

Crestbrook Homeowners Association
Meeting Minutes, 11 December 2018

- I. **Call to order** - Mr. Brabrook called the Crestbrook Homes Association meeting to order at 7:05 PM.
- II. **Attendees** - Three board members, plus Lisa Cornaire from Spectrum Property Management were present.

Board Membership:

Mark Brabrook	Rob Garratt	
Chris O'Donnell	Lisa Cornaire	

Approval of minutes: Minutes from the November 2018 meeting were reviewed and edits were required. The edits were included and the November 2018 minutes were approved.

- III. **Old Business** - Nothing significant to report.
- IV. **Management Report** – The Schwab money market account for the Association’s Reserves has been opened. Lisa will have a CD proposal for the Board’s consideration by January.
- V. **New Business** -

Architecture Review – 1314 Cold Harbor Court resubmitted a request for new siding (submission approved).

1309 Shallow Ford Road submitted a request for a basement egress window (submission approved).
- VI. **Adjournment**
The meeting adjourned at 8:05 PM.

Minutes submitted by: Mark Brabrook, President