

APPROVED

Arrowbear Park County Water District

Regular Meeting

September 20, 2018

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held September 20, 2018 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

Vice President Mark Bunyea
Director Sheila Wymer
Director Pat Oberlies
Director Rick Weber

Directors who were absent:

President Terisa Bonito

Also present were the following:

General Manager Norman Huff
Secretary Caroline Rimmer
Field Supervisor Paul Miller
Battalion Chief James Ozias

Visitors who were present:

Ouida Rendelman

Open Session

Vice President Bunyea called the meeting to order. Director Weber led the recitation of the Pledge of Allegiance. Vice President Bunyea certified the posting of the agenda. Vice President Bunyea performed a roll call, Directors Oberlies, Director Weber, Director Wymer, and Vice President Bunyea were present.

President Bonito was absent.

Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Vice President Bunyea. After a brief discussion regarding the Expenses and Budget for the month of August, the Consent Agenda was approved. Motion passed by majority vote. Ayes: Vice President Bunyea, Director Oberlies, Director Wymer, & Director Weber. Nays: none, Absent: President Bonito.

Public Comments:

There were no public comments.

Staff Reports:

- A) Supervisor Miller reported a total of 25 maintenance issues for the month of August. There were 8 customer requests to turn off/on water, 0 District initiated shut-offs, 0 District equipment repair, 3 meters replaced, 7 meter reads/re-reads, 1 main repair, 8 service line repairs, 1 customer inquiry requiring investigation, and 0 sewer issues/repairs. There were also 3 new owners, 0 liens filed, 0 liens released, 44 shut-off notices, 15 non-payment shut-offs, and 12 turn-ons after water shut-off. Supervisor Miller reported that the pipeline was in on the Cougar Project and that the Technicians were continuing work on the raising of manhole covers and that the sewer videoing would be done the first week in October.

- B) Chief Ozias reported on the Fire Department calls for the month of August. There were a total of 11 calls, 10 were in-District and 1 was out-of-District. Chief Ozias reported on the continued training with Running Springs Fire Department and that the department had a new volunteer, Marcel Moore.
- C) General Manager Huff reported to the Board that the Auditors had been at the District, that the Conifer Camp Project payment has been received and that he was looking at updating the S.C.A.D.A. System.

Vice President Bunyea excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) General Manager Huff

1. There was a discussion and a presentation of budget to actual amounts for FY 2017-2018 and current net asset account balances as of 06/30/18 and 07/01/18.
2. There was a discussion with a motion to approve allocation of actual budgeted master plan surplus, unused, or over budgeted funds from FY 2017-2018 (\$131,352.28) and FY 2017-2018 budget surplus funds (\$317,454.21) to unrestricted asset accounts specified in FY 2018-2019 Unrestricted Funds Allocation Report (for a total of \$448,806.49). Motion made by Director Wymer. Second was by Director Oberlies. Motion passed by majority vote. Ayes: Vice President Bunyea, Director Oberlies, Director Weber, and Director Wymer, Nays: None, Abstain: None, Absent: President Bonito.

B) Board

1. Director Wymer gave a report on the Fire & Safety Committee meeting held September 13, 2018. No action was taken but General Manager Huff was directed to prepare some preliminary policy drafts for discussion at the regular board meeting in October.

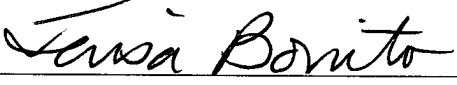
Announcements:

- A) The President had no announcements.
- B) The Board had no announcements.
- C) Staff had no announcements.

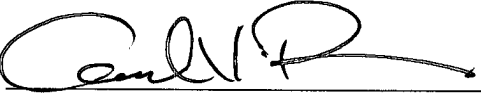
The next board meeting will be October 18, 2018 at 6:30 PM.

Adjournment of Open Meeting

There being no further business, Vice President Bunyea adjourned the meeting at 7:20 PM.



Terisa Bonito, President



Caroline V. Rimmer, Secretary