

New Drop off and Pick up Policy During COVID19

We ask that you limit your family to one parent/guardian dropping off and picking up. Please do not allow siblings or other children to accompany you. We also ask that you wear a face mask when on GCDC property. We ask that if you or your child are sick, please stay home. Please be patient, the new guidelines are going to test all of our patience but it will get easier as we get used to the new system.

Drop off:

1. Please bring your child to the front entrance where there will be designated places marked for you to stand. You will follow the traffic flow, which will be marked on the ground/floor.
2. There will be two tables set up. There will be a table by the stairs for the upstairs children and a table by the elevator for children downstairs. A staff member will be at the table to assist you. If a staff member is not there when you approach the table, please wait. **Do not take your child to their classroom.** If you have a child on each level, please pick one line and keep both children with you.
3. There will be a temperature check and health check performed on you and your child upon arrival. **You can not leave until your child is cleared.**
4. If your child has no sign of illness or temperature, then a staff member will take them to their classroom. You will then exit the building following the signs.
5. **Please leave all diaper bags, backpacks, outside food and drinks in your vehicles.**

Pick up:

1. Please come to the front entrance, where there will be designated places for you to stand and wait. A staff member will be with you as soon as possible. Please practice social distancing while waiting in the designated areas.
2. Once it is your turn, you will go to the table to request to pick up your child.
3. A staff member will bring your child and you may exit out of the building following the traffic flow.