

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING JANUARY 5, 2015

The Harrison Township Trustees met in regular session on January 5, 2015 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Fiscal Officer, Carolyn Elder and she led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Vickie Noble, 4774 Outville Road
Guest	Deb Laughlin, 162 King Ave.
Guest	Ryan Bailey, 46 Nichole Ct.
Guest	Tony Sharp, 77 Millstone
Guest	Chris Strayer, 344 N. Bend
Guest	Joe Garrett, Trebel
Guest	Larry Kretzmann, SWLCW&SD
Guest	Denise Binford, AEP, 614-552-1859
Guest	Brett Schmied AEP, 614-552-1929
Guest	Mike Terry, PR LLC, 740-475-9861
Guest	Renee' Shumate, AEP, 614-883-6790

Fiscal Officer Carolyn Elder opened the floor for nominations for Chairman of the 2015 Harrison Township Board of Trustees.

-Ray Foor moved to nominate Eric Smith Chairman and Mark Van Buren Vice President. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The meeting was turned over to Chairman Eric Smith.

From the floor - Denise Binford, Transmission Project Manager, AEP
Ms. Binford explain that the project contained 19 miles of transmission line and was completed December 15, 2014. Brett Schmied, Renee' Shumate and Mike Terry introduced themselves. AEP would like to have the bond released. AEP had previously offered the township a lump sum to settle for damages to the roads. The trustees are not interested and want the roads repaired by AEP as originally agreed. Trustee Van Buren noted that none of the four AEP representatives

attending the meeting were at the project start meeting with the Licking County Engineer. Mike Terry stated that other townships have signed off and that AEP does have a contractor, B & C Excavating contracted to repair the roads that were damaged. Trustee Foor inquired about the Energy Cooperative project on Hollow Road. Brett Schmied said he would make sure all involved were aware of the townships reduced load limits from January 1 through April 15, 2015. AEP representatives explained that there was damage to the roads at five locations. Wesleyan Church Road, Citation Drive and Donerail all have damage. A complete list of damage will be provided from AEP to Ben Patterson along with the contract with details for the repair. The contractors (B & C Excavating) estimate was \$23,106.00. Denise Binford said that AEP wants to show a good faith effort and will take care of repairing all damage to Harrison Township's Roads. The AEP Bond will not be released and the Harrison Township Trustees will not sign off until all repairs to the roads are complete to their satisfaction. Work cannot be completed until Spring.

Zoning Report - Tom Frederick, Zoning Inspector
Permit and fee total for December was \$1,132.04.

Tom updated the trustees on the Beeson property located on State Route 16. Scott's Transmission has two or three cars left that are his. Don Phillips has accomplished a lot in the last week but has much more work to do. The deadline for compliance is January 10, 2015. Trustee Van Buren inquired as to what is allowed on this property, car sales lots need to have a hard surface to park on. He also ask if they are licensed to sell cars with the State of Ohio. Tom will look into this.

Tom Frederick inquired if the trustees would like to purchase an ad on the Pataskala Chamber of Commerce map for \$315.00. The trustees are not interested.

-Mark Van Buren moved to adopt Resolution 2015 01 05 01 which states: RESOLUTION EMPLOYING TOWNSHIP'S ATTORNEYS ON AN ANNUAL BASIS FOR THE YEAR 2015. The Board appropriated the sum of \$5,000.00 for legal services for 2015. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

Road Report - Ben Patterson, Road Supervisor
Ben presented a list of roads for paving this year. A discussion was held concerning paving and grinding off the old asphalt where needed.

-Mark Van Buren moved to adopt Resolution 2015 01 05 02 which states: IN THE MATTER OF DECLARING THE NECESSITY FOR CONSTRUCTION, RECONSTRUCTION, RESURFACING, OR IMPROVEMENT OF VARIOUS ROADS IN HARRISON TOWNSHIP. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

-Ray Foor moved to approve repairing the roof on the Depot Building at a cost of \$350.00 to The Durable Slate Company. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben presented estimates for stump grinding in the park area.

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| 1. Frost Tree Service | \$4,355.00 |
| 2. Same Day Stump Removal | \$2,870.00 |
| 3. Tree King Tree Services, Inc. | \$3,150.00 |

-Ray Foor moved to approve Same Day Stump Removal grind all (72) stumps in the park area pending verification that they have BWC coverage as well as insurance coverage. No clean up is included. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve the following purchase orders:

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| 1. Jess Howard Electric Company, Maintenance Tornado Sirens | \$5,000.00 |
| 2. The Dexter Company, Equipment Parts | \$5,000.00 |
| 3. E.L.M. Concrete Recycling Yard, Culverts | \$15,000.00 |
| 4. Shelly Materials, Inc., Material to patch roads | \$5,000.00 |
| 5. Osburn Associates, Inc., Road Signs | \$20,000.00 |
| 6. Lacial Equipment, Inc., Equipment Parts | \$10,000.00 |
| 7. MD Solutions, Inc., Sign Rivets | \$3,000.00 |
| 8. Asphalt Materials, Liquid Asphalt for Dura Patcher | \$10,000.00 |
| 9. Loveland & Brosius, LLC, Consult on Zoning Issues | \$5,000.00 |
| 10. Columbia Gas, Gas Service | \$14,000.00 |
| 11. Anthem, Health Insurance | \$70,000.00 |
| 12. HRA, Reimbursements | \$50,000.00 |

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve the following:

1. minutes of the December 1, 2014 regular meeting with one correction, page 1 of 6, in Zoning Report, Foor stated Scotts Transmission instead of Fleet Mobile.
2. Two mid month payrolls and bills, warrants 13661 through 13682.
3. Payroll and bills, warrants, 13683 through 13723.
4. DD 49 and V17
5. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben presented a letter from the office of the Prosecuting Attorney of Licking County to Alvaro and Sonia Cruz. It was concerning a stone column within the Township's right-of-way at the edge of the traveled portion of the road pavement at 6981 Beecher Road, Pataskala. The Trustees are concerned that the position of the stone column is a danger and potential obstruction to the traveling public. Alvaro and Sonia Cruz was invited to the January 5th meeting and did not attend.

-Mark Van Buren moved to have the stone column removed at Alvaro and Sonia Cruz property located at 6981 Beecher Road, Pataskala. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben presented pictures where Big "O" Refuse trucks are damaging the asphalt in Beechwood Trails on Fabius Way and Forward Pass. Big "O" Refuse will be contacted to meet with Ben Patterson, Tom Frederick and Trustee Smith.

-Mark Van Buren moved to approve the annual inventory as presented by Ben Patterson. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved for all drivers to obtain drivers abstracts and turn them into the Fiscal Officer. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Fiscal Officer presented information from the Licking County Engineer. The Ohio Department of Transportation has selected Licking County for a possible Pilot Project with the intent to spread it statewide in the near future. The reason Licking County was selected was due to the existing safety network from local entities to the County Engineers Office and LCATS to ODOT District 5 and ODOT Central Office. Licking County has also had an aggressive safety plan that has been implemented with the cooperation of state, county and some local areas. The intent of the possible Pilot Project is to take low cost short term crash countermeasures, starting with signing, and apply them to rural areas county wide and determine the results. The primary injury/fatal causing crashes in rural Licking County are roadway segment - Fixed Object/Run-Off-Road/Roll Over crashes & intersection - Angle/Left Turn crashes. The areas where these crash types have reoccurred are the areas they are targeting. The next step in this project is to write a proposal for ODOT Senior Management to review and determine cost effectiveness.

Trustee Smith had already contacted the Engineer that Harrison Township is interested in participating.

The Chairman reviewed Licking County Commissioners Resolution 78-342 which concerns the matter of reducing the speed limit on Blacks Road (CR-34) in Harrison Township.

From the floor - Joe Garrett, Trebel

Mr. Garrett was back to talk to the Board about electric aggregation. He spoke about Etna Township passing the topic on the November ballot. He spoke about rates being very good and that AEP is using an alternate supplier. Discussion took place and the trustees are not interested at this time.

-Mark Van Buren moved to go into executive session at 7:44 p.m. for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation or the

investigation of charges against a public employee, to interview candidates for positions on the Board of Zoning Appeals. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Ray Foor moved for the board to return to regular session from executive session at 8:38 p.m. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to appoint James Hannahs as a member of the Harrison Township Board of Zoning Appeals for a five year term and Ryan Bailey as an alternate member of the Harrison Township Board of Zoning Appeals for a five year term. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Note: No second alternate was appointed to the BZA.

From the floor - Larry Kretzmann, SWLCW&SD

Mr. Kretzmann reported that 2014 was a good year for tap fee income. No rate increase is planned for 2015.

-Ray Foor moved to appoint Mark Van Buren as Harrison Township representative to the West Licking Fire Board. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to appoint Ray Foor as Harrison Township representative to the Pataskala Jedd Board. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Fiscal Officer presented the Board with the 2015 Amended Official Certificate of Estimated Resources.

The Fiscal Officer notified the Board that the 2 mill Road & Bridge Levy expires in tax year 2015 and is last collected in 2016. This levy may be placed on the ballot in November of 2015.

-Mark Van Buren moved to approve paying for registration for the road department and the Zoning Inspector to attend the Ohio Township Winter Conference. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

A letter was received from Licking County Recycling stating individual site weight collected to date of recycling material. The Harrison Township Complex site collected 164,540 pounds in 2014.

The township has been approached by Megan Roschek from Burnham & Flower Insurance Group to provide an OTARMA quote for insurance. The trustees welcome her quote.

The township's contract with AEP Energy paying 7.250 cents for electric is expiring soon. AEP Energy's new offer is from 9-14 cents. Infinity Energy found a cheaper contract with Nordic Energy at a cost of 7.467 and there will be no tariff cost adjustment fees. This is a two year contract.

-Mark Van Buren moved to sign a contract with Nordic Energy at a cost of 7.467 with no tariff cost adjustment and a two year agreement. The Fiscal Officer was granted authority to sign the contract for the trustees. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

ORGANIZATIONAL BUSINESS FOR FISCAL YEAR 2015

-On a motion by Mark Van Buren and a second by Ray Foor, by a unanimous affirmative vote appointed Ben Patterson the Harrison Township Road Superintendent in charge of all maintenance and repair of the roads within the township and the supervisor of all township road employees.

-On a motion by Mark Van Buren and a second by Ray Foor, by a unanimous affirmative vote appointed Tom Frederick as the Harrison Township Zoning Inspector.

-On a motion by Eric Smith and a second by Ray Foor, by a unanimous affirmative vote appointed Vickie Noble as the Harrison Township Assistant Zoning Inspector earning \$12.00 per hour.

-On a motion by Ray Foor and a second by Mark Van Buren, by a unanimous affirmative vote appointed Vickie Noble the Zoning Secretary of the Zoning Commission and the Board of Zoning Appeals with a monthly salary of \$220.00 and \$110.00 for per meeting pay.

-On a motion by Mark Van Buren and a second by Ray Foor, by a unanimous affirmative vote approved the per meeting pay of \$60.00 to remain the same for members of the Zoning Commission and the Board of Zoning Appeals.

-On a motion by Mark Van Buren and a second by Ray Foor, by a unanimous affirmative vote approved vacation hours for 2015 according to the Harrison Township Personnel Policies and Procedures Manual as follows: Ben Patterson – 120 hours, Mike Stickle – 120 hours and Brandon Menninger – 80 hours.

-On a motion by Mark Van Buren and a second by Ray Foor, by a unanimous affirmative vote set the 2015 meeting schedule. The Harrison Township Board of Trustees will hold regular meetings for the fiscal year 2015 at the Harrison Township Hall located at 6750 Outville Road, Pataskala, Ohio. Township meetings will be held on the first Monday of each month at 6:00 p.m., except when this falls on a legal holiday, then it shall be held the following evening, unless otherwise published or posted on the door of the Township Hall. A second monthly

meeting will be held at 9:00 a.m. in the following months: May 19, June 16, and July 21. All meetings will be posted on the website at www.harrisontownship.net. The public is always invited and encouraged to attend all meetings.

-On a motion by Mark Van Buren and a second by Ray Foor, by a unanimous affirmative vote the Board will be paid monthly by a salary payment, equal monthly payments paid the first meeting of each month.

-On a motion by Mark Van Buren and a second by Ray Foor, by a unanimous affirmative vote approved the IRS business mileage rate for all township travel expenses.

-On a motion by Mark Van Buren and a second by Ray Foor, by a unanimous affirmative vote approved reimbursing internet cost for the Fiscal Officer and the Zoning Secretary.

-On a motion by Mark Van Buren and a second by Ray Foor, by a unanimous affirmative vote approved the Fiscal Officer using The Pataskala Standard, The Advocate and the Pataskala Post as the designated township media for public notices.

-On a motion by Mark Van Buren and a second by Ray Foor, by a unanimous affirmative vote approved to continue contracting with Ohio Health Consortium for random employee drug and alcohol testing for 2015 and designate the Fiscal Officer as the township contact.

-On a motion by Mark Van Buren and second by Ray Foor, by a unanimous affirmative vote approved to continue the use of township cell phones for employees and percentage of use statements signed for audit purposes.

-On a motion by Mark Van Buren and a second by Ray Foor, by a unanimous affirmative vote approved credit accounts with True Value, Carquest and VISA accounts with Park National Bank.

-On a motion by Ray Foor and a second by Mark Van Buren, by a unanimous affirmative vote approved that any and all purchases over \$1,500.00 shall require a purchase order approved by the trustees.

-On a motion by Mark Van Buren and a second by Ray Foor, by a unanimous affirmative vote designated the following dates as the official Harrison Township Holiday Schedule for 2015 for full time AND part time employees (part time on call employees are not eligible for Holiday pay):

New Years Day	January 1, 2015
Presidents Day	February 16, 2015
Memorial Day	May 25, 2015
Independence Day	July 3, 2015
Labor Day	September 7, 2015

Columbus Day	October 12, 2015
Veterans Day	November 11, 2015
Thanksgiving Day	November 26, 2015
Day after Thanksgiving	November 27, 2015
Christmas Day	December 25, 2015

-On a motion by Mark Van Buren and a second by Eric Smith, by a unanimous affirmative vote appointed Eric Smith, Jennifer Noble, Doug Smith, Martha Tykodi and Phil Gurile to the Depot Board for a one year term.

-On a motion by Mark Van Buren and a second by Ray Foor, by a unanimous affirmative vote appointed Eric Smith and Mark Van Buren to the Licking County Tax Incentive Review Council.

-On a motion by Mark Van Buren and a second by Ray Foor, by a unanimous affirmative vote approved to pay all actual and necessary expenses for elected officials to attend the winter and summer OTA Conferences and any seminars offered by the Auditor of State, the State Treasurer, BWC, Frank Gates Co., OTAS, LGOC, OHC and CPIM.

-Mark Van Buren moved to approve employee raises as follows:

- 1. Ben Patterson, Road Supervisor currently earning \$22.61 per hour, increase to \$23.10 per hour.**
- 2. Mike Stickle, Road Department currently earning \$17.92 per hour, increase to \$18.50 per hour.**
- 3. Brandon Menninger, Road Department currently earning \$16.33 per hour, increase to \$16.75 per hour.**
- 4. Tom Frederick, Zoning Inspector currently earning \$19.06 per hour, increase to \$19.50 per hour.**
- 5. Part time on call road department employees will stay at \$15.00 per hour.**

Ray Foor seconded the motion. Pay Increases will be effective at the beginning of the pay period that follows the effective date of the approved change (January 18, 2015). Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The trustees reviewed and signed the bank statements.

Being no further business, Chairman Eric Smith adjourned the meeting at 10:04 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

Resolution 2015 01 05 01 and Resolution 2015 01 05 02 are a part of the January 5, 2015 minutes.