



Forest Grove Board of Fire Commissioners
June 23rd, 2015 - Meeting Minutes

Date: June 23rd, 2015

1. Call to Order: 19:02

1. Members Present

- X Andrew Bellone Jr. - Chairman
- X Joseph Jagers - Co Chairman
- X Thomas Bellone - Treasurer
- X Mykola "Nick" Myronowskyj - Secretary
- X Samuel Scapellato – Asst. Secretary

Public present:

None

2. Reading of the minutes of the previous meeting

a. Motion to accept minutes as read

- 1. Samuel Scapellato
- 2. Thomas Bellone Sr.

Changes: None

3. Communications - None

4. Bills against the Commission (refer to file for list of all bills paid)

a. Motion to pay all bills

- 1. Mykola "Nick" Myronowskyj
- 2. Andrew Bellone Jr.

Notes: None

5. Treasurers Report:

a. Motion to accept Treasures Report

- 1. Andrew Bellone Jr.
- 2. Samuel Scapellato.



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6. Old Business

The Morton building locks were purchased and were installed.

The new lease agreement discussion will be tabled until the next meeting because the Fire Company President is not present.

Courier Post pricing schedule was received. It will be \$0.45 per line. The notice will be e-mailed to the legal department of Gannett.com in a word style document.

South Jersey Gas bill was paid in full.

The shared services agreement between the Board of Fire Commissioners, District 4 and the Borough of Newfield final changes was signed and given to the Mayor for the record.

The Chiefs Command vehicle was transitioned to the Acting Chief David Cella. The Deputy Chiefs Command vehicle was be transitioned to the Acting Deputy Chief Edward Conrow. There was a discussion regarding the command vehicles and their transition to the new Chief's. Samuel Scapellato made a motion to transition the vehicles down to the Acting Chief and the Acting Deputy Chief. Mykola "Nick" Myronowskyj seconded the motion. Four members were in favor and the motion passed. Andrew Bellone Jr. abstained from the vote

The Fire Company generator maintenance contract has expired. The company that was providing the service was found to be much too expensive. After much research, Mykola "Nick" Myronowskyj was able to find a potential new company. Atlantic Switch and Generator is a New Jersey based company. A complete packet with their company information and a proposed maintenance contract was given to the Board for review. The proposed new maintenance contract is approximately half of the previous maintenance contract and provides more services. Samuel Scapellato questioned the pricing and rate schedule of services outside of the maintenance contract. Andrew Bellone Jr. asked that clarification be made as to what times are "regular times" or "double time". That information was not in the packet. Mykola "Nick" Myronowskyj will reach out to Atlantic Switch and Generator and will obtain this pricing and rate schedule for the next meeting.

Thomas Bellone Sr. received a bill from Verizon Wireless for 7 network devices. Mykola "Nick" Myronowskyj will look into the matter as it may be the fire company Ipad's and other network devices that are not specifically telephones.

Mykola "Nick" Myronowskyj made a motion to have an Executive session immediately after the adjournment of this meeting. Samuel Scapellato seconded the motion. All members were in favor and the motion passed.



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6. Old Business - Continued

Three PO's were received from the Chief for new vehicle emergency lighting. The PO's were not approved by the Board. The PO's were not properly completed and there were questions related to the invoices that were submitted with each PO. The PO's will be returned to the Chief.

The first drawl (deposit) of money from the Township was received.

The order of business was changed and the public comments section was moved to the end of the meeting to allow for the public to make comments on the meeting. This public comments section will include specific sections for the Chief and President of the Fire Department. This new format is currently being used.

The Deputy Chief brought a copy and reviewed his operational plan that will go into effect once he takes over as Acting Chief on June 1st, 2015. This plan includes a program to phase in new turn out gear, replacement of the radios, revised response plans, new accountability tags, and the purchasing of new fire equipment.

The Deputy Chief asked the Board for their opinion regarding mutual aid companies and their response to our fire local with junior members. The Deputy Chief wants to make the rule that mutual aid companies cannot respond with junior members. All members of the Board agreed with this proposed change. The Deputy Chief, when he becomes the Acting Chief will impose this change.

The Fire Company will be researching a policy and program for zero tolerance for drugs and alcohol. This will also include a process and training of certain personnel for identification of potential "under the influence" and a medical method for determining that a member was actually "under the influence".

The Fire Company will be researching a policy and program for medical physical program for all Fire Company members.

7. New Business

The new Chief will be changing the application and the process for new fire company members. This new form will eliminate the old 3X5 cards and will include a background check authorization. This new form is being worked on and will be potentially submitted at the next meeting.



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8. Public Comments Chief of the Fire Department:

Not Present

Public Comments - President of the Fire Department:

Not Present

Public Comments - others:

None

9. Adjournment

a. Motion to adjourn

1. Samuel Scapellato
2. Thomas Bellone Sr.

Meeting was adjourned at: 19:29.

Respectfully Submitted,

Mykola "Nick" Myronowskyj

Secretary

Board of Fire Commissioners, District 4

Franklin Township Fire District No 4
Balance Sheet
As of May 23, 2015

	<u>May 23, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	19,518.59
Newfield Savings 9924	346,234.11
Total Checking/Savings	<u>365,752.70</u>
Total Current Assets	365,752.70
Fixed Assets	<u>990,142.00</u>
TOTAL ASSETS	<u>1,355,894.70</u>
LIABILITIES & EQUITY	
Liabilities	432,258.62
Equity	<u>923,636.08</u>
TOTAL LIABILITIES & EQUITY	<u>1,355,894.70</u>

7:14 PM

06/23/15

Accrual Basis

Franklin Township Fire District No 4
Transactions This Month
As of June 30, 2015

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	06/23/2015	10825	Action Uniform Co	-364.00
Bill Pmt -Check	06/23/2015	10824	Anton's Florist	-279.00
Bill Pmt -Check	06/23/2015	10823	Atlantic City Electric	-463.30
Bill Pmt -Check	06/23/2015	10822	BW Stetson	-33.75
Bill Pmt -Check	06/23/2015	10821	C&S Graphics Shop	-258.00
Bill Pmt -Check	06/23/2015	10820	Camden County College	-90.00
Bill Pmt -Check	06/23/2015	10819	Comcast	-169.71
Bill Pmt -Check	06/23/2015	10818	David R Cella Jr.	-146.38
Bill Pmt -Check	06/23/2015	10817	Douglas Perry	-87.50
Bill Pmt -Check	06/23/2015	10816	DTA Solutions Enterprises LLC	-110.00
Bill Pmt -Check	06/23/2015	10815	Elmer Door Co. Inc.	-1,675.00
Bill Pmt -Check	06/23/2015	10814	Emergency Equipment Sales, L...	-664.00
Bill Pmt -Check	06/23/2015	10813	Forest Grove Fire Co	-447.68
Bill Pmt -Check	06/23/2015	10812	Genna Electric	-820.00
Bill Pmt -Check	06/23/2015	10811	Major Petroleum Ind.	-358.29
Bill Pmt -Check	06/23/2015	10810	Mes PA	-1,860.00
Bill Pmt -Check	06/23/2015	10809	Nat Alexander Company, Inc.	-3,909.00
Bill Pmt -Check	06/23/2015	10808	Pizza Joe's	-80.60
Bill Pmt -Check	06/23/2015	10807	Public Saftey Outfitters	-525.00
Bill Pmt -Check	06/23/2015	10806	QC Laboratories	-104.50
Bill Pmt -Check	06/23/2015	10805	Redoak Disposal Service Inc.	-620.68
Bill Pmt -Check	06/23/2015	10804	South Jersey Gas	-28.18
Bill Pmt -Check	06/23/2015	10803	Staples	-285.40
Bill Pmt -Check	06/23/2015	10802	Tekk Comm Communications	-480.00
Bill Pmt -Check	06/23/2015	10801	Thomas L. Bellone II	-20.00
Bill Pmt -Check	06/23/2015	10800	Verizon Wireless 197	-203.75
Bill Pmt -Check	06/23/2015	10799	Vineland Ace Hardware	-210.85
Bill Pmt -Check	06/23/2015	10798	Vineland Auto Electric	-246.68
Bill Pmt -Check	06/23/2015	10797	Weber's Power Equipment Inc.	-196.67
Total Newfield Na Bk 0505				-14,737.92
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-14,737.92