



(A Govt. of Jharkhand Undertaking)



(CIN: U17122JH2006SGC012606)

Jharkhand Silk, Textile & Handicraft Development Corporation Ltd.

Advertisement

Jharkhand Silk, Textile and Handicraft Development Corporation (JHARCRAFT), a Govt. of Jharkhand undertaking is looking for a suitable candidate for the role of **Chief Financial Officer** at Head Office situated in Udyog Bhawan, Ratu Road, Ranchi. The detailed requirement is as follows:

Sl.No.	Designation	No. of Posts	Requirement	Salary Structure
1	Chief Financial Officer	1	Retired AG Officer and below the age of 65 years as Chief Financial Officer (KMP) of the Company. The concerned post would carry the roles and responsibilities of getting the books of accounts of JHARCRAFT properly maintained and to give advice regarding compliance of Govt. Rules, Procedures & Regulations in JHARCRAFT and also work related to Internal Audit of the Company. He will be assisted by Head (Accounts) and Manager (Audit) in carrying his/her roles and responsibilities.	As applicable based on the last drawn pay and Govt. Circulars

Note: (i) Interested candidates should send their applications in the given format along with self attested copies of their educational qualification(s) and any other relevant training /experience through speed post/ registered post/E-mail (jharcraft.hr@gmail.com) or in person at the registered address of the company at: - Head (HR), Jharkhand Silk, Textile and Handicraft Development Corporation Limited (Jharcraft), Udyog Bhawan, Near Aakashwani, Ratu Road, Ranchi-834001, Jharkhand. Last date of submission is 05th October, 2018 by 05:00 p.m.

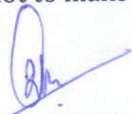
(ii) The shortlisted candidates will be communicated about the interview.

(iii) Candidates should carry the original documents at the time of interview as proof of the details furnished in their application(s).

(iv) For any relevant query, candidates may contact on 0651-2280042 (10:00 a.m. to 06:00 p.m.)

(v) Date of interview will be communicated after short listing of applications on the website www.jharcraft.in

(vi) Managing Director reserves the right of rejecting any or all the applications or not to make any appointment.


Head (HR)
JHARCRAFT

Post Applied For:

Paste a recent passport size photograph duly signed across

1. Full name (In CAPITALS)
2. Father's /Husband's name (In Capital)
3. Correspondence Address
- Dist..... State..... Pin
- Tele E-mail ID
4. Permanent Address
- Dist..... State..... Pin.....
5. Date of Birth

D	D	M	M	Y	Y	Y	Y

6. Age as on – 01/09/2018. (not more than 65 years of age)
- | | | |
|------|-------|------|
| Year | Month | Days |
| | | |

7. Category: ST/SC/OBC/GEN
-

8. Marital Status: Married/Unmarried.....
9. Sex : Male/Female
10. Nationality.....

11. Educational qualifications:

Name of examination	Name of Board/University	Year of Passing	% of Marks	Division

12. Details of practical experience:

Designation	Place of Posting	From	To	Number of years served	Job Held	Grade Pay	Pay Slip

13. Specialization:
14. Any other (Training/Experience/short terms course etc.)

Declaration

I hereby, undertake that the information given in this application is true and correct. I also fully understand that if at any stage it is found that an attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may be summarily rejected or my employment terminated.

Signature of the candidate with date