

Bexar County
Emergency Services District No. 10
Meeting Minutes
November 8, 2019
7:00 P.M.

Bexar County Emergency Services District No. 10 conducted a meeting at the Bexar County ESD Station # 1 Fire Station located at 6658 E. Houston on November 8, 2019 beginning at 7:00 P.M. The following was discussed;

1. **Call the Bexar County Emergency Services District No. 10 Meeting to Order and establish a Quorum.** President Kelley called the meeting to order at 7:00 P.M. and established a quorum with Commissioner Yates and Commissioner Lazar present.
2. **Citizens to be heard. (3 minute time limit per person)** No citizens to be heard.
3. **Updates from Chris Herrera, BCOEM.** Chris referenced the email for the open records request and Open meeting act training.
4. **Approval of the meeting minutes from the October 11, 2019 meeting.** Commissioner Lazar made a motion to approve the meeting minutes, second by Commissioner Yates. Motion carried 3/0.
5. **Discussion and appropriate action to approve the purchase of the employee recognition gift and approve the expense for the Holiday Christmas party.** Commissioner Yates made a motion to approve the expenses, second by Commissioner Lazar. Motion carried 3/0.
6. **Discussion and appropriate action to obtain a loan from Government Capitol for the replacement of rescue 120 and rescue 164B, in addition to the LMTV brush truck and 15 sets of bunker gear of the 25 sets that will expire in 2021. The replacement of the vehicles are part of the phase 2 capital improvement plan.** Commissioner Lazar made a motion to proceed with a loan from Government Capitol, second by Commissioner Yates. Motion carried 3/0.
7. **Discussion and appropriate action on signing the engagement letter with Armstrong, Vaughan & Associates. \$10,000.** Commissioner Yates made a motion to sign the engagement letter, second by Commissioner Lazar. Motion carried 3/0.
8. **Discussion, updates and/or action on the following items;**
 - a. **Command Staff Report – Given by Fire Chief Robert Hogan**
 - **Run report.** No questions were asked.
 - **Update on the Elmendorf station and new trucks.** Chief Hogan advised the trucks were in penalty as they were scheduled for delivery late. We have a final inspection coming up around Thanksgiving. We are still working thru the plans on the new station.
 - **Update on groundbreaking** Ground breaking went extremely well.
 - **Update on PSTrax** Chief advised PS trax should be complete in the beginning of December for testing and on schedule for 1/1/20 launch.
9. **Financial Report.**
 - a. **Review of Tax Revenues received to date.** No questions were asked.
 - b. **Review and appropriate action to pay the bills for the District.** Commissioner Yates made a motion to pay the bills, second by Commissioner Lazar. Motion carried 3/0.
 - c. **Appropriate action on transferring funds as required between accounts.** Commissioner Lazar made a motion to transfer \$64,000 from the truck MMA to truck checking, second by Commissioner Yates. Motion carried 3/0.
 - d. **Action to approve the payroll for the district** Commissioner Yates made a motion to approve the payroll, second by Commissioner Lazar. Motion carried 3/0.

- 10. **Determine date, time and possible agenda items for next meeting. The next tentatively scheduled meeting will be on December 6, 2019.** The commissioners set a tentative date for the next meet on December 12th at 7 P.M.

- 11. **Adjourn.** With no further business, Commissioner Lazar made a motion to adjourn, second by Commissioner Yates. Motion carried 3/0 and President Kelley adjourned the meeting at 7:46 P.M.

Attest
