

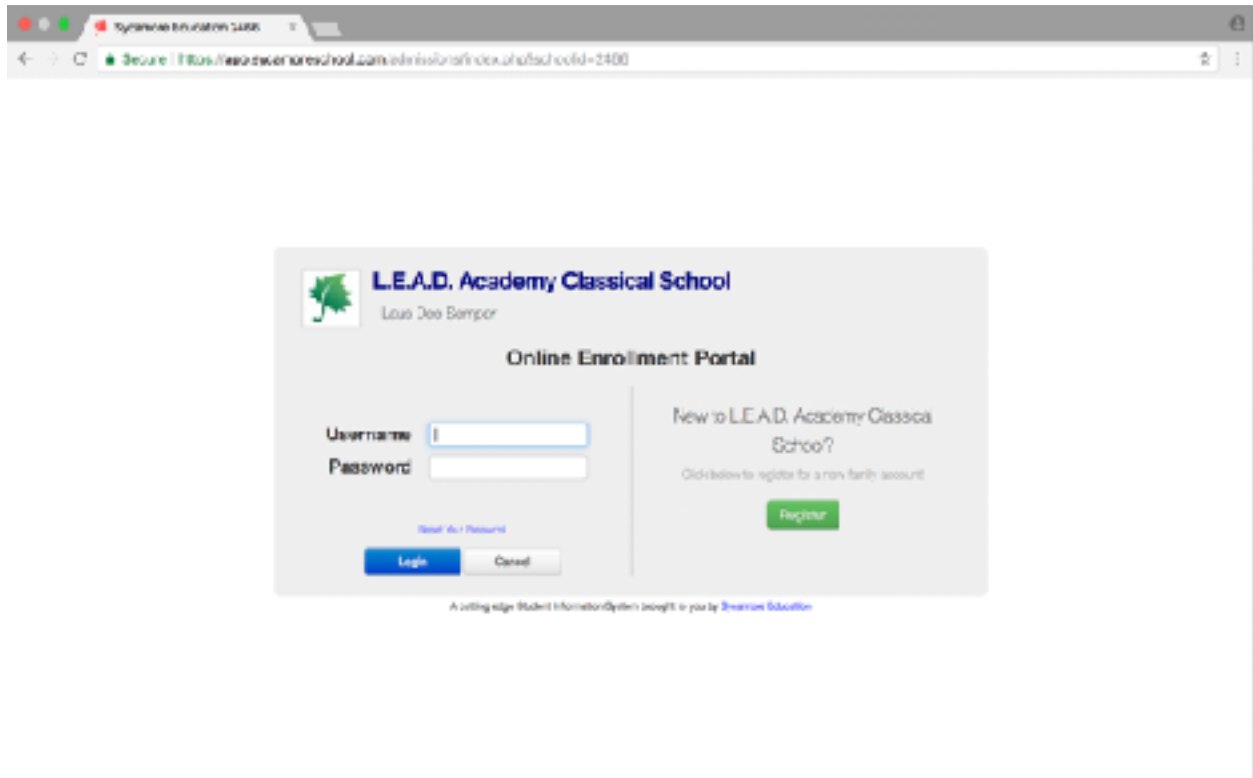


L.E.A.D. Academy
850.995.1900
www.leadacademyions.com

New Students Enrollment

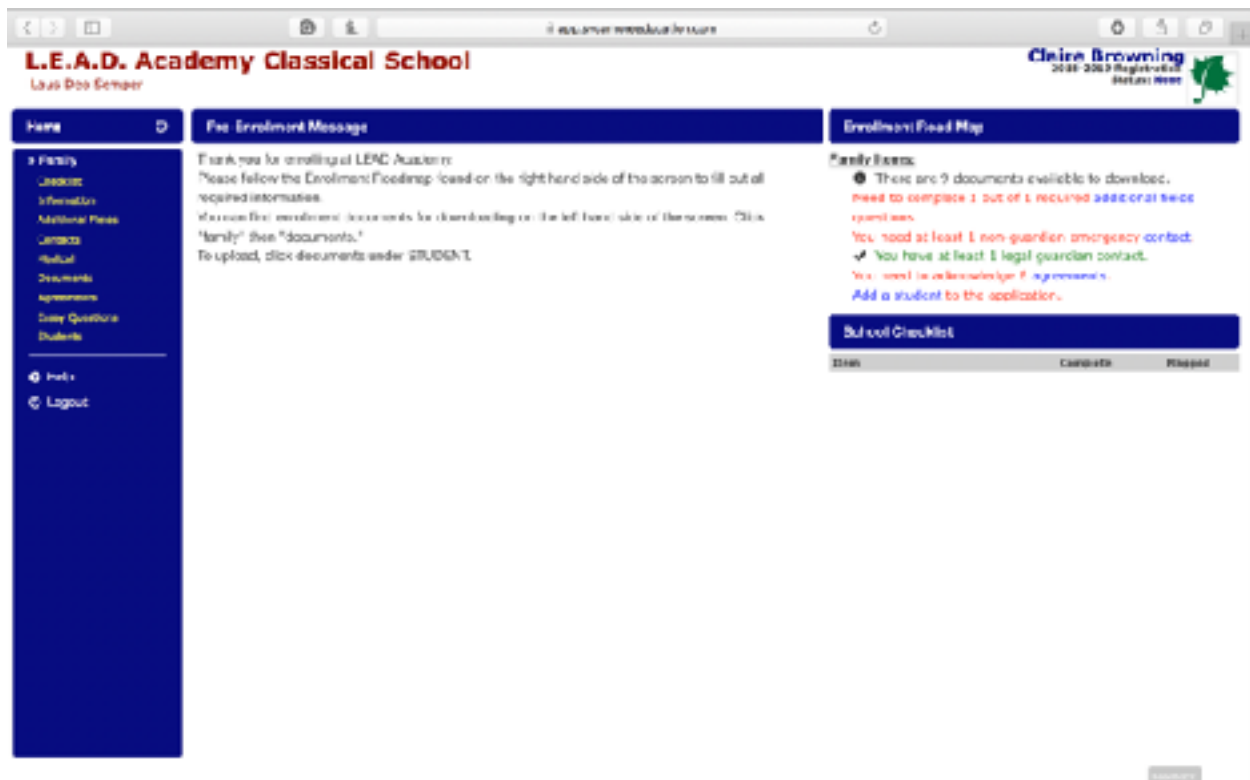
Thank you for your interest in LEAD Academy! We are excited to have you. Below, you will find steps to register your child or children for the 2018-2019 school year.

- Open registration begins Monday, January 22, 2018.
- On our website under the admissions page, click “Register Online Here.”
- You will be redirected to Sycamore Education.
- You will see the Online Enrollment Portal which looks like this:



- Click the green button that says “register.”
- You will be prompted to enter your information along with your spouse’s/child’s other guardian.
- Then, you will click “Register.”
- You will be redirected to the Online Enrollment Portal
- Sycamore will send you an email with your Username, which will also be referred to as your family ID, and an activation link with which you will set up your password.

- Upon setting up your password, you will be directed to this page:



- Follow the Enrollment Roadmap on the right-hand side of the screen.
- Any questions can be directed to the office at 850.995.1900.
- After submission, you will receive an email containing your next step.
- Again, thank you so much for choosing L.E.A.D. Academy!