

**HAMPTON TOWNSHIP COMMITTEE  
MINUTES  
JULY 31, 2012**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.**

**FLAG SALUTE:** Led by Mayor P. Yetter at 7:10 P.M.

**ROLL CALL:** Present: Committeeman D. Coranoto, Committeeman, T. Dooley, Committeeman K. Gourlay, Committeeman D. Hansen, and Mayor P. Yetter. Also Present: Township Administrator E. Klose.

**STATEMENT** – Mayor P. Yetter stated that the meeting was being held in compliance with the provisions of P. L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**CONSENT AGENDA** – Mayor P. Yetter stated that all items with an Asterisk (\*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – June 26, 2012 Meeting
- **Correspondence**
  1. Hampton Township Zoning Board of Adjustment – July 5, 2012 Agenda; June 7, 2012 Minutes
  2. Hampton Township Planning Board – June 21, 2012 Agenda; May 17, 2012 Minutes
  3. Kittatinny Regional High School Board of Education Agenda – June 26, 2012
  4. Kittatinny Regional High School Board of Education Minutes – June 7, 2012
  5. NJDEP – Re: Recycling Benefits to New Jersey
  6. NJ League of Municipalities Legislative Bulletin – June 2012
  7. Harold E. Pellow & Associates, Inc. – Re: Meeting with Sussex County Officials to Review the Proposed Sewer Service Area Mapping for Hampton Township
  8. Hampton Township Board of Education Regular Meeting Minutes – May 9, 2012 and May 23, 2012
  9. Sussex County Solid waste Advisory Council – April 10, 2012 Minutes
  10. Township Administrator E. Klose – Re: Letter to Dr. Sylvia Zika Regarding Vegetation Complaint
  11. Hampton Township Planning board – July 19, 2012 Agenda; June 21, 2012 Minutes
- **Reports**
  1. Hampton Township Construction Official – June 2012 Permit Activity Report
  2. Hampton Township Treasurer – June 30, 2012 Report
- **Resolutions**
  1. County of Sussex Resolution Re: Submittal of the Future Sewer Service Area Maps for Sussex County as Required by New Legislation Adopted January 2012

**APPROVAL OF THE CONSENT AGENDA**

Committeeman D. Coranoto requested that Correspondence #10 be removed from the Consent Agenda for further consideration.

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to approve the Consent Agenda as listed, with the item referenced above removed for further consideration.

**Correspondence #10- Township Administrator E. Klose – Re: Letter to Dr. Sylvia Zika Regarding Vegetation Complaint:** The Township Committee reviewed a letter from Township Administrator E. Klose to Dr. Sylvia Zika addressing a complaint Dr. Zika made regarding overgrown vegetation at the Lowe's Home Improvement Center. Lowe's is contiguous to Dr. Zika's dental practice. In her letter, Administrator E. Klose explains that the Hampton Township Zoning Officer J. deJager inspected the area in question and has addressed the items listed in the Dr. Zika's complaint in accordance with Hampton Township Codes.

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to accept Correspondence #10 as listed on the Consent Agenda.

**REGULAR AGENDA****RESOLUTIONS**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP  
RESOLUTION TO REFUND OVERPAYMENT MADE ON  
BLOCK 2501.01 – LOT 2 FOR 2012 TAXES**

**WHEREAS**, Leah C. Korver, Tax Collector, advises that Block 2501.01 – Lot 2 has an overpayment,

**WHEREAS**, the property also known as 10 Chanwood Drive, had a house fire in February of 2011 and destroyed the home,

**WHEREAS**, owners Mr. Daniel Gray and Ms. Joyce Hoffman paid the taxes on the property,

**WHEREAS**, the assessed value of the property changed in 2012,

**WHEREAS**, when the new tax rate was struck for 2012, it left an overpayment on the property,

**WHEREAS**, Mr. Gray & Ms. Hoffman are requesting the overpayment of \$3,049.96 be refunded,

**WHEREAS**, Leah C. Korver, Tax Collector, requests a refund be issued to Mr. Gray & Ms. Hoffman in the amount of \$3,049.96.

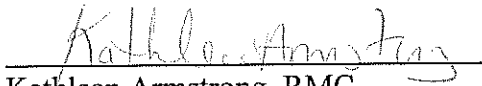
**THEREFORE BE IT RESOLVED BY THE** Township Committee of the Township of Hampton, County of Sussex, State of New Jersey, that approval be granted to refund the overpayment in the amount of \$3,049.96 for Block 2501.01 – Lot 2.

**Leah C. Korver, CTC  
Tax Collector  
July 26, 2012**

### CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on July 31, 2012 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date \_\_\_\_\_

  
Kathleen Armstrong, RMC  
Township Clerk

### NEW BUSINESS

#### **BALEVILLE CONGREGATIONAL CHRISTIAN CHURCH – ON-PREMISE DRAW RAFFLE LICENSE #2012-1035 TO BE HELD SEPTEMBER 29, 2012**

A **MOTION** was made by Committeeman K. Goulray and seconded by Committeeman D. Coranoto, with all members in favor, to approve an On-Premise Draw Raffle License for the Baleville Congregational Church, as referenced above.

#### **BALEVILLE CONGREGATIONAL CHRISTIAN CHURCH – ON-PREMISE 50/50 RAFFLE LICENSE #2012-1036 TO BE HELD SEPTEMBER 29, 2012**

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to approve an On-Premise 50/50 Raffle License for the Baleville Congregational Church, as referenced above.

#### **KNIGHTS OF COLUMBUS COUNCIL 9920 – OFF-PREMISE 50/50 RAFFLE LICENSE #2012-1037 TO BE HELD OCTOBER 2, 2012**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Goulray, with all members in favor, to approve an Off-Premise 50/50 Raffle License for the Knights of Columbus Council 9920, as referenced above.

#### **OUR LADY OF MOUNT CARMEL CHURCH – OFF-PREMISE 50/50 RAFFLE LICENSE #2012-1038 TO BE HELD NOVEMBER 14, 2012**

A **MOTION** was made by Committeeman K. Goulray and seconded by Committeeman D. Coranoto, with all members in favor, to approve an Off-Premise 50/50 Raffle License for Our Lady of Mount Carmel Church, as referenced above.

#### **HAMPTON TOWNSHIP DEPARTMENT OF PUBLIC WORKS – OIL AND STONE PROGRAM FOR 2012 - \$53,000 ESTIMATE FROM MORRIS COUNTY CO-OP (MORRIS ASPHALT )**

A **MOTION** was made by Committeeman D. Hansen and seconded by Mayor P. Yetter, with all members in favor, to authorize the purchase of road materials for Hampton Township's 2012 Oil and Stone Program in the amount of approximately \$53,000 from the Morris County Cooperative (Morris Asphalt).

#### **JEFFREY KATZ – RE: HAMPTON TOWNSHIP FIRE AND RESCUE, INC.**

Township officials reviewed a letter from Hampton Township Fire & Rescue, Inc. Attorney Jeffrey S. Katz clarifying the New Jersey Supreme Court's interpretation of N.J.S.A. 26:2K-29, which pertains to certain regulations relating to fire and rescue.

**RIDE AGAINST AIDS – REQUEST FOR APPROVAL TO HOLD A BICYCLE RIDE FROM HIGH POINT TO CAPE MAY**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Coranoto, with all members in favor, to approve the use of certain Hampton Township roadways for the upcoming *Ride Against Aids Event* scheduled for the weekend of September 21-September 23, 2012.

**SKYLANDER 10K CHALLENGE – REQUEST FOR APPROVAL TO HOLD A 10K RUN ON OCTOBER 7, 2012**

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to approve the use of certain Hampton Township roadways for the upcoming *Skylander 10K Challenge* scheduled for October 7, 2012.

**STATE OF NJ COAH – RE: MUNICIPAL AFFORDABLE TRUST FUND CURRENT BALANCE**

Township Administrator E. Klose gave an update regarding the State's attempt to seize uncommitted COAH Trust Fund money from municipalities throughout the State New Jersey. Certain decisions are still pending, therefore, municipalities were recently granted a two-year grace period to commit COAH Funds to an affordable housing project in their community. However, on June 29, 2012, shortly after the grace period had been granted, the State informed New Jersey municipalities that they must commit their trust fund dollars by mid-July or the Office of Affordable Housing would seize the money by August 13, 2012.

Township Administrator E. Klose stated that Hampton Township's COAH Fund is comprised of fees collected from local residents and developers, therefore, the money should stay in Hampton Township for the purpose of creating affordable housing.

Township Administrator E. Klose stated that she and Township Building Inspector J. deJager recently inspected a home in the township that might be suitable for a COAH Unit. She stated that she would like to explore the option of using Hampton Township's COAH Fund to purchase the unit.

Township Administrator E. Klose stated that she and SCARC Director Mr. Richard Letcher discussed pursuing a new SCARC home in Hampton Township. A SCARC home would satisfy a portion of the township's affordable housing obligations. Administrator E. Klose explained that Mr. Letcher expressed interest in working with the township on a new project, but added that SCARC recently completed a housing project in another municipality. As a result, budgetary constraints will hinder their ability to embark on another housing project for a period of approximately two years.

Administrator E. Klose suggested that Hampton Township could possibly appeal the State's attempt to seize its COAH Fund because the municipality has a commitment in place for an affordable housing project in the near future.

The Township Committee agreed by full consensus that the affordable housing fees Hampton Township collected from residents and local developers should stay in our municipality.

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to authorize Township Administrator E. Klose to continue pursuing affordable housing options in Hampton Township.

**HAROLD E. PELLOW & ASSOCIATES, INC. – RE: KEMAH-MECCA LAKE ROAD DRAINAGE – ESTIMATE FROM THE TOWNSHIP ENGINEER WILL BE AVAILABLE AT THE MEETING**

Township Administrator E. Klose gave an update regarding a drainage issue on Kemah Mecca Lake Road that was discussed at an earlier Township Committee Meeting. A portion of a damaged drainage pipe is located on private property without the benefit of an easement to the

township. Township officials met with the property owners, who are considering granting an easement to the township so that the necessary repairs can be completed.

Township Administrator E. Klose stated that due to the proximity of the drainage pipe, Township Engineer H. Pellow recommended outsourcing the project. The estimated cost of the repair is \$23,430.

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to authorize Hampton Township to bid the project for the installation of a new drainage pipe on Kemah Mecca Lake Road located on Block 1001, Lot 14.

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, for Township Attorney S. Roseman to pursue the necessary drainage and well easements associated with the project referenced above.

**COUNTY OF SUSSEX CHIEF ENGINEER BILL KOPPENAAAL – RE: TRAFFIC  
SIGNAL AT THE INTERSECTION OF COUNTY ROUTE 519 AND  
COUNTY ROUTE 626 (HALSEY ROAD)**

Township Administrator E. Klose stated that she contacted County Chief Engineer B. Koppenaal regarding the county's response to a request made by township officials to adjust the timing of the traffic light located at the intersection of County Route 626 and County Route 519 in Hampton Township. County Chief Engineer B. Koppenaal explained that he had to postpone ordering parts due to budgetary issues. However, he intends to place the order within the next several weeks.

**A MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman T. Dooley, with all members in favor, to send an additional letter to Sussex County Chief Engineer B. Koppenaal stating the importance of making repairs to the traffic light located at the heavily traveled intersection of County Route 626 and County Route 519 to reduce the risk of potential accidents.

**STATE HIGHWAY 206 RE: TURNING LANE LOCATED  
AT THE INTERSECTION OF CHERRY LANE**

Mayor P. Yetter noted that the NJDOT has not yet made repairs to the portion of State Route 206 that intersects with Cherry Lane. Motorist often use the turning lane by Lowe's Home Center and Cherry Lane as a passing lane without necessarily realizing that the lane ends abruptly.

**A MOTION** was made by Mayor P. Yetter and seconded by Committeeman T. Dooley, with all members in favor, to write a letter to the New Jersey Department of Transportation reiterating that adjustments must be made to the turning lanes on Route 206 located at the intersection of Cherry Lane and Lowe's Home Improvement Center in order to make the highway safer for motorists.

**HAMPTON TOWNSHIP PURCHASE REQUISITION – CHAIRS FOR TAX  
COLLECTOR, CFO, BUILDING INSPECTOR & TAX ASSESSOR'S OFFICE**

**A MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to authorize the purchase of new desk chairs for the offices referenced above.

**SOUTHWESTERN MUNICIPAL ALLIANCE GRANT PROGRAM**

Township Administrator E. Klose stated that Stillwater Township Committeewoman A. Straway informed Hampton Township and Fredon Township that her municipality would no longer be participating in the Southwestern Municipal Alliance Program. Administrator E. Klose explained that the McKeown Elementary School uses the D.A.R.E Program as part of their health curriculum, which does not rely on the Southwestern Alliance funding. The Fredon Township Elementary School does utilize the funding to provide a drug awareness program to their students. However, Fredon Township Clerk J. Charner sent an email indicating they were

not interested in taking over Stillwater Township's role as Lead Agency for the Southwestern Alliance Program.

Administrator E. Klose recommended writing a letter to the County stating that Hampton Township will no longer be participating in the program. She added that it might be more beneficial if the county distributed the funds to larger municipalities with Community Centers that offer youth programs at their facilities.

**A MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to write a letter to the Sussex County Division of Community and Youth Services informing them that Hampton Township will not be participating in the Southwestern Municipal Alliance Program.

#### **DRAINAGE ISSUE ON PARSON ROAD**

Township Administrator E. Klose stated that she met with Township Engineer D. Simmons, Mayor P. Yetter, DPW Manager D. Bayles, and the homeowner of Block 2603, Lot 1, after the homeowner expressed concern about the negative impact she might experience as a result of repairs made to a drainage pipe on her neighbor's property (Block 2602, Lot 6). The remediation work was done as a result of damage caused by Hurricane Irene in 2011. Township Engineer D. Simmons inspected the drain and stated his opinion that the repair made to the drain should not present a problem for nearby neighbors. In fact, it might help to improve the overall drainage in the vicinity. Mr. Simmons took pictures of the area to place on file in his office.

#### **UPDATE RE: TRAFFIC STACKING AT THE HAMPTON MALL**

Township Administrator E. Klose provided background information about concerns submitted by a resident relating to traffic stacking on the access road in Hampton Township Mall near the State Route 206 traffic light. Administrator E. Klose stated that in the 1980's the State of New Jersey was planning to add a third lane in the area of Route 206 that runs from Trinity Street in Newton to the Newton Town Line. In the process, they made a determination to eliminate several driveway entrances along Route 206 and replace them with a signalized traffic intersection to create a more efficient traffic flow. The location for the access point is now the three-way intersection on the Hampton Mall access road. This approach was a retrofit improvement that enabled the State to designate the project a "minor" rather than a "major" project, which was a more feasible solution.

The State was concerned that the improvement would result in the loss of several parking spaces in the Mall. As a result, the township adopted an ordinance regarding parking regulations and included a provision stating that if parking spaces were lost at the Hampton Mall due to the NJDOT or any government agency, the two landowners involved would not be required to apply to the Hampton Township a variance.

Township Administrator E. Klose stated that in order to make changes to that intersection, the State Plan would need to be revised, which would require the two mall owners to apply to the NJDOT to reconfigure the entire area. The likelihood of a project of that magnitude moving forward is highly unlikely.

Committeeman D. Coranoto suggested restricting motorists from entering the middle of that particular intersection by painting traffic grids on the pavement. Committeeman D. Coranoto referenced a similar intersection in the Town of Newton with a painted grid indicating that it is a traffic violation to block the area. Committeeman K. Gourlay suggested addressing enforcement issues with the New Jersey State Police prior to making any decisions concerning grid markings.

Mayor P. Yetter suggested contacting the Towns of Newton to discuss the process and effectiveness of utilizing intersection grids. Committeeman D. Hansen commented that Township Engineer H. Pellow might have valuable input on the topic because he is also the Town Engineer in Newton.

**A MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, for Township Administrator E. Klose to research the issue of signage and grid striping for the intersection on the access road in the Hampton Mall.

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to send Ms. J. Huizenga a letter informing her that her concerns have been forwarded to the NJDOT and the owners of the Hampton Mall.

#### **WELL AND CAP EASEMENT**

Township Administrator E. Klose stated that a township resident is selling his home. There is a question as to whether his well is in the road right-of-way. Two conflicting surveys have been conducted on the property located on Block 3705, Lot 2. There is some indication that the well might be located in the right-of-way. Township Attorney S. Roseman recommended that the Township Committee consider granting an easement to the owner of Block 3705, Lot 2.

A **MOTION** was made by Mayor P. Yetter and seconded by Committeeman D. Coranoto, with all members in favor, to grant an easement to the homeowner located on Block 3705, Lot 2, as recommended by Township Attorney S. Roseman.

#### **REQUEST FROM HAMPTON COMMONS ASSOCIATION MANAGEMENT FOR SNOW REMOVAL REIMBURSEMENT**

Township Administrator E. Klose explained that Hampton Commons Association Management Representative S. Milici had contacted her approximately one year ago about obtaining a reimbursement for snow removal services in FY 2007 and 2008. At that time, Mr. Milici was asked to submit a letter to the township detailing his request. Administrator E. Klose informed Mr. Milici that upon receipt of his letter, she would forward it to Township Auditor T. Ferry and Township Attorney S. Roseman. Township Administrator E. Klose reported that Mr. Milici never submitted the letter as requested. In fact, Mr. Milici still has not submitted a request for the 2011 Snow Removal Reimbursement.

Township Administrator E. Klose stated that Township Attorney S. Roseman informed her the township is not required to reimburse the money because the request was not submitted by the proper deadline. However, Attorney S. Roseman recommended that the Township Committee authorize the 2007/2008 Snow Removal Reimbursement based on the fact that the homeowners in Hampton Commons paid their annual dues, which includes snow removal services.

Administrator E. Klose explained that the funds are available because the township anticipated the receipt of a letter from Mr. Milici requesting the 2007-/2008 reimbursement. Therefore, the money was allocated for this purpose in the township's current budget.

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to authorize a reimbursement to the Hampton Commons Association for Snow Removal Services during FY 2007/2008.

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to remind the Hampton Commons Association of their responsibility to submit proper Snow Removal Reimbursement requests in a timely manner in order to receive future reimbursements.

A **MOTION** was made by Committeeman K. Gourlay and seconded by Mayor P. Yetter, with all members in favor, to adopt the following Resolution.

#### **NEW JERSEY LEAGUE OF MUNICIPALITIES RE: RESOLUTION OPPOSING A-323/S2074**

**WHEREAS**, A-323 was approved by the General Assembly on March 15, 2012 and has been received in the state Senate and referred to the Senate Economic Growth Committee, joining its Senate companion, S-2074; and

**WHEREAS**, A-323/S-2074 would permit owners of preserved farmland to hold "special occasion events," such as weddings or other "lifetime milestone events," on their farms, provided

that the annual income from those events accounts for less than 50% of the annual gross income of the preserved farmland; and

**WHEREAS**, A-323/S-2074 would permit activities on farmlands that have no connection to agriculture, and would transform those farms into conventional commercial or quasi-commercial “event venues”; and

**WHEREAS**, A-323/S-2074 would subvert the purpose of the Farmland Preservation Program, as well as the purpose of the New Jersey Right to Farm Act; and

**WHEREAS**, A-323/S-2074 directly contradicts the sensible interpretation of the Right to Farm Act that has been advanced by the State Agricultural Development Committee, which has determined that weddings and other “life milestone events” are not agricultural-related activities within the meaning of the Right to Farm statute; and

**WHEREAS**, A-323/S-2074 makes no provision for local control or regulation over these events, despite the obvious noise, traffic and public safety issues they raise; and

**WHEREAS**, A-323/S-2074 makes no provision for interests of other municipal stakeholders - such as residents of the surrounding neighborhood, other commercial enterprises, or local elected officials – that might be directly affected by the frequency and duration of the events it permits; and

**WHEREAS**, A-323/S-2074 takes a “one-size-fits-all” approach that fails to recognize the diversity of New Jersey’s municipalities, and that does not permit each municipality to tailor its approach to “special events” to its particular balance of residential, agricultural, commercial and rural land uses; and

**WHEREAS**, Hampton Township believes it in its best interests, and in the best interests of the State of New Jersey, that A-323/S-2074 not be enacted in its present form;

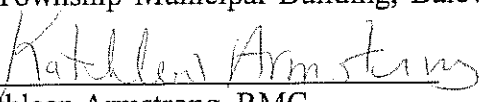
**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hampton, County of Sussex, formally opposes the enactment of A-323/S-2074 into law as written, for the reasons set forth above, and urges all members of the state legislature to oppose the legislation and to work for its withdrawal or amendment; and

**BE IT FURTHER RESOLVED**, that copies of this resolution, once adopted, be forwarded to the Legislators of the 24<sup>th</sup> District, Senate President Sweeney, members of the Senate Economic Growth Committee, the State Agricultural Development Committee, the League of Municipalities, and the Governor of the State of New Jersey.

#### **CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held July 31, 2012, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: \_\_\_\_\_

  
Kathleen Armstrong, RMC  
Township Clerk

#### **PUBLIC SESSION**

Mayor P. Yetter introduced Ms. Jane Primerano, a reporter from the Alternative Press, which is an online newspaper that covers local government news and community events. Ms. Primerano explained that The Alternative Press is privately owned by Ms. Jennifer Miller of Newton. Ms. Miller’s intent is to create an online version of an old-town newspaper. The Alternative Press is in its early stages, but their long-term goal is to cover all of the 24 municipalities in Sussex County.

#### **PUBLIC SESSION CLOSED**



**HAMPTON TOWNSHIP FIRE AND RESCUE UPDATE**

EMS Captain T. Defabritis-Webbe reported that HTVFR volunteers responded to 21 fire calls in July 2012 and 116 fire calls year-to-date.

EMS Captain T. Defabritis-Webbe reported that HTVFR volunteers responded to 31 EMS calls in July and 280 EMS year-to-date.

Captain T. Defabritis-Webbe thanked the Fire Department Liaisons, Committeeman T. Dooley and Committeeman K. Gourlay for holding a Sub-Committee Meeting prior to the Township Committee Meeting to discuss EMS response issues within the department.

**EXECUTIVE SESSION –**

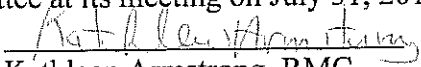
A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Dooley, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP COMMITTEE**  
**RESOLUTION FOR EXECUTIVE SESSION**

**BE IT RESOLVED BY THE HAMPTON TOWNSHIP COMMITTEE** to go into Executive Session pursuant to the following exception of the Open Public Meetings Act: N.J.S.A. 10:14-12 for the purpose of discussing matters relating to Personnel at 7:54 PM. The matters discussed in Executive Session may be made public at the appropriate time. I hereby certify that the foregoing Resolution was adopted by the Hampton Township Committee at its meeting on July 31, 2012.

\_\_\_\_\_

Date

  
Kathleen Armstrong, RMC  
Township Clerk

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to go back into regular session at 8:14 PM.

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to authorize Township DPW Employee Brain Mettler to fill the position of Township DPW Assistant Road Supervisor with an hourly increase of \$1.25 effective October 1, 2012.

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to accept with regret the retirement of Township DPW Assistant Road Supervisor Edward Hayes effective September 30, 2012.

**DISCUSSION**

Committeeman D. Coranoto stated that the Kittatinny Regional High School Jazz Band Concert, recently held in the Hampton Township Municipal Park, was a great success. Approximately 100 people enjoyed the event. Committeeman D. Coranoto stated that he took pictures to post on Hampton Township's Website. Several families brought lawn chairs and picnic dinners. Committeeman D. Coranoto stated that he discussed holding future concerts in the Park with KRHS Band Director Jarred Matthes on the evening of the concert.

Committeeman D. Hansen stated that he would like the Township Committee to reconsider regulating clothing bins in Hampton Township. Several bins have been placed at various businesses, but they are not being properly maintained. Township Administrator E. Klose stated that she had obtained two sample Ordinances regarding this issue and forwarded them to Township Planning Board Attorney R. Morgenstern to review with the Planning Board. Administrator E. Klose stated that she would contact Mr. Morgenstern again for further input.

Committeeman D. Hansen suggested that "for profit" bin owners should be required to pay a fee as well as supply the township officials with recycling receipts in order for the township receive recycling credits.

Committeeman D. Hansen raised concerns about temporary advertisement signs that are cluttering roadsides and intersections throughout the township. Committeeman T. Dooley noted that the township has an Ordinance regulating these types of signs. The Township Committee agreed by full consensus to address the matter at their next regularly scheduled meeting after Committeeman D. Hansen has had an opportunity to review the existing Ordinance.

Committeeman K. Gourlay asked for an update regarding the decorative banners that have been considered for display in Hampton Township's commercial district. Township Administrator E. Klose stated that she contacted NJDOT Representative D. Hirt to inquire about the requirements for displaying banners on State highways. Administrator E. Klose stated that she is expecting Ms. Hirt to call her back with the name of the State employee who handles permitting matters.

Road Department Liaison Committeeman K. Gourlay informed DPW Manager D. Bayles, who was present at the meeting, that he and Road Department Liaison Committeeman D. Hansen would like to meet with the Township DPW Staff for a general discussion sometime in the near future, preferably on a Friday afternoon.

Committeeman T. Dooley stated that he submitted the Legal Notice for the *Mike Biron Field of Dreams Lighting Project* to the New Jersey Herald. The Township Planning Board will hear the issue on August 16, 2012. The Notice will also be sent to the residents who live in the vicinity of the Hampton Township Municipal Park. The Notice includes recent revisions made by Mr. Wayne Mc Cabe, the surveyor working on the lighting project.

**A MOTION** was made by Committeeman D. Coranoto and seconded by Mayor P. Yetter, with all members in favor, to send a letter of appreciation to the Kittatinny Regional High School Jazz Band for participating in the Jazz in the Park Concert.

Committeeman D. Hansen raised the issue of NJDEP Sewer Service Area Mapping (SSA) and how it affects property owners. He explained that in newly developed areas only a portion of the property is typically included in the SSA. Those landowners must apply for a Plan Amendment to the NJDEP if they decide to make any future expansions on the parcel. Plan Amendments can take up to two years to complete.

### BILLS

**A MOTION** was made Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following resolution.

### RESOLUTION TO PAY BILLS

**WHEREAS**, there are bills to be paid for goods and services.

**NOW, THEREFORE, BE IT RESOLVED BY** the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid.

All checkbooks July 2012		Hampton Township Check Register		1TOWN1 Page 1
Check Number	Check Date	Payee	Amount	
Payroll Checks				
7366	07/10/12	Jessica M. Caruso	2,215.13	
7371	07/10/12	John O. De Jager	1,129.10	
7373	07/10/12	Russell H. Bellis, Jr.	1,038.00	
7379	07/10/12	Robert W. Huber	243.19	
7389	07/24/12	John O. De Jager	1,194.65	
7391	07/24/12	Russell H. Bellis, Jr.	1,038.00	
7397	07/24/12	Robert W. Huber	243.20	
			<u>7,101.27</u>	

Vendor Checks				500.00
7380	07/10/12	Adv.to Hampton Twsp - Mary Whitesell		420.00
7381	07/10/12	AXA Equitable		45.00
7382	07/10/12	Verizon Wireless		700.00
7398	07/24/12	Adv.to Hampton Twsp - Mary Whitesell		8,216.55
999999	07/10/12	941 EFT PAYMENT		635.23
999999	07/10/12	NJ EFT PAYMENT		5,767.12
999999	07/24/12	941 EFT PAYMENT		421.55
999999	07/24/12	NJ EFT PAYMENT		<u>16,705.45</u>
Payroll Direct Deposit				3,721.43
7363	07/10/12	Eileen F. Klose		1,271.01
7364	07/10/12	Kathleen T. Armstrong		960.11
7365	07/10/12	Valerie Galizia		994.93
7367	07/10/12	Joseph Ferraris		1,104.04
7368	07/10/12	Mary Whitesell		1,056.07
7369	07/10/12	Leah C. Korver		975.42
7370	07/10/12	Frank E. Bennett III		1,402.49
7372	07/10/12	Daniel P. Bayles		1,348.61
7374	07/10/12	Edward R. Hayes		1,234.36
7375	07/10/12	Brian E. Mettler		1,107.27
7376	07/10/12	Donald F. Muller		1,441.71
7377	07/10/12	John W. Tietje		988.94
7378	07/10/12	James A. Welch		1,271.01
7383	07/24/12	Kathleen T. Armstrong		960.11
7384	07/24/12	Valerie Galizia		994.93
7385	07/24/12	Joseph Ferraris		1,104.04
7386	07/24/12	Mary Whitesell		1,056.08
7387	07/24/12	Leah C. Korver		883.45
7388	07/24/12	Frank E. Bennett III		1,402.49
7390	07/24/12	Daniel P. Bayles		1,348.62
7392	07/24/12	Edward R. Hayes		1,248.13
7393	07/24/12	Brian E. Mettler		1,107.27
7394	07/24/12	Donald F. Muller		1,441.71
7395	07/24/12	John W. Tietje		951.24
7396	07/24/12	James A. Welch		<u>31,375.47</u>
Total checks	40		Total	<u>55,182.19</u>

## Check Register - (0110101001) CASH Checking

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
7/27/2012	201223	217 CENTURY LINK	600.16 (Manual)			
7/27/2012	201224	513 HAMPTON BD. OF EDUCATION	405,610.00 (Transfer)			
7/27/2012	201225	281 JERSEY CENTRAL POWER & LIGHT	1,341.22 (Manual)			
7/27/2012	20975995	858 STATE OF NEW JERSEY	20,699.04 (Transfer)			
7/27/2012	110640703	514 HAMPTON TWP. PAYROLL ACCOUNT	61,324.90 (Transfer)			
7/31/2012	8058	889 284 AGGREGATES, LLC	106.92			
7/31/2012	8059	946 ACCURATE WASTE SYSTEMS, INC.	345.00			
7/31/2012	8060	828 ACORN OFFICE PRODUCTS, LLC	211.01			
7/31/2012	8061	495 AIRGAS EAST, INC.	206.29			
7/31/2012	8062	774 BASSANI POWER EQUIPMENT	373.98			
7/31/2012	8063	499 BBC PRINTING CONSULTANTS	550.00			
7/31/2012	8064	915 CAMPBELL FOUNDRY COMPANY	1,022.00			
7/31/2012	8065	949 CARL WOLF COMMUNICATIONS	100.00			
7/31/2012	8066	501 CHELBUS CLEANING CO. INC.	325.00			
7/31/2012	8067	173 COUNTY OF SUSSEX CLERK	376.99			
7/31/2012	8068	731 DAN BAYLES	370.00			
7/31/2012	8069	505 DELTA DENTAL OF NJ, INC.	1,816.88			
7/31/2012	8070	506 DOLAN & DOLAN, P.A.	2,361.05			
7/31/2012	8071	950 Daniel Gray & Joyce Hoffman	3,049.96			
7/31/2012	8072	509 FAIRCLOUGH FUEL, INC	5,384.05			
7/31/2012	8073	434 FERRAIOLI,WEILKOTZ,CERULLO,CUV	14,500.00			
7/31/2012	8074	604 FOSTER & COMPANY, INC.	104.07			
7/31/2012	8075	510 G & G DIESEL SERVICE INC	16.41			
7/31/2012	8076	624 GRINNELL RECYCLING INC.	146.60			
7/31/2012	8077	361 HAROLD E. PELLOW & ASSOC., INC.	7,170.49			
7/31/2012	8078	794 J.K. HVAC SERVICE, INC	432.14			
7/31/2012	8079	516 JOHNNY ON THE SPOT, INC	409.20			
7/31/2012	8080	518 KITTATINNY REGIONAL HIGH SCHOOL	463,273.03			
7/31/2012	8081	522 LOWE'S COMPANIES, INC.	17.84			
7/31/2012	8082	523 MAGARINO FORD-MERCURY LLC	269.03			
7/31/2012	8083	319 MGL PRINTING SOLUTIONS, LLC	615.80			
7/31/2012	8084	525 MONTAGUE TOOL & SUPPLY CO., INC	138.34			
7/31/2012	8085	630 MUNICIPAL SOFTWARE, INC	1,475.00			
7/31/2012	8086	355 N.J. HERALD INC.	290.40			
7/31/2012	8087	927 PENTELEDATA	58.23			

			109.20
7/31/2012	8088	531 PROPAY INC.	7.50
7/31/2012	8089	844 RUSSELL BELLIS	25.98
7/31/2012	8090	554 SEARS COMMERCIAL ONE	36.95
7/31/2012	8091	490 SERVICE ELECTRIC CABLE TV INC	28,137.00
7/31/2012	8092	445 STATEWIDE INSURANCE FUND	136.76
7/31/2012	8093	569 STORR TRACTOR COMPANY	1,182.50
7/31/2012	8094	708 STRONGWEAR LLC	250.00
7/31/2012	8095	628 SUSSEX COUNTY MUA	275.00
7/31/2012	8096	416 SUSSEX COUNTY RENTAL	70.00
7/31/2012	8097	759 TCTANJ	2,250.00
7/31/2012	8098	543 THE LAND CONSERVANCY OF N.J.	441.09
7/31/2012	8099	345 TOWN OF NEWTON	1,538.00
7/31/2012	8100	195 TREASURER, STATE OF NJ	125.00
7/31/2012	8101	461 Treasurer, State of New Jersey	373.09
7/31/2012	8102	773 VERIZON WIRELESS SERVICES, LLC	217.73
7/31/2012	8103	535 W.E. TIMMERMAN CO., INC.	31,810.72
7/31/2012	8104	478 WASTE MANAGEMENT OF NEW JERSEY, INC	272.68
7/31/2012	8105	611 WELDON QUARRY CO., LLC	189.14
7/31/2012	8106	536 WINTER'S AUTO PARTS INC.	219.98
7/31/2012	8107	860 WR BUTLER ENTERPRISES, LLC	
			-----
			573,184.03

1,941.38 Manual  
 487,633.94 Bank Transfers  
 =====  
 1,062,759.35

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held July 31, 2012, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 7/31/2012

Kathleen Armstrong  
 Kathleen Armstrong, RMC  
 Township Clerk

**ADJOURNMENT**

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adjourn the meeting at 8:26 PM.

Respectfully submitted by,  
Kathleen Armstrong  
 Kathleen Armstrong, RMC  
 Township Clerk