

**MCVRS Board of Directors Meeting  
MINUTES  
February 5, 2020**

The meeting was called to order at 1932.

In Attendance: Sue Fones, Howard Fones, Phil Shahan, Debbie Evans, Madge Rollins, Larry Bahl, Erica Reynolds, Joe Schlatter, Valerie Barton, Rebekah Haynie, Charlie Howard, Jim Webber, Jaime Packett, Robert Hundley, Jeanne Widenmyer, Mary Steed Ewell.

**Topic Discussion**

**Financials** Jeanne reported that MCVRS brought in \$9,958.89 and spent \$4,984.64 in January. Stryker and medical supplies account for approximately \$3,000 of the expenses. The remaining expenses were several purchases, all under \$350. Jeanne handed out the recommended 2020 budget. Jaime asked about bidding out the groundskeeping. Is the \$1,000/yr just cutting grass? Jeanne explained that it was high last year because of the parking lot. We don't spend \$1,000 on mowing. We pay \$55 per cut with a maximum of two times per month. Rebekah wondered if that is just for cutting grass? Yes.

**Motion** To accept the budget as written.

<b>Moved by</b>	<b>Seconded</b>	<b>P/F</b>
Madge	Jim	P

**Topic Discussion**

**Coronavirus** Joe reported that there have been 5 suspected cases in Virginia, none in our area. They all tested negative. It's not very well under control in the far east. Virginia Dept. of Health has advised that if we have a patient with difficulty breathing and gastrointestinal problems, we need to put a mask on patient and on all crew. Turn on the ventilator in the unit. We should ask if the patient or someone they've been in contact with has been out of the country. In report to the hospital, let them know what you're bringing in.

**Topic Discussion**

**EpiPen Protocol Change** Joe described the protocol updates that are going to be effective 3/1/2020. We'll show the video at the February 27<sup>th</sup> training meeting. We currently carry the Epi box and the drug box. PEMS will no longer provide the EpiPens/auto-injectors. There is epinephrine carried in the drug box. Some are 1/1000 dilution and some are 1/10,000 dilution. We carry syringes and we'll have to have a training session for EMT-Bs to learn how to do IM injections. We have a skill check list that we will check all members off using. We would like to get it done in March. We have EpiPens still on the units. There's an infant, pediatric, and adult dosage. We need to be very careful with dosages. We'll place specific instructions in the units. EpiPens/autoinjectors need a prescription. The Medical Director has to give us a prescription. We're unsure if, once used, do we have to go back to Dr. Dudley? If we can get a long-lasting script, we may buy injectors from local pharmacies.

**Topic Discussion**

**County Use of Ambulances** Joe reminded us that the county has our old 48. When that unit goes down, they borrow from us; however, we're liable for any damages. We have options for how to handle this. We could have our drivers take shifts and stay with our unit, but they can't borrow a unit, or we could just say no. Joe and Valerie are investigating solutions.

**Topic Discussion**

February Training Phil indicated that the new Toughbooks should arrive in time to hold training on them on February 27<sup>th</sup>. Joe plans to show the PEMS update at the end of the training. Members (EMT-B) should watch for an announcement of a separate training for intramuscular injections of epinephrine.

**Topic Discussion**

Riverside access cards Phil informed us that we now have cards that we will swipe at the sensor at the door to gain access at Riverside. They will be in the little tray on the dashboard in 42 and 44. On response vehicle 40, it is on the keychain.

**Topic Discussion**

Radios Phil would like members to let him know if we have radios that need maintenance. If so, please get them to him.

**Topic Discussion**

Documentation Debbie will send out the calendar and minutes via email to all members in addition to being posted on the website. This is an effort to get more engagement from those who do not regularly attend meetings. The duty roster for the current and next week will be emailed to members who take calls only.

**Topic Discussion**

Symposium Jim reminded us that March 5<sup>th</sup> through 8<sup>th</sup> is the 2020 EMS Symposium. It's free. Jim promoted his daughter, who is doing the Gender Dysphoria session. They have food for free, also. There's also a session with fresh cadavers which is very informative. We might try to find other members who are going and go together.  
Register at <https://www.eventsquid.com/event.cfm?id=9029>

**Topic Discussion**

Reports Jim indicated that we had one assist and five runs. He would like to remind everyone that if you got your certificate from the GEMS training, or any education, please make copy and drop it in the bay slot for your file.

**Topic Discussion**

By-Laws Changes Jim received a few comments from members. He then sent them to Valerie and Joe for presentation. Valerie described the proposed changes: membership to change probationary time from 90 to 180 days and change to 270 as necessary due to limited calls. The performance of minimum service has been reduced in the recent past. An additional recommendation is to reduce the required number of calls from 6 to 3 per a year; she's not in favor of changing other minimum service requirements. Regarding Board members, only one member of a household shall hold a position on the board unless a waiver is supported by a quorum. They may not both hold fiduciary roles. The suggested By-Law modifications will be emailed with minutes and the calendar to all active members. We will vote on it next month.

**Topic Discussion**

Building / Valerie has appointed Jaime to oversee the building maintenance/repairs/upkeep. He will  
Grounds also oversee the timbering. Similar to appointing Charles as the Vehicle Officer to oversee  
Officer those assets, Jaime will oversee our building and grounds assets.

**Topic Discussion**

VAVRS Meeting Valerie is forming a committee to assist with the food, service, and clean-up of the VAVRS  
meeting that we are hosting on February 20<sup>th</sup>. Rebekah and Jeff's wife, Pam, will help. Madge  
and Mary Steed would also like to help. Everyone is invited to come to the meeting.

**Topic Discussion**

DVD Player Joe & Valerie expressed sincere thanks to Madge for the donation of a Blu-Ray player.

**Topic Discussion**

Community Valerie acknowledged Rebekah for representing the squad at a recent funeral. We sent a  
Presence flower arrangement or a plant for three funerals this month.

**Topic Discussion**

President's Gift Valerie presented a gift to the immediate past President, Jaime Packett. Thank you for your  
service.

**Topic Discussion**

Personnel Valerie announced that she is a released EMT with thanks to Howard and Sue.

Motion to adjourn by Jeanne, seconded by Rebekah. Adjourned at 2007.

Respectfully submitted by Debbie Evans, Interim Secretary.