

**HAMPTON TOWNSHIP COMMITTEE  
MINUTES  
FEBRUARY 12, 2013**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.**

**FLAG SALUTE:** Mayor P. Yetter led the Flag Salute at 7:04 PM

**ROLL CALL:** Committeeman D. Coranoto, Committeeman T. Dooley, Committeeman D. Hansen, Committeeman K. Gourlay, and Mayor P. Yetter. **Also Present:** Township Administrator E. Klose and Township Attorney F. McGovern.

**STATEMENT-** Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P. L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**CONSENT AGENDA** – Mayor Philip Yetter stated that all items with an Asterisk (\*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – January 29, 2013

- **Correspondence**

1. County of Sussex – Re: Invitation to Attend a Meeting called “Value of Your Tax Assessor” being held February 21, 2013 at the Lafayette House between the hours of 6:00 PM to 8:00 PM
2. Sussex County Solid Waste Advisory Council – November 13, 2012 Minutes
3. Hampton Township Board of Education – Regular Meeting Minutes December 19, 2012
4. Farmstead Golf Outing – May 15, 2013 Golf Outing to Benefit the Northern New Jersey Veterans Memorial Cemetery (NNJVMC), Inc.
5. The Joint Court of the Township of Green, Fredon, Hampton, and Andover Borough – Subcommittee Meeting on March 5, 201 at 6:00 PM

- **Reports**

1. Hampton Township Construction Official – January 2013 Permit Activity Report

- **Resolutions**

1. Township of Andover – Resolution Demanding Ten (10) Days Credit to be Awarded by Service Electric Cable TV and Communications to the Township of Andover for Loss of Service During Superstorm Sandy
2. Hampton Township Resolution Opposing Senate Bill 2511 Amendments to Open Public Meetings Act

## APPROVAL OF THE CONSENT AGENDA

Committeeman D. Coranoto requested that Correspondence # 2 be removed from the Consent Agenda for further discussion.

Committeeman T. Dooley and Committeeman D. Coranoto requested that Correspondence #4 be removed from the Consent Agenda for further consideration.

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to approve the Consent Agenda with the items referenced above removed for further discussion.

### **Correspondence #2- Sussex County Solid Waste Advisory Council – November 13, 2012**

**Minutes:** Committeeman D. Coranoto requested confirmation that Hampton Township has a representative attending the Sussex County Solid Waste Advisory Council Meetings.

Committeeman D. Hansen stated that Township Recycling Coordinator Karen Hansen attends all SWAC Meetings, with the exception of the last one, which she missed due to illness.

A **MOTION** was made by Committeeman D. Coranoto and seconded by Mayor P. Yetter, with all members in favor, to accept Correspondence #2 on the Consent Agenda.

**Correspondence #4- Farmstead Golf Outing – May 15, 2013 Golf Outing to Benefit the Northern New Jersey Veterans Memorial Cemetery (NNJVMC), Inc.:** Committeeman D. Coranoto suggested making a donation to the cause referred to above on behalf of Hampton Township. Committeeman T. Dooley suggested supporting the efforts of NNJVMC by sponsoring a tee sign at a cost of one-hundred dollars.

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to authorize a donation from Hampton Township in the amount of \$100. to benefit Northern New Jersey Veteran's Memorial Cemetery, Inc.

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

### HAMPTON TOWNSHIP COMMITTEE RESOLUTION FOR EXECUTIVE SESSION

**BE IT RESOLVED BY THE HAMPTON TOWNSHIP COMMITTEE** to go

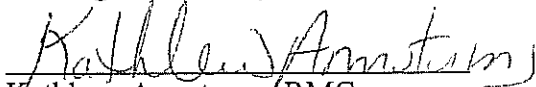
into Executive Session pursuant to the following exception of the Open Public Meetings Act:

N.J.S.A. 10:14-12 for the purpose of discussing possible litigation issues at 7:08 PM. The

matters discussed in Executive Session may be made public at the appropriate time. I hereby

certify that the foregoing Resolution was adopted by the Hampton Township Committee at its

meeting on February 12, 2013.

  
Kathleen Armstrong, RMC  
Township Clerk

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to go back into regular session at 7:36 PM.

## REGULAR AGENDA

### PUBLIC SESSION

Mayor P. Yetter stated that township officials have continued to research an issue that has been discussed at several previous Township Committee Meetings that pertains to a proposed cell tower application in Stillwater Township. The proposed site closely borders Hampton Township. After several residents requested assistance from township officials to determine the boundary lines between the two municipalities, the matter was investigated by the Township Engineer, Township Attorneys, and the Township Administrator began to investigate the matter.

Township Attorney F. McGovern explained that Township Engineer D. Simmons, along with local Surveyor D. Kent, discovered that several boundary lines currently exist. One of the lines was created in 1962 as a result of an Agreement between the Townships of Stillwater and Hampton for the purpose of setting boundaries. To the immediate right of that line, is another line, which is the result of a survey conducted several years ago to determine the east/west division line that runs from New Jersey to Pennsylvania. Nextel did not use either of the abovementioned boundary lines. Instead, they determined that the accurate location of the boundary line was several yards to the right of the east/west line. It is not clear how the surveyors working on Nextel's behalf came to their conclusions.

Attorney F. McGovern stated that the 1962 line runs through the site where Nextel intends to construct their equipment shed for the proposed cell tower, therefore, part of the shed would be located in Hampton Township.

Hampton Township resident Mrs. K. Bradley asked if there was a record available for review pertaining to the 1962 Agreement between the Townships of Stillwater and Hampton. Township Administrator E. Klose confirmed that she has a resolution and a map documenting the creation of that line and agreed to provide Mrs. K. Bradley with copies.

Township Attorney F. McGovern recommended sending a letter to Nextel, as well as the Stillwater Township Board of Adjustment stating that a portion of the proposed site for Nextel's equipment shed is located in Hampton Township. As a result, Nextel must either amend their site plan by relocating the equipment shed in Stillwater Township or submit an application to the Hampton Township Board of Adjustment.

**A MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to send a letter to the Stillwater Township Board of Adjustment and Nextel stating that a portion of the proposed site for the equipment shed is located in Hampton Township, therefore, Nextel must either apply to the Hampton Township Board of Adjustment or relocate the shed site within the boundaries of Stillwater Township.

### PUBLIC SESSION CLOSED

### NEW BUSINESS

#### **HSA CAMP AUXILIUM LEARNING CENTER – ON-PREMISE 50/50 RAFFLE LICENSE #2013-1051 TO BE HELD OCTOBER 11, 2013**

**A MOTION** was made by Committeeman D. Hansen and seconded by Mayor P. Yetter, with all members in favor, to approve an On-Premise 50/50 Raffle License for HAS Camp Auxilium as referenced above.

#### **HSA CAMP AUXILIUM LEARNING CENTER – OFF-PREMISE 50/50 RAFFLE LICENSE #2013-1052 TO BE HELD OCTOBER 11, 2013**

**A MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to approve an Off-Premise 50/50 Raffle License for HSA Camp Auxilium as referenced above.

**HSA CAMP AUXILIUM LEARNING CENTER – ON-PREMISE TRICKY TRAY TO BE HELD OCTOBER 11, 2013**

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to approve a Tricky Tray License for HSA Camp Auxilium as referenced above.

**HSA CAMP AUXILIUM LEARNING CENTER- OFF-PREMISE CALENDAR RAFFLE TO BE HELD NOVEMBER 3, 2013 THROUGH DECEMBER 31, 2013**

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to approve an Off-Premise Calendar Raffle License for HSA Camp Auxilium as referenced above.

**HSA CAMP AUXILIUM LEARNING CENTER – OFF-PREMISE 50/50 RAFFLE LICENSE #2013-1055 TO BE HELD ON JULY 18, 2013**

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to approve an Off-Premise Calendar Raffle License for HSA Camp Auxilium as referenced above.

**MOTOR VEHICLE COMMISSION – APPLICATION FOR BLUE LIGHT PERMIT FOR BRENDAN MILLS**

A **MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to approve a Blue Light Permit Application for Hampton Township Fire & Rescue, Inc. Member Brendan Mills.

**THE LAND CONSERVANCY OF NEW JERSEY – RE: 2013 AGREEMENT**

Township Administrator E. Klose stated that The Land Conservancy presented the above referenced Agreement at the last Hampton Township Open Space Committee Meeting. Land Conservancy Consultant B. Davis suggested that township officials consider collaborating with adjoining municipalities in the coming year to create nature trails and possibly preserve additional tracts of land.

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to authorize an Agreement between Hampton Township and The Land Conservancy in the amount of \$9,000 for Open Space Consultation Services during FY 2013.

**FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A. – 2013 AUDIT ENGAGEMENT AGREEMENT**

A **MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman D. Coranoto, with all members in favor, to authorize a contract between Hampton Township and the Auditing Firm of Ferraioli, Wielkocz, Cerullo, & Cuva, PA for auditing services during FY 2013 in the amount of \$27,000.

**BALESVILLE CONGREGATIONAL CHRISTIAN CHURCH- ON-PREMISE 50/50 RAFFLE LICENSE #1056 TO BE HELD ON APRIL 6, 2013**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to approve Tricky Tray Raffle License #1056 for the Balesville Congregational Christian Church as referenced above.

**BALESVILLE CONGREGATIONAL CHRISTIAN CHURCH- ON-PREMISE 50/50  
RAFFLE LICENSE #1057 TO BE HELD  
ON APRIL 6, 2013**

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to approve On-Premise 50/50 Raffle License #1057 for the Balesville Congregational Christian Church as referenced above.

**BALESVILLE CONGREGATIONAL CHRISTIAN CHURCH- ON-PREMISE 50/50  
RAFFLE LICENSE #1058 TO BE HELD  
ON APRIL 13, 2013**

A MOTION was made by Committeeman D. Coranoto and seconded by Mayor P. Yetter, with all members in favor, to approve On-Premise 50/50 Raffle License #1058 for the Balesville Congregational Christian Church as referenced above.

**KNIGHTS OF COLUMBUS COUNCIL 9920- OFF-PREMISE 50/50 RAFFLE LICENSE  
#2013-1059 TO BE HELD ON JULY 2, 2013**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to approve Off-Premise Raffle for the Knights of Columbus Council 9920 as referenced above.

**OLD BUSINESS**

**HAMPTON TOWNSHIP DEPARTMENT OF PUBLIC WORKS  
REQUEST FROM PUBLIC WORKS MANAGER DAN BAYLES TO  
REPLACE THE BODIES OF TWO MASON DUMP TRUCKS. THIS  
MATTER WAS TABLED AT THE JANUARY 29, 2013 TOWNSHIP  
COMMITTEE MEETING**

Mayor P. Yetter stated that DPW Manager D. Bayles plans to attend the February 26, 2013 Township Committee Meeting to discuss the purchase of two Mason Dump Trucks for the Township DPW fleet.

**REQUEST FOR AUTHORIZATION TO HIRE A DEPARTMENT OF PUBLIC WORKS  
LOADER OPERATOR FOR THE 2013 WINTER SEASON**

A MOTION was made by Mayor P. Yetter and seconded by Committeeman D. Coranoto, with all members in favor, to authorize the hiring of Patrick McMinn as a Department of Public Works Loader Operator for the winter season at a rate of \$15.00 an hour.

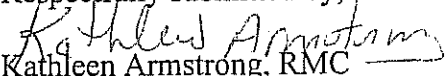
**DISCUSSION**

Committeeman D. Coranoto referred to a resolution adopted by the Township Committee earlier in the meeting regarding *Service Electric Cable Television and Communications (Service Electric)* responsibility to reimburse customers for the loss of service during Hurricane Sandy. Committeeman D. Coranoto stated that Service Electric has only offered minimal reimbursements to the residents in our community. He supports the effort by local municipalities to encourage Service Electric to provide a decent reimbursement to the residents effected by the hurricane.

**ADJOURNMENT**

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to adjourn the meeting at 8:11 PM.

Respectfully submitted by,

  
Kathleen Armstrong, RMC  
Township Clerk