

### **Recent & Ongoing Activities**

- Attended County Council Operating Budget Hearing on 2/6
- Review of the financials occurs almost daily with notifications of all debits over \$1-signed and dated copies of each statement are provided to the Treasurer
- Signed checks with Treasurer on approved transactions
- Arranged and held 2/27 MCCPTA Presents with Katherine Reynolds Lewis called The Secret to Cooperative Kids
- Completed payroll for Pam Loebach on 2/5 and 2/19
- Met with Dr. Smith on 1/22 at 4 pm

### **Future Activities**

- MCCPTA BOD 3/8 @ 7 pm
- Meeting with Dr. Smith on 3/5 at 4 pm
- MCCPTA BOD 4/5 @ 7 pm
- Meeting with Dr. Smith on 4/16 at 4 pm
- Reflections Showcase/DA Meeting/Elections 4/24 at 7:30 PM-GHS

### **Contacts/Correspondence**

- Sent recap email for 1/23 MCCPTA Presents on Kirwan Commission & Katherine Lewis' MCCPTA Presents
- Sent email for Let Me Run and arranged for Karen to come speak at 2/27 DA meeting briefly
- Requested Ridgeview MS orientation information and shared with VP Ed
- Arranged for MCPS TV to tape the MCCPTA Presents on 2/27
- Worked with Payroll company to understand payroll system for Pam
- Assisted Diversity Chair with CUPF reservation for Diversity Conference on 4/21
- Assisted Frances Frost with brainstorming ideas for June MCCPTA Training
- Assisted Sunil Dasgupta with speakers for his Mental Health Forum in April
- Worked with the MCCPTA Awards Celebration event committee to determine logistics
- Proofed the Awards Committee nomination form material
- Worked with Montgomery College, Dave Sears, to become partners with MCCPTA and collected additional \$400 sponsorship
- Responded to Nomination Committee inquiry
- Sent PEP message regarding spring class schedule and bonus coupon

### **Issues for Discussion and/or Approval by MCCPTA BOD at 3/8 Meeting**

- None

### **Important Dates**

- MCCPTA Presents, March 21st-Protecting your Digital Life with Brad Shear- 6:30-7:30 PM, Carver Auditorium
- Reflections Showcase, April 24<sup>th</sup>, 2018, 6-7:30 PM, Gaithersburg HS Cafeteria
- The 2018 MCCPTA Awards & Celebration –May 24, 2018 (6-9 pm) at Montgomery College Cultural Arts Center
- MCCPTA Spring Training-Walter Johnson HS, June 4<sup>th</sup>, 6-10 pm