


MARK HAMMOND
DISTRICT CLERK

Subscribed and sworn to
this 17 day of December, 2019.


Notary Public for Illinois



**MINUTES OF NOVEMBER 20, 2019 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Wednesday, November 20, 2019
Place: SSA Office in the Mill Creek Village Center,
39W250 Herrington Boulevard, Suite R-1
Blackberry Township, IL
Time: 7:00 p.m.
Attendance: Trustees: James Dougherty, Mark Hammond
Others: Charles Radovich, Jim Hare, Kim Hoadley, Jason
Fowler, Timothy Reuland and Daniel Whiston

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:00 p.m. at the SSA Office in the Mill Creek Village Center, Blackberry Township, Illinois on Wednesday, November 20, 2019 by Trustee Dougherty. Trustees present were James Dougherty and Mark Hammond. Trustee D’Andrea was absent

3. PUBLIC HEARING ON 2020 BUDGET AND APPROPRIATION ORDINANCE.

Motion by Trustee Hammond to open the public hearing on the 2020 Budget and Appropriation Ordinance, second by Trustee Dougherty.

Roll Call Vote: Ayes 2 Nays: 0 Absent: 1

Motion Approved

Attorney Radovich stated there were no residents present and the trustees stated they were not contacted by anyone with questions about the budget. Radovich advised the Board that the notice of hearing was published on October 16th, 2019 as required by statute, that the proposed 2020 budget was posted on the District’s website and available for inspection at the office of Sheaffer & Roland. There were no changes to the proposed budget since the October meeting.

Motion by Trustee Hammond to close the public hearing on the 2020 Budget and Appropriation Ordinance, second by Trustee Dougherty.

Roll Call Vote: Ayes 2 Nays: 0 Absent: 1

Motion Approved

4. **ANNOUNCEMENTS AND PUBLIC COMMENT.** There were no members of the public present and no announcements were made.

5. **LONG RANGE PLAN SUBCOMMITTEE REPORT.** Tabled to December Meeting.

6. **OLD BUSINESS**

5.a. Approval of the Minutes of October 22, 2019 Board of Trustees' meeting. Motion by Trustee Hammond to approve the meeting minutes of the October 22, 2019 Board of Trustees' meeting; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

7. **NEW BUSINESS**

7.a. Financial Reports, including discussion and approval or disapproval of accounts payable list, Treasurer's Report, financial statements, past due account payment plans, and outstanding invoices.

The financial report was presented by James Hare of Mueller & Co. LLP. Discussion was had regarding the current financial reports.

Motion by Trustee Hammond to approve the financial reports including accounts payable list and, Treasurer's Report, financial statements, past due account payment plans and outstanding invoices; second by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

7.b. Operations Report from Sheaffer & Roland and Discussion Regarding the Same.

The Operations Report was presented by Jason Fowler of Sheaffer & Roland. An electrical fire occurred in the power box at a lift station. Fowler has received estimates for this repair and considers the same to be an emergency repair and not suitable for obtaining sealed bids. Radovich advised that the Board could ratify the emergency repair at the next meeting.

Motion by Trustee Hammond, to accept the Operations Report as presented, seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

7.c. Consideration and Approval of Ordinance No. 2019-02 (Budget and Appropriation Ordinance.

Motion by Trustee Hammond to approve Ordinance No. 2019-02; second by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

7.d. Consideration and Approval of Ordinance No. 2019-03 (Tax Levy Ordinance in the amount of \$33,200).

Motion by Trustee Hammond to approve Ordinance No. 2019-03; second by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

7.e. Consideration and Approval of 2020 Estimated Revenues.

Motion by Trustee Hammond, to approve Certification of the 2020 Estimated Revenues, second by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

7.f. Consideration and Approval of Truth in Taxation Certificate.

Motion by Trustee Hammond, to approve the Truth in Taxation Certificate, second by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

7.g. Consideration and Approval of Resolution No. 2019-02 Authorizing Transfer of Depreciation Reserve Funds to the IMET Account.

Motion by Trustee Hammond, to approve Resolution No. 2019-02, second by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

7.h Consideration and Approval of Resolution No. 2019-03 Authorizing Execution of an Intergovernmental Agreement Between Mill Creek Water Reclamation District and Mill Creek Special Service Area

Motion by Trustee Hammond, to approve Resolution No. 2019-03, second by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

7. Closed Session.

Motion by Trustee Hammond, to adjourn to closed session for the consideration of anticipated and/or pending litigation, seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

8. *Consideration of Pending Litigation, Subject to Closed Session Consideration.*

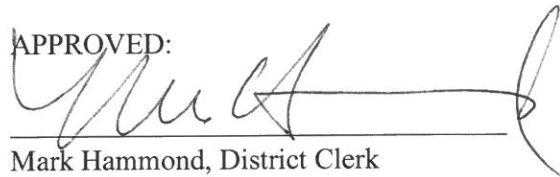
No action taken.

Upon motion duly made by Trustee Hammond to adjourn the monthly meeting of the Mill Creek Board of Trustees until the next regular meeting of December 17, 2019, seconded by Trustee Dougherty and unanimously carried. The Meeting of the Board of Trustees was adjourned at 8:43 p.m.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', is written over a horizontal line. The signature is stylized and extends to the right of the line.

Mark Hammond, District Clerk