

October 5th, 2022

The October meeting of the Board of Trustees of the Camanche Public Library was called to order by Acting President Haines. Roll call was held and Trustee members present were Trustee Haines, Trustee Griswold, and Trustee Reuter, along with Librarian Evans and City Council Liaison Dave Bowman. Director Susan Mesecher from Clinton arrived later to the meeting.

A motion to approve the agenda was made by Trustee Griswold. A second was made by Trustee Reuter and all trustees were ayes. A motion to approve the minutes from the September 7th meeting with the correction "Trustee Foster made a motion to set up the Trustee meetings on the first Wednesday of the month at 4 pm, but there was no second" was made by Trustee Griswold and a second was made by Trustee Reuter. All trustees were ayes. Financials for September 2022 were reviewed. A motion to approve the financials was made by Trustee Griswold with a second made by Trustee Reuter. All present trustees aye. Trustee Griswold made a motion to approve the claims of \$4369.14 (bills/book orders) with Trustee Reuter seconded the motion. Unanimous consent of the board members present was done through roll call.

Book orders in the amount of \$923.10 were approved to order from Ingram.

New Bills for September 2022 approved for payment:

- Amazon (supplies \$249.55/books \$260.15) \$509.70
- MicroMarketing \$207.50
- CenterPoint \$147.37
- Access \$185.25
- MidAmerica (children's books) \$208.50
- MidAmerican \$278.11
- Alliant \$36.50
- Culligan \$10.00
- PrestoX \$38.50
- Sparklean \$250.00
- City Water Bill \$74.91
- ARSP (Association of Rural and Small Public Libraries) \$50.00
- Go Daddy (website) \$192.47
- New Life Computers \$200.00
- Libby \$173.00
- Data344 (5 licenses for the new computers) \$60.94
- ILA (Iowa Library Association 1 year) \$823.29

Total of bills including Ingram: \$4369.14

Director's Report:

Financial: Librarian Evans wanted to table the budget for FY 2023/2024 discussion to the next meeting.

Personnel/Operational: Librarian Evans wanted to table the salaries options for the possible new employee to the next meeting.

Programming: Librarian Evans provided a copy of the circulation report and the board reviewed it.

Collection Development: no report given

Facilities: Librarian Evans reported there has been concerns about safety around the library. Her car was vandalized and there are blind spots outside of the library. Librarian Evans would like have cameras installed around the library and the board requested some estimates before approval of installation.

Summer Reading Program: no report given

Miscellaneous: Director Susan Mesecher from Clinton presented information about Clinton County Reads. She stated they had requested an increase in pay from the county and the county requested more programming county wide. The program she showed the board is one of those programs.

Librarian Evans informed the board she and another librarian will be attending the upcoming ILA conference from October 12 through October 14th and was wondering how the board recommended the staffing issues. The board made the recommendation to shorten the hours those three days.

Old Business: no old business

New Business: Librarian Evans wanted the trustees to watch “The Board’s role in Storytelling” from the Iowa State Library on Youtube. Librarian Evans also requested updating the old faulty canned lighting to LED canned lights. There are three which can not be fixed due to the wiring is melted. She thought the city employees could assist in changing these out, but the board felt an electrician should be hired to replace the lights. Librarian Evans will obtain estimates. Discussion was held over changing the Camanche Public Library By-laws. It was agreed by the trustees to review the handbook/bylaws before the next meeting and the matter will be tabled to the next meeting.

Discussion was held around the Canadian Pacific and Kansas City Southern Merger and how it would affect the ability of the library to provide services to the community. City Council Liaison provided information about how to contact the necessary parties to discuss the concerns the board had. Trustee Griswold will write the letter describing the concerns of the board regarding the merger. Librarian Evans also wanted to discuss closing the library on November 25th and 26th.

Liaisons Report:

City Council Liaison Bowman updated regarding the merger.

There were no public comments. Acting President Haines adjourned the meeting.

The next meeting of the Camanche Public Library Board of Trustees will be held on November 2nd, 2022 at 4:00 pm at the Camanche Public Library

Respectfully submitted,
Janeen Reuter, secretary