



**Western Association of Educational Opportunity Personnel
President Report
2019 – 2020
June 5th , 2020 Chapter Meeting**

Name:	Angie Alvarez
Position:	Chapter President
Committees to Oversee:	COE Fair Share Membership & Elections Technology Resource Development
Committee Chairs/Co-Chairs:	Laura Orozco/Ana Prado Victoria Garcia Amel Khan Valeria Rizo
<p>Position Description: Provide executive leadership and ensure that all programmatic and fiscal operations of the Chapter are functioning properly. Conduct periodic Chapter meetings to facilitate a two-way flow of information between the WESTOP Board and SoCal Chapter.</p> <p>Key Responsibilities:</p> <ol style="list-style-type: none"> 1. Prepare and submit a revised Chapter budget at the May/June WESTOP Board meeting for approval. Budget must include both projected revenue and expenses for the calendar year. Review the current budget and consult with the Chapter Executive Committee as necessary. 2. Provide a Chapter report, to include Chapter activities and financial status at each WESTOP Board meeting and submit annual and other reports as required. 3. Serve on the WESTOP Board of Directors Fiscal Affairs Committee and the WESTOP conference awards/scholarship committee. 4. Ensure that Chapter Board reports are submitted to the WESTOP president seven days prior to each Board meeting. 5. Make arrangements for any WESTOP Board meeting held within the region of the Chapter, to include meeting room space, hotel and/or ground transportation. The Chapter, at its discretion, may provide continental breakfast(s) and/or refreshments during Board meetings and may inform Board members in advance as a courtesy. 6. Ensure that all financial information is forwarded to the WESTOP Chief Financial Officer in a timely manner for tax reporting purposes. 	

Goals & Priorities

2019-2020 Goals and Priorities

- a) Create a communication plan (i.e. email, social media) to reach members in an effort to have transparency with the chapter
- b) Increase membership by 10% from 2018-2019 by engaging Student Equity/Access programs
- c) Create Public Relations campaigns to have to demo when fundraising and soliciting donations
- d) Continue to create quality professional development programming for the membership and students
- e) Develop clear processes for accounting in alignment with the FAC manual

Updates

Fair Share:

- As of April 1st, 2020, WESTOP SoCal had 21 Personal Contributions in the amount of \$3,375.
- More details provided by our Fair Share Chairs, Laura Orozco & Ana Prado.

Resource Development:

- Support our efforts by participating in opportunity drawings and scheduled member networking events/activities.
- Chapter Polo – suggested donation \$40, Straight Out of SoCal T-Shirt – suggested donation \$20. We may have to move this to an online shop.
- More details/opportunities provided by our Resource Development Chair, Valeria Rizo.

Student Development:

- A motion to postpone the Student Leadership Conference passed at the March Chapter meeting. All programs who had made payment for the event, have since been refunded. Plans for SLC will not continue until we have a clear date on when we can resume activities safely. An alternative would be to conduct a virtual conference for students, we will decide after we see how our virtual PDS goes.
- More details to be provided by SLC Chair, Daniela Barcenas.

Technology: Amel will have her work cut out for her as we move our activities will be conducted virtually for the next six months (at least). More details to be provided by Tech Chair, Amel

Membership and Elections:

- As of May 29, 2020, SoCal has 231 members.
- Horacio Aceves was elected President-Elect at the WESTOP Conference in March!
- The WESTOP President-Elect will also be from SoCal. Congrats, Jesus!
- More details will be provided by the Membership and Elections Chair, Victoria Garcia.

Budget:

- Accounts balance as of December 2, 2019:
- Business Checking: \$9,428.77
- Business Market Rate Savings: \$200.02
- **Total Combined Balance: \$9,628.79**

WESTOP Update:

- Bylaw changes passed during the Conference. The Chapter Presidents will now serve a one year term (1 year as president-elect, 1 year as president, and 1 year as past president)
- WESTOP has been conducting program specific roundtables to help in the changes in programming due to COVID-19. Notes for the roundtables can be found at:

<https://tinyurl.com/ydd5hpk3>

2019-2020 Board & Service Council

- President - Angie Alvarez (Pasadena City College)
- Past President - Dalia Hernandez (CSU San Bernardino)
- President-Elect - Horacio Aceves (Occidental College)
- Treasurer - Miguel Zarate Jr. (Riverside City College)
- Secretary - Caroline Felix (CSU San Bernardino)
- Parliamentarian - Ernesto Partida (Pasadena City College)
- COE Fairshare - Ana Prado (Cal Lutheran University)
- Legislation/Education - Cuauhtemoc “Temo” Solorio (Cal Lutheran University)
- Membership/Elections – Victoria Garcia (Cal Lutheran University)

- Professional Development – Dalia Hernandez as Past-President
- Public Relations - Leonel Sanchez (Occidental College)
- Resource Development - Valeria Rizo (Mount St. Mary's University)
- Student Development - Daniela Barcnas (CSU Northridge) & Co-Chair TBD
- TRIO Day - Vacant
- Technology/Archives - Amel Khan (CSU Dominguez Hills)
- TRIO Alumni - Laura Orozco & Albaro Martin (UC Riverside)

2020-2021 Proposed Chapter Meeting Dates

- September 25, 2020 - Virtually
- December 18, 2020 - Virtually
- March 8 - 11, 2021 - Burlingame, CA (TBD)
- June 4, 2021 - TBD

Recommendations

None at this time.

Action Items

2020-2021 Chapter Budget

Respectfully submitted,

Angie Alvarez