

**PRINCE ALBERT NATIONAL PARK OF CANADA
COMMERCIAL BUILDING PERMIT APPLICATION**

1. Applicant:

Name: _____ Phone: _____

Address: _____ Postal Code: _____

2. Lessee of Record: as above or,

Name: _____ Phone: _____

Address: _____ Postal Code: _____

3. Property (Legal Description)

Block: _____ Lot(s): _____ Registered Plan No.: _____

Civic Address: _____

4. Site: Frontage: _____ m/ft Depth: _____ m/ft Area : _____ m²/ft²

5. Proposed use of land and buildings: (attach narrative if more space is required)

6. Routine Maintenance Sign Permit

7. Approximate total cost of development: \$ _____

8. Building permit fee (\$5 per \$1,000): \$ _____

9. Design Consultant:

Name: _____ Phone: _____

Address: _____ Postal Code: _____

10. Contractor:

Name: _____ Phone: _____

Address: _____ Postal Code: _____

11. Attached as part of this application, please provide where applicable, 3 copies of:

i. Preliminary building drawings as per the current National Building Code (NBC), in detail, to a metric scale that is sufficient to enable proper construction and inspection , indicating:

a) layout plans of each floor, including floors below grade and basement, as specified by a qualified engineer,

b) all exterior elevations with finished grade lines, door and window types and sizes and a color schedule for all exterior surfaces,

- c) a section through the exterior wall from roof peak to footings to show overall construction,
 - d) all electrical, structural and mechanical plans and specifications from engineering consultants where such plans or specifications are required.
 - e) written specifications of all materials and finishes and a description of the standards of workmanship and the equipment to be used for all building and site development.
 - f) where requested by the Townsite office, a scale model or a series of colored photographs of a model of the proposed development to show building masses and adjacent site development,
 - g) an outline of specifications sufficient to describe the main elements of the proposed development with respect to structure, exterior cladding, other finishes, heating and any other such facets of the development,
 - h) in the case of proposed developments that will include phased development, a schedule showing dates by which each phase will be commenced and completed, and
- ii. Landscaping plan(s), to a metric scale that is sufficient to enable proper construction and inspection , indicating:
- a) existing and proposed contours and elevations showing where building(s) will be positioned and how landscaping plans for the property will be shaped to minimize the effect on neighbouring properties. (Examples: Building downspout locations, retaining wall locations, driveway/parking area shaping, site fill and contouring of same),
 - b) The location, species and height of trees and shrubs to be retained, removed or planted, areas to be planted in ground cover and the type of ground cover to be used, and
 - c) Construction details pertaining to landscaping elements such as planters, tree wells and retaining walls.

Such plans may be required to be submitted by a qualified landscape architect.

12. Upon receiving notification from Townsite staff that building and landscaping plans in are in good order, the applicant will provide 3 sets of qualified engineer stamped drawings of all buildings.
13. The applicant will provide a written statement indicating the estimated value of a performance bond, where such a bond is required.
14. The applicant will notify the Townsite staff that the proposed development has been staked out as per approved site plan prior to commencing construction.
15. The applicant will provide other information necessary to assess the proposed development.
16. The applicant will provide other information necessary to adequately explain the development.

Declaration of the applicant:

I, _____ of the _____
of _____ in the Province of _____

solemnly declare that the above statements contained within this Building Permit Application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effects as if made under oath, and by virtue of the *Canadian Evidence Act*.

Applicant Signature

Date