

Welcome to the SOS Fair Winter Gear Swap

The SOS Fair brings together sellers and buyers of used equipment. Good equipment that is priced appropriately sells quickly. The ski swap is a consignment sale, the event organizer will retain 20% of the sales price of equipment consigned on the Saturday and 15% of equipment consigned online and brought on the Saturday. Consignment proceeds will be used to support the SnowBowl and 5 Valleys Backcountry Patrols and their outreach programs.

Thank you for joining the SOS Fair online consignment. All you need to do is **sign in and join our sale**. If this is your first time joining our Ski Swap with this system, please read the easy steps on how to **create an online account** and pay particular attention on how to place tags on items.

This is how the swap works:

- 1 **Create an account:** The following link will take you to the SOS Fair and walk you through the steps on how to create an account: **click here to create an account**. You will be assigned a number during the registration process and each item will have your number on it.

- 2 **Work with consigned items:** Once you have created an account you can immediately **register your items on the consignor home page** for the sale. You can enter as many items as you want. Each item will be assigned an item #. For each item added make sure to be as complete as possible to help us search the data base when someone brings us an item without a tag, with the price missing or damaged. **THIS IS YOUR EQUIPMENT AND COMPLETE INFORMATION MAKES A SALE MORE LIKELY.**
 - 1) Category helps us place items in the correct sales area.
 - 2) Size is important to shopper and not using the correct size choice negates the search options. **If the size isn't listed in the choices, please choose 'see description'**
 - 3) Line 1 description: BRAND
 - 4) Line 2 description: Color, serial number, size (if not in the size choice)
 - 5) Price: Even dollars please
 - 6) Check to Discount: We discount the price the last hour of the sale on Sunday.
 - 7) Check to Donate: If you want us to find a new home for unwanted items at the end of the fair, please check this box. Coats go to coats for kids, skates to the Seeley Lake Lions, helmets to kids organizations etc.

Note that you can re-edit information regarding an item. You can also completely delete an item.

- 4 **Print your tags:** You need to print a tag for each item piece. One for each boot, glove, ski, skate and so on. Print the tags and attach, one tag per item, two per pair. Last year we had some trouble with easily damaged tags. Those that were most durable used tape for reinforcing,

or a more durable paper product. One group printed the tags on avery paper and then adhered them to duct tape.

If you use clear packaging tape be sure not to cover the barcode.

- 5 **Securely attach tags to your items**:** It is very important that you securely attach your tags to your items. Place tags on your items using clear packaging tape and avoid taping over the barcode zip ties or other methods. Two-part items (boots, gloves) must be attached together with heavy twine string. Give a tug to assess the durability of your system.

Please follow these instructions/recommendations on how to place the tags for the following items: Attaching suggestions; Clear packing tape, string, safety pins, wire or zip ties.

- a **Ski Boots:** Print 2 tags (one for each boot). Put tags on the back of the boot above the heel and tape the whole tag to the boot. Do not tape over the bar code. Use string to secure both boots together.
- b **Skis:** Print 2 tags (one for each ski). Place tags flat on the top of the skis below the tip and tape around each ski individually. Do not tape over bar code.
- c **Poles:** Tape poles together. Tie the tags to the handles.
- d **Clothing:** Make sure to print on tear resistant material or reinforce your paper tags with a piece of tape. All tags should be attached to items with zip ties. Whenever possible tags should be placed on the pocket zipper or on the main zipper. If using a pocket zipper, please use the left pocket (this will allow for better organization during the swap). If your item does not have a good spot for string, consider safety pins.
- e **Skates:** Print 2 tags (one for each skate). Tape the tags behind the calf part of the skate.
- f All loose bindings must be mounted on a board and tagged with one tag.
- g **Others:** We trust your judgment on doing your best to securely place your tags on your items. Again, understand that we do not take responsibility for poorly tagged items.

Once all your tags are printed and securely placed on your items, you are ready to drop off your gear on Saturday between 9am-5pm. All skis and bindings will still need to go through the DIN screening table.

****Please note that if an item tag comes off during the sale, this item will not sell as there will be no way to track it. This also means your item will most likely end up in the donation pile! It is the seller's responsibility to properly place and securely tag items for sale.***

Swap workers will place the equipment onto the sales floor for the sale. When the sale begins expect hundreds of shoppers to be on the sales floor shopping for bargains. The ski swap will see several thousand customers on sale day. **The ski swap is a CONSIGNMENT sale. The seller will put his/her equipment onto the sales floor at the risk of the seller. Thousands of items will be on the sale floor. THE EVENT ORGANIZER WILL NOT BE RESPONSIBLE FOR LOST OR STOLEN ITEMS.**

It is the responsibility of the seller to mark and package items securely to reduce loss.