

**BOLIVAR  
TOWN COUNCIL MEETING  
MINUTES  
Tuesday, June 5, 2018 @ 7:30p.m.**

**Helen Dettmer, Mayor**  
**Sarah Gordon-Absent**  
**John Paul Heafer-Mayor Pro Tem**  
**Stephen J. Paradis**  
**Jerry Powell**  
**Scott Whetsell**  
**P. Jean Reed, Recorder**

Mayor Dettmer asked everyone to stand for a moment of silence and the Pledge of Allegiance.

**Call to Order**

The regular meeting of the Bolivar Town Council was called to order by Mayor Helen Dettmer on Tuesday, June 5, 2018 @7:30p.m.

**Treasurers Report**

No Treasurers report due to absence of Accountant Eric Lewis. Mayor Dettmer said we have a budget revision to complete after the Treasurers Report. **Councilperson Scott Whetsell moved to approve the Treasurers Report as received. Councilperson John Paul Heafer seconded the motion. Motion passed.**

**Budget Resolution # 3, General Fund:** We would need to take from Line Item 440 City Hall \$2975 and put into 751 Street Lights \$2325 and Line Item 415 City Clerk \$650. Line Item 751 Street Lights increase was unexpected and not budgeted for, and because there was 3 pay periods in June, there was not enough money budgeted in Line Item 415 City Clerk. **Councilperson John Paul Heafer moved to adopt the Budget Revision for June, 2018 Moving from City Hall \$2975 and putting into 751 Street Lights \$2325 and 415 City Clerk \$650.**

**Councilperson Scott Whetsell seconded the motion.**

<b>Roll Call as follows:</b>	<b>Jerry Powell</b>	<b>Yes</b>
	<b>Steve Paradis</b>	<b>Yes</b>
	<b>John Paul Heafer</b>	<b>Yes</b>
	<b>Sarah Gordon</b>	<b>Yes</b>
	<b>Scott Whetsell</b>	<b>Yes</b>
	<b>P. Jean Reed</b>	<b>Yes</b>

**Motion passed.**

**Minutes:**

**Approval of Minutes for May 1, 2018 Regular Meeting**

Recorder Reed will make one correction on page 4 add we to Deb Hale's statement: Deb Hale said if we get in touch with her she is in total agreement.

**Councilperson Steve Paradis moved to accept the Minutes for May 1, 2018 with one correction.**

**Councilperson Scott Whetsell seconded the motion. Motion passed.**

**Attendee Concerns:**

- Chris Brunton-Lives in Bolivar. A group of people from Harpers Ferry and Bolivar are happy to hear about the Old Hilltop House in Harpers Ferry. They are inviting people to come to this meeting with questions and concerns which will be given to Swan. This Open House meeting will take place Thursday, June 7, from 5:30 to 7:p.m. at 308 Union Street.

#### **Town Attorney, Effie Kallas**

Mayor Dettmer welcomed Bolivar's New Attorney Effie Kallas.

Ms. Kallas said she is looking forward to working with Bolivar on updating the Ordinances and any legal matters we may have.

#### **Mayor's Report**

- Our Town Audit passed with flying colors. Thank you Laura for your fine work in keeping everything straight for David Howell, Auditor. The complete report is in the Town Office if anyone would like to read it. We are always sited on one item and that is segregation of duties. This is because we are so small.
- Received two Thank You Notes: one from Dave Hammer thanking us for our friendship since 2003 as Legal Council and all our support during the recent election. The other Thank You note was from Katie and Dr. Mark Cucuzzella for our participation in the 5K Run.
- May 11, I attended a meeting with Bob Sheffner of Community Ministries. They are working on a program called Carpenters Apprentice to help people stay in their own homes. They may need adaptations to their homes such as a wheel-chair ramp, changes to doors (wider), changes to a bathroom, etc. They are looking for volunteers to help with the work and with inspections. More information will be forthcoming. They can always use monetary donations.
- Movie in the Park on June 22
- Friday, July 6, Music in the Park with Jimmy Capino
- Wednesday, June 20, WV Day, Town Office will be closed.
- Change next Council Meeting July 10, because we need Eric Lewis at that meeting. Check with Eric on the date and let everyone know.

#### **Sheriff's Department Report and Public Comment (Sheriff Dougherty)**

During the month of May 2018 there were a total of 104 recorded calls of service by the Sheriff's Department in Bolivar. Sheriff Pete spoke about the KKK Paperwork being distributed throughout the Tri-State area. If you see something say something. Sheriff Dougherty said they will be here for our Summer Events.

This month, the breakdown included: 56 directed patrols, 3 alarm calls, 1 animal complaint, 0 break/enter property NIP, 2 disabled vehicle, 1 Drug Activity NIP, 4 Follow Up Visits, 2MVA Hit and Run, 1 reckless driver, 1 Noise Complaint, 1 Assault in Progress, 1 Citizen Assist, 1 disturbance call, 3 domestic violence complaints, 2 Missing Children, 1 Fraud Complaint, 1 welfare check, 3 public service calls, 0 911 Hang up, 2MVA no injuries, 2 Psychiatric emergencies, 5 Public Service Calls, 1 Suspicious Vehicle, 4 traffic stops, 4 Warrant Services, 2 threats and 3 miscellaneous matters. If Members of the Council and Citizens have any general concerns about law enforcement are asked to call the Sheriff's Office during business hours Monday-Friday 8AM to 5:30PM and anytime there is an emergency call 911.

#### **Street Committee (John Paul Heafer)**

Councilperson John Paul Heafer said John Garza cleaned out an area on Old Furnace Road. Councilperson Scott Whetsell said they got a complaint about Root Street. We have to find out if the problem (drain clogged) is on Private Property or Town Property.

#### **Bolivar Planning Commission (Steve Paradis)**

- Approved two permits and denied one setback
- Vivian Jackson-has a drainage problem, this is not a Planning Commission problem, so we listened to her and ask her to put material together and direct it to John Paul Heafer to look at her concerns.
- Talked about updating Ordinances, fee changes, reference fees thru an appendence, sections 1301.02 -1301.06 needs reviewing and changes.
- Put together an action plan to complete actions from the Law Clinci.
- Need Attorney Kallas at the June 25 and July 23 meetings.

**Park and Recreation Committee (Eric Eastman)**

- Discussion on litter in the park
- Mowing is a concern
- Drainage from the Parking lot thru the gravel area and into the grass
- Trees on Loretta Mills Property-some debris and vines
- May get an estimate on drainage
- Brush removed from the high posts, may get an estimate to straighten posts
- Equipment needs to be replaced/repared
- Working with Parks and Rec. for an inspection.
- Sidewalk-remove bushy area and replace with grass
- Need Mulch
- Park signage-needs rules posted at all entrances to the park
- Sign in front of the Park

Sheriff Dougherty said he oversees Community Service. He would like to help assist with directing Community Service People to help with some of this work.

**Old Business**

**New Business**

**1. Permission to advertise for Bolivar Library Board Position**

**Councilperson Sarah Gordon moved to advertise for Bolivar Library Board Position. Councilperson Jerry Powell seconded the motion. Motion passed.**

**2. Donation to the Day Report Center**

Bolivar has been asked to host Barring Addiction on July 9. Mayor Dettmer asked Council Members to donate \$150 toward food (fried chicken, cake, drinks, etc.) for this event. Rhonda Eddy will bring the Hearse from Striders to bury the rocks once they are painted. Sheriff Pete Dougherty is the Treasurer for the Day Report Center.

**Councilperson John Paul Heafer moved to donate up to \$200 for food for the Day Report Center.**

**Councilperson Sarah Gordon seconded the motion. Motion passed.**

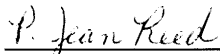
Councilperson Sarah Gordon asked if we could purchase the food from Businesses here in Bolivar to help them out. Mayor Dettmer said they have already been told who to get the food from.

Note: Councilperson Sarah Gordon said an acquaintance had rented the Community Center over the week-end and had a problem with the breaker. She did not know who to contact. Laura said the phone numbers are listed in the contract she signed. There is more to this story. In an emergency of any kind, the numbers are listed in the contract.


**Adjournment**

**Councilperson Jerry Powell moved to adjourn. Councilperson John Paul Heafer seconded the motion. Motion passed. Meeting adjourned @8:20p.m.**

Respectfully submitted,



P. Jean Reed, Recorder

  
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Helen Dettmer, Mayor