**HACKBERRY ELEMENTARY SCHOOL DISTRICT NO. 3**

**REGULAR GOVERNING BOARD MEETING MINUTES**

**January 10, 2023**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of Hackberry Elementary School District #3, and to the general public that the Board will hold a Board Meeting on Tuesday, September 13, 2022, at 4:00 p.m. The board may also vote to hold an executive session which shall not be open to the public pursuant to A.R.S. 38-431 (A) (1) for discussion/consideration of personnel or A.R.S. 38-431 (A)(3) for legal advice from the district’s attorney on any matter on this agenda.

**Agent of the Governing Board, Deb Warren, District Administrator**

**REGULAR BOARD MEETING MINUTES:**

**1.** **Call to Order**: Leanne Donason called meeting to order @ 4pm

**2**. **Roll Call**: Leanne Donason, Tammy Herrera, Clint Owen, Deb Warren (via phone)

Joni Bullock, Karen Van Steen, Pamela Adams

**3.** **Pledge of Allegiance:**

**4.** **Moment of Silence**

**5.** **Call to the Audience (The Board will listen to any comment from the public but will not respond except as permitted by A.R.S. 38-431.01(G). The Board may refer the item to the administration or request to have it placed on a future agenda)** None

**6.** Approval of previous Board Meeting Minutes of December 14, 2022

Last page was typed incorrectly. Board President had adjourned before Mr. MacDonald

asked his question. Last page was revised to reflect the change..

Motion to approve revision made by Tammy Herrera and seconded by Clint Owen.

Motion passed 3-0.

**7.** **Reports:**

A. Business Manager - The district has used 42% of the budget for the year. Have

sufficient funds for the remainder of the school year.

Clint asked a question about maintenance and operations funds. Joni explained this is

main account, everything goes into this account.

B. School Board Report - Tammy brought up the “school choice” bill that passed

recently. Meaning that money follows students wherever they attend school. Since our

school is tax funded, what does that mean for us? Ms. Warren said she will look

into it.

C. Administrator’s Report & Recognitions: Ms. Warren stated that she, Mrs. Raynor and

Ms. Ramirez will attend a conference in March relating to our School Improvement

Plan. The team will complete a CNA(Comprehensive Needs Analysis) prior to the

training to be utilized for the 2023-24 school year.

Leanne asked about the board training session being set up for new board members.

Ms. Warren is communicating with Barb U’Ren, TRUST representative for Mohave

County, to schedule the training.

**8.** Approval of Routine Orders of Business.

A. Expense Vouchers: **2316, 2317, 2318**

Motion to approve made by Tammy Herrera, seconded by Clint Owen.

Motion passed in favor 3 - 0.

B. Payroll Vouchers: **2212, 2213, 2214, 2215, 2216**

Motion to approve made by Tammy Herrera, seconded by Clint Owen.

Motion passed in favor 3 - 0.

**9.** Approve of Micaela Mader as a Full-Time Paraeducator for the 2022-23 SY

Administration met and interviewed Ms. Mader. References are good and has

appropriate work experience. Has substitute teacher certification. Starting pay is $17/hr.

Scheduled start date is January 23, 2023.

Motion to approve made by Tammy Herrera , seconded by Clint Owen.

Motion passed in favor 3-0.

**10.** Approve the Resignation of Michael MacDonald as Administrator

Motion to approve made by Tammy Herrera, seconded by Clint Owen.

Motion passed in favor 3 - 0.

**11.** Approve revised contract for Christina Ramirez as Interim Principal for the

remainder of the 2022-23 school year.

Addendum to her contract to include additional days, through June 30, 2023.

Additional pay included to compensate for the days increased in her contract.

Motion to approve made by Tammy Herrera, seconded by Clint Owen.

Motion passed in favor 3 - 0.

**12.** Motion to proceed with Organizational Meeting

Leanne made a motion to proceed into Organizational Meeting, Tammy seconded motion.

Motion passed in favor 3 - 0.

1. Swearing in of newly selected Board Members

Mrs. Bullock swore in Pamela Adams, Clint Owen and Tammy Herrera as board

members. Board members read their oath of office.

1. Election of President for 2023

Tammy Herrera nominated Leanne Donason.

Nomination approved 4-0.

1. Election of Vice-President for 2023

Pamela Adams nominated Tammy Herrera.

Nomination approved 4-0.

1. Set meeting calendar for 2023

Motion made by Leanne Donason to keep day and time the same, the second Tuesday

of each month at 4pm. Motion seconded by Clint Owen and approved 4-0.

**13**. Motion to adjourn Organizational Meeting and reconvene Regular Governing Board Meeting

Motion to adjourn made by Tammy Herrera and seconded by Clint Owen. Passed in favor

4-0.

Board president asked if there is anything anyone would like to have on next month’s

agenda.

Have students from Student Council present their requests for field trips, fundraisers, etc.

More information on “school choice” bill.

Clint asked about the AED machine, light for flagpole and new flags. Also about supervision

on the bus, and purchase a motion camera for the bus.

**14.** Adjourn

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities and services to all persons with disabilities. If you need accommodation for this meeting, please contact the Cedar Hills School office at (928) 692-0013.

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Leanne Donason, Governing Board President Date