

## Appleton Library April Minutes

April 25, 2018

The meeting was called to order at 7:10pm on April 25, 2018. Trustees present Debby Keiran, Margaret Wilson, Heather Wyman, Nancy Brown, Jessica Whitworth and Victoria Bucklin. Library Coordinator, Julie Sells was present. Select Board Representative, Lorie Costigan was not present. Trustee, Jessica Pearson was not present.

Minutes: Heather Wyman made a motion to accept the March minutes as amended. Victoria Bucklin seconded it and the vote was unanimous. Note: minutes can be posted on website.

Treasury Report: Key fund (new locks) - in long term maintenance. Town fund entered into maintenance fund. Financial report sent to town. Victoria Bucklin made a motion to accept Treasurer's Report for April; Jessica W. seconded it and all were in favor.

Coordinator's Report: Discussion of library sponsoring yoga program to be held at the library. Discussed charging \$10 per session during library hours. Julie to discuss details with patron to offer yoga. We approved to sponsor the yoga program.

### Action between meetings

#### Old Business:

1. Blooms, Barns, and Books: Date set for July 15, 2018. There was discussion about advertising the event and decided to advertise in the Free Press, surrounding libraries, historical societies, garden clubs, and local chambers. Heather volunteered to contact the Union Chamber. Victoria offered to contact local garden clubs. We also discussed advertising in surrounding towns; Belfast, Camden, Searsport, Wiscasset, Union and Lincolnville. We discussed printing options for tickets, decided Lorie may know best option. We discussed what to charge patrons who attend the event, possible prices: \$25/ticket, \$40/couple, \$25/family, 18 and under free. We decided that Lorie may have a better idea what the best price would be and to further discuss it in our next Blooms, Barns, and Books meeting. We decided to tentatively schedule a meeting within the next week to further discuss details for the event.

2. Evaluation Update: Staff evaluations excellent, Board evaluation excellent, no comments.

3. Long-Range Financial Plan: Accountant Susan D'Amore offered free advice and support. Vose Library gave financial input and advice sharing their budget. Sarah Ruef- Linquist from Allen Agency offered to attend a meeting and give advice, we decided to have her attend our next meeting. Margaret to invite Sara to May's meeting. We decided to have a further discussion to come up with a strategic plan for financial growth.

#### New Business:

1. Interiors Update - Victoria received a quote of \$5100 for a wall unit to be built in the entrance way. The wall will consist of 7' tall, 4 library section shelves, bulletin board and a coat/hat rack.

### Items for next meeting on May 16th, 2018:

1. Discuss shelving for entrance way

2. Blooms, Barns, and Books

3. Long-range financial plan

Victoria Bucklin made a motion to adjourn the meeting at 8:45pm; it was seconded by Dabby Keiran and all were in favor. The meeting was adjourned at 8:45pm.