

**HAMPTON TOWNSHIP COMMITTEE
AGENDA
JANUARY 6, 2015
BUDGET WORKSHOP
REORGANIZATION
AND REGULAR MEETING**

BUDGET WORKSHOP MINUTES

TIME OF COMMENCEMENT: 6:35 P.M.

Township Chief Financial Officer J. Caruso presented the preliminary Hampton Township Annual CY 2015 Budget. CFO J. Caruso stated that \$476,000 will be canceled to surplus. The surplus has grown steadily over the past three years due to numerous Shared Service Agreements, high rate of tax collection, and significant savings realized from contract negotiations between Hampton Township and Waste Management that resulted in lower hauling rates.

Township Administrator E. Klose stated that Township Auditor T. Ferry is very pleased with Hampton Township's state of fiscal affairs. Hampton Township has no debt and a healthy surplus.

Committeeman D. Coranoto suggested banking the savings realized from the contract with Waste Management and use it to pay for future costs associated with garbage hauling.

Township Engineer H. Pellow created a ten-year plan containing recommendations to improve roads and infrastructure in the municipality. Township Auditor T. Ferry will review the plan and help to address the projects from a fiscal standpoint. Certain DPW projects recommended for CY 2015 include a new pole barn to house DPW equipment, improvements to Overlook Rd. and a salt shed.

**HAMPTON TOWNSHIP COMMITTEE REORGANIZATION
MEETING MINUTES**

FLAG SALUTE: Led by Mayor P. Yetter at 7:08 PM

ROLL CALL: Present: Committeeman D. Coranoto, Committeeman T. Dooley, Committeeman D. Hansen and Mayor P. Yetter. Also Present: Township Administrator E. Klose.

STATEMENT- Mayor P. Yetter stated that this meeting is being held in compliance with the provisions of P. L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

OATH OF OFFICE

SWEARING IN OF TOWNSHIP COMMITTEEMAN

PHILIP YETTER- 3-Year Term

DAVID HANSEN- 3-Year Term

Township Clerk K. Armstrong administered the Oath of Office to Committeeman D. Hansen and Committeeman P. Yetter.

APPOINTMENT OF MAYOR

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to appoint Committeeman P. Yetter to serve as the Mayor of Hampton Township for a 1-year term.

APPOINTMENT OF DEPUTY MAYOR

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to appoint Committeeman D. Coranoto to serve as the Hampton Township Deputy Mayor for a 1-year term.

APPOINTMENT OF ROAD DEPARTMENT LIAISON

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman T. Dooley, with all members in favor, to appoint Committeeman D. Hansen as the Hampton Township Road Department Liaison for a 1-year term.

APPOINTMENTS TO JOINT MUNICIPAL COURT

A MOTION was made by Mayor P. Yetter and seconded by Committeeman D. Hansen, with all members in favor, to appoint Committeeman T. Dooley and Committeeman D. Coranoto as Joint Municipal Court Liaisons for a term of 1-year each.

APPOINTMENT TO SUSSEX COUNTY WATER QUALITY MANAGEMENT PLAN POLICY ADVISORY COMMITTEE (PAC)

Committeeman D. Coranoto nominated Committeeman D. Hansen to serve as the Hampton Township Representative on the Sussex County Water Quality Management Plan Advisory Committee (PAC) for a period of 1-year. All in favor.

The Township Committee made a determination to appoint an alternate representative to PAC at a later date.

APPOINTMENT TO SUSSEX COUNTY SOLID WASTE ADVISORY COMMITTEE (SWAC)

Committeeman D. Coranoto nominated Hampton Township Recycling Coordinator K. Hansen to serve as the Hampton Township Representative on the Sussex County Solid Waste Advisory Committee (SWAC) for a 1-year period.

A MOTION was made by Committeeman T. Dooley and seconded by Mayor P. Yetter, with all members in favor, to make the following appointments to the Hampton Township Planning Board.

APPOINTMENTS TO PLANNING BOARD

1. Two Township Committee Members – Class I Member – Mayor P. Yetter; Class III Township Committeeman T. Dooley – One Year Term
2. Four Year Term - Class IV Member – Arne Goytil
3. Four Year Term – Class IV Member - Barbara Rosko
4. Four Year Term – Class IV Member – William Hinkes
5. Four Year Term – Class IV Member – Kenneth Roberts
6. Four Year Term – Class IV Member – Michael Brucker

A MOTION was made by Committeeman T. Dooley and seconded by, with all members in favor, to make the following appointment to the Hampton Township Board of Health.

APPOINTMENTS TO BOARD OF HEALTH

1. One Year Term – Daniel Coranoto

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to make the following appointments to the Hampton Township Recreation Committee.

APPOINTMENTS TO RECREATION COMMITTEE

1. Five Year Term – James Cutler
2. Five Year Term – Susan Rude

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to make the following appointments to the Hampton Township Rent Control Board.

APPOINTMENTS TO RENT CONTROL BOARD

1. Three Year Term – Dennis Daniels
3. Three Year Term – Daniel Coranoto
4. Three Year Term – Peggy Bopp
5. Three Year Term – 2 Members Needed

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to make the following appointments.

APPOINTMENTS TO OPEN SPACE COMMITTEE

1. Township Committee Member - One Year Term – Philip Yetter
2. Planning Board Member – One Year Term – Arne Goytil
3. Planning Board Member – One Year Term – Member Needed
4. Zoning Board Member – One Year Term – Margaret Couse
5. Resident Appointment - Three Year Term – Alan Martin
6. Resident Appointment – Two Year Term – Glenn Schweitzer

REORGANIZATION CONSENT AGENDA - Mayor P. Yetter stated that all items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

*** ONE-YEAR APPOINTMENTS**

1. Township Attorney – Stephen Roseman
2. Auditor – Ferraiola, Westdyke & Cuva
3. EMC Assistants – Vera Youngs, George Chattaway
4. Veterinarian for Rabies Clinic – Dr. Theodore Spinks
5. Dog Pound – Newton Veterinary Hospital
6. Large Animal Pound – Dr. Sam Castimore
7. Township Engineer – Harold E. Pellow & Associates

*** DESIGNATION OF OFFICIAL NEWSPAPERS** – Daily & Sunday New Jersey Herald

*** TIME, DAY & PLACE OF MEETINGS** – Second & Last Tuesday of every month except June, July August, & September whereas meetings are held the last Tuesday of each month unless otherwise indicated. All meetings will begin at 7:00 PM at the Hampton Township Municipal Building. These meetings may include Executive Sessions or Workshops.

January 6, 2015 Reorganization	June 30, 2015
January 27, 2015	July 28, 2015
February 24, 2015	August 25, 2015

March 10, 2015
March 31, 2015
April 28, 2015
May 26, 2015

September 29, 2015
October 27, 2015
November 24, 2015
December 29, 2015

Executive and/or Work Sessions may be held on any of the above dates.

*** 2015 TEMPORARY BUDGET**

APPROVAL OF THE REORGANIZATION CONSENT AGENDA

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to approve the Reorganization Consent Agenda as listed above.

**HAMPTON TOWNSHIP COMMITTEE
REGULAR MEETING
JANUARY 6, 2015**

CONSENT AGENDA – Mayor P. Yetter stated that all items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

*** Correspondence**

1. New Jersey League of Municipalities – Louis Bay 2nd Future Municipal Leaders Scholarship Competition

APPROVAL OF THE CONSENT AGENDA

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to approve the Consent Agenda as listed above.

ORDINANCES

INTRODUCTION AND FIRST READING

HAMPTON TOWNSHIP ORDINANCE #2015-01- AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Coranoto to introduce at first reading Ordinance #2015-01.

ROLL CALL VOTE: Committeeman D. Coranoto, yes; Committeeman Timothy Dooley, yes; Committeeman David Hansen, yes; and Mayor Philip Yetter, yes. Motion Carried.

RESOLUTIONS

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION FOR TAX INTEREST 6% PENALTY
CLAUSE**

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the payment of taxes as provided by law, and

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% annum on the first \$1,500 of the delinquency and 18% per annum on any amount in excess of \$1,500 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year;

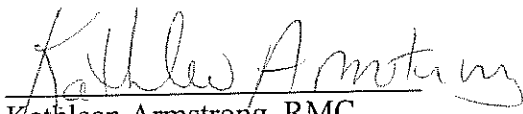
NOW, THEREFORE BE IT RESOLVED BY, the Township Committee of the Township of Hampton of the following, effective January 1, 2015 - December 31, 2015.

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500 becoming delinquent after the due date and if a delinquency is in excess of \$10,000 and remains in arrears beyond December 31st of each year an additional penalty of 6% shall be charged against the delinquency.
2. The ten (10) day grace period of quarterly tax payments will remain in effect for 2015.
3. Any payments not made in accordance with paragraph two (2) of this resolution shall be charged interest from the due date as set forth in paragraph one (1) of this resolution.
4. This resolution shall be published in its entirety once in the official newspaper of the Township of Hampton.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 6, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/6/15


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION GIVING AUTHORIZATION TO THE TAX
COLLECTOR TO CANCEL ALL OVER AND UNDER TAX PAYMENTS OF \$5.00 OR
LESS**

WHEREAS, the Tax Collector of the Township of Hampton has requested that the Township Committee of the Township of Hampton adopt a Resolution annually to cancel all under and overpayments of \$5.00 for taxes; and

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Hampton, does hereby resolve to grant the Hampton Township Tax Collector the authority to cancel all under and overpayments of \$5.00 or less for the year 2014.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held January 6, 2015, the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 1/6/15

Kathleen Armstrong
Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Mayor P. Yetter, with all members in favor, to adopt the following Resolution.

HAMPTON TOWNSHIP SERVICE CHARGE RESOLUTION

WHEREAS, N.J.S.A. 40:5-18, permits a municipality to provide by Resolution for the imposition of a service charge to be added to any account owing to the municipality, if payment tendered when the account was paid by check or other written instrument which was returned for insufficient funds; and

WHEREAS, said statute does provide that if an account owing to a municipality is for tax or special assessment, the service charge authorized by the law shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien, and

WHEREAS, said law further provides that the service charge for a check or written instrument returned for insufficient funds shall be determined and set by resolution of the governing body from time to time as appropriate, but shall not exceed \$20.00 per check or written instrument and the service charge shall be collected in the same manner prescribed by law for the collection of the account for which the check or other written instrument was tendered; and

WHEREAS, said statute further provides that the governing body may require future payments to be rendered in cash or certified check.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hampton, Sussex County, New Jersey, that pursuant to N.J.S.A. 40:5-18, that there shall be a service charge of \$20.00 per check or other written instrument on any account which was paid by a check or other written instrument which was returned for insufficient funds, which service charge shall be included on whatever list of delinquent accounts is prepared for enforcement of a lien.

BE IT FURTHER RESOLVED, that any service charge authorized by this Resolution shall be collected in the same manner prescribed by law for collection of the account for which the check or other written instrument was tendered and that future payments made by written instrument which was returned for insufficient funds shall be required to make all future payments in cash or certified cashiers check.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held January 6, 2015, the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 1/6/15

Kathleen Armstrong
Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Mayor P. Yetter, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION GIVING AUTHORIZATION TO THE
TOWNSHIP TAX ASSESSOR AND TOWNSHIP ATTORNEY TO DEFEND THE
TOWNSHIP AT THE SUSSEX COUNTY BOARD OF
TAXATION COURT FOR FY 2015**

BE IT RESOLVED by the Township Committee of the Township of Hampton that the Municipal Tax Assessor and the Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all contested appeals and to initiate municipal appeals to correct the Township of Hampton tax list including but not limited to rollback complaints, added and omitted assessment complaints, and such other appeals as are necessary to correct the assessments for the Township of Hampton; and

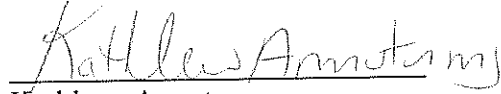
BE IT FURTHER RESOLVED that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Township of Hampton for the purpose of signing settlements of the foregoing matters by stipulation.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 6, 2015, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: _____

1/6/15


Kathleen Armstrong
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION APPOINTMENT OF PUBLIC AGENCY
COMPLIANCE OFFICER AFFIRMATIVE ACTION**

WHEREAS, N.J.A.C. 17:27-1.1 provides that no public work contracts can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

WHEREAS, N.J.A.C. 17:27-3.5 provides that each public agency shall annually designate an officer or employee to serve as its public agency compliance officer;

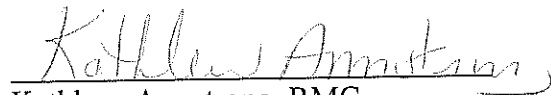
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hampton, County of Sussex, State of New Jersey that Eileen Klose be appointed as the Public Agency Compliance Officer for a one-year term ending December 31, 2015.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 6, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: _____

1/6/2015


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION APPOINTING TOWNSHIP
ADMINISTRATOR EILEEN KLOSE AS THE TOWNSHIP MUNICIPAL
HOUSING LIAISON**

WHEREAS, the Governing Body of the Township of Hampton petitioned the Council on Affordable Housing (COAH) for substantive certification of its Housing Element and Fair Share Plan on December 22, 2008; and.

WHEREAS, the Township of Hampton's Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.) and COAH's Third Round Substantive Rules (N.J.A.C. 5:94-1, et. seq.); and

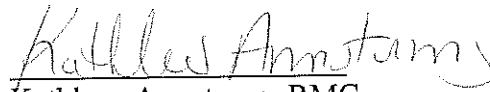
WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., the Township of Hampton is required to appoint a Municipal Housing Liaison for the administration of Hampton Township's affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Township of Hampton, County of Sussex and the State of New Jersey that Township Administrator Eileen Klose is hereby appointed by the Governing Body of the Township of Hampton as the Municipal Housing Liaison for the administration of the affordable housing program.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held January 6, 2015, the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 1/6/15


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION APPOINTING RISK MANAGEMENT
CONSULTANT AND RISK MANAGEMENT CONSULTANT AGREEMENT –
GEORGE MORVILLE OF THE MORVILLE AGENCY**

WHEREAS, Hampton Township has joined the Statewide Insurance Fund, a joint insurance fund as defined in N.J.S.A. 40A:10-35 et seq.; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund;" and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk Management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hampton, in the County of Sussex and State of New Jersey, as follows:

1. Hampton Township hereby appoints Morville LLC t/a The Morville Agency, George Morville as its local Risk Management Consultant.
2. Township Administrator Eileen Klose and the Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for FY 2015 in the form attached hereto.

CERTIFICATION

I, Kathleen Armstrong, Clerk of the Township of Hampton, County of Sussex, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Hampton Township Committee on January 6, 2015.

Date 1/6/15

Kathleen Armstrong
Kathleen Armstrong, Township Clerk

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following Resolution.

HAMPTON TOWNSHIP RESOLUTION APPOINTING TOWNSHIP ADMINISTRATOR EILEEN KLOSE AS THE FUND COMMISSIONER AND HAMPTON TOWNSHIP CHIEF FINANCE OFFICER JESSICA CARUSO AS THE ALTERNATE FUND COMMISSIONER FOR THE STATEWIDE INSURANCE FUND LOCAL UNIT FOR THE YEAR 2015

WHEREAS, Hampton Township is a member of the Statewide Insurance Fund, a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Hampton that Township Administrator Eileen Klose is hereby appointed as the Fund Commissioner for the Local Unit for the year 2015; and

BE IT FURTHER RESOLVED that Township CFO Jessica Caruso is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2015; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund. .

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on January 6, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date 1/6/15

Kathleen Armstrong
Kathleen Armstrong, RMC
Township Clerk

A **MOTION** was made by Committeeman D. Hansen and seconded by Mayor P. Yetter, with all members in favor, to adopt the following Resolution.

HAMPTON TOWNSHIP RESOLUTION TO REDEEM TAX SALE CERTIFICATE #2014-007 FOR BLOCK 1801.0, LOT 32.04

WHEREAS, Leah C Korver, Tax Collector, has received \$14,004.49 from Heidi Lentini, for the redemption of Tax Sale Certificate #2014-007 on Block 1801.01 Lot 32.04, and;

WHEREAS, The tax collector is requesting that \$14,004.49 plus a \$50,000.00 premium which was paid at the tax sale and the Township is holding for a total of \$64,004.49 be refunded to the lien holder, John Lami, 307 West Shore Trail, Sparta, NJ 07871.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hampton, County of Sussex, State of New Jersey to authorize the Tax Collector to refund \$14,004.49 for the redemption of Tax Sale Certificate #2014-007 plus a \$50,000.00 premium which was paid at the tax sale for a total of \$64,004.49 on Block 1801.01 Lot 32.04, to the lien holder, John Lami, 307 West Shore Trail, Sparta, NJ 07871.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on January 6, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/6/15 Kathleen Armstrong
Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Coranoto, with all members in favor, to adopt the following Resolution.

HAMPTON TOWNSHIP RESOLUTION TO REDEEM TAX SALE CERTIFICATE #2012-06 FOR BLOCK 2801, LOT 16

WHEREAS, Leah C Korver, Tax Collector, has received \$19,272.06 from Michael Rudinsky, for the redemption of Tax Sale Certificate #2012-06 on Block 2807 Lot 16, and;

WHEREAS, The tax collector is requesting that \$19,272.06 plus a \$2,700.00 premium which was paid at the tax sale and the Township is holding for a total of \$21,972.06 be refunded to the lien holder, Lawrence & Helen Earl Family, LLC, P,O, Box 42, Stillwater, NJ 07875.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hampton, County of Sussex, State of New Jersey to authorize the Tax Collector to refund \$19,272.06 for the redemption of Tax Sale Certificate #2012-06 plus a \$2,700.00 premium which was paid at the tax sale for a total of \$21,972.06 on Block 2807 Lot 16, to the lien holder, Lawrence & Helen Earl Family, LLC, P,O, Box 42, Stillwater, NJ 07875.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on January 6, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/6/15 Kathleen Armstrong
Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION TO REDEEM TAX SALE CERTIFICATE
#2014-013 FOR BLOCK 3202, LOT 58**

WHEREAS, Leah C Korver, Tax Collector, has received \$27,274.46 from CV XXVIII for Joesph and Elizabeth Ryan, for the redemption of Tax Sale Certificate #2014-013 on Block 3202 Lot 58, and;

WHEREAS, The tax collector is requesting that \$27,274.46 be refunded to the lien holder, Pro Capital II, C/O US Bank- TLSG, 2 Liberty Place, 50 S. 16th Street – Suite 1950, Philadelphia, PA 19102.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hampton, County of Sussex, State of New Jersey to authorize the Tax Collector to refund \$27,274.46 for the redemption of Tax Sale Certificate #2014-013 on Block 3202 Lot 58, to the lien holder, Pro Capital II, C/O US Bank- TLSG, 2 Liberty Place, 50 S. 16th Street – Suite 1950, Philadelphia, PA 19102.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on January 6, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/6/15

Kathleen Armstrong
Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION TO RE-AFFIRM BANKS AS DEPOSITORIES
FOR 2015**

BE IT RESOLVED by the Township Committee of the Township of Hampton that the following policy is hereby reaffirmed pertaining to Township funds for calendar year 2014:

- 1) The Cash management and investment objectives for the Township of Hampton include preservation of capital, adequate safekeeping of assets, maintenance of liquidity to meet operating needs, diversification of the Township's portfolio to minimize risks associated with individual investments, and investment of assets in accordance with State and Federal laws and regulations.
- 2) The following banks are hereby authorized to be used as depositories for Township funds:

PNC Bank
Chase Bank
New Jersey Cash Management Fund
Sussex Bank
Lakeland Bank
First Hope Bank
TD Bank
Valley National Bank
Wells Fargo Bank

The above designated official depositories are required to submit to the Chief Financial Officer, a copy of the Governmental Unit Deposit Protection Act Notification of Eligibility, which is filled semi-annually with the Department of Banking each June 30th and December 31st every year. Effective September 30, 2012 the Chief Financial Officer can obtain a copy of the GUDPA on the website www.state.nj.us/dobi/division_banking/depositories/gudpa.htm.

The above designated official depositories are required to submit to the Chief Financial Officer a copy of the institution's "Annual Report" each year.

- 3) All funds shall be deposited within 48 hours of receipt, in accordance with N.J.S.A. 40A:5-15.

The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.

The method of calculating banking fees and compensating balances shall be reviewed on a monthly basis.

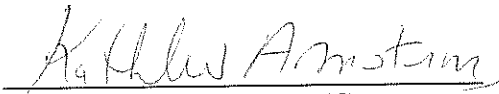
Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer.

- 4) Permissible investments for the Township of Hampton shall include a) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America; b) government money market mutual funds; c) any Federal agency of instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase and has a fixed rate of interest not dependent on any index or external factors; d) Bonds or other obligation of the local unit or school districts of which the local unit is part; e) any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments; f) local government investment pools; g) New Jersey State Cash Management Fund; and h) repurchase agreements of fully collateralized securities.
- 5) The Chief Financial Officer is authorized and directed to make investments on behalf of the Township of Committee. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.
- 6) Securities purchased on behalf of the Township of Hampton shall be delivered electronically or physically to the Township's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Township.
- 7) The Chief Financial Officer shall report to the Township Committee all purchases of investments in accordance with N.J.S.A. 40A:5-15.2.
- 8) The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-14.
- 9) The Chief Financial Officer shall escheat to the State of New Jersey checks which remain outstanding for twelve or more months after the date of issuance.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 6, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/6/15


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following Resolution.

HAMPTON TOWNSHIP RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACTS FOR PROFESSIONAL SERVICES

WHEREAS, the Township of Hampton has a need to acquire Professional Services for the Municipality as non-fair and open contracts pursuant to the provisions of N.J.S.A. 40A:11-5 et seq. ; and

WHEREAS, the anticipated term of these contracts is 1 year(s)

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hampton authorizes Agreements with the following Professional Agencies for CY 2014:

Awarded to: Stephen Roseman, of the Law Firm Mc Govern & Roseman
of Newton, N. J.

Services: Township Attorney

Duration: Calendar Year 2014

Amount: Varies based on services per fee schedule

Awarded to: Thomas Ferry, of the Accounting and Auditing Firm Ferraioli, Wielkocz, Cerullo,
& Cuva of Newton, N.J.

Services: Township Auditor

Duration: Calendar Year 2014

Amount: Varies based on services per fee schedule attached to agreement

Awarded to: Harold E. Pellow & Assoc.

Services: Township Engineer

Duration: Calendar Year 2015

Awarded to: Judge James Devine

Services: Municipal Court Judge

Duration: Calendar Year 2015

Amount: Adopted by Resolution by the Joint Municipal Court

Awarded to: Anthony Arbore, N.J.

Services: Township Prosecutor

Duration: Calendar Year 2015

Amount: Adopted by Resolution by the Joint Municipal Court

Awarded to: Daniel Colfax

Services: Public Defender

Duration: Calendar Year 2015

Amount: Adopted by Resolution by the Joint Municipal Court

Awarded to: Newton Veterinary Hospital

Services: Dog Pound

Duration: Calendar Year 2014

Amount: Varies based on services per fee schedule

Awarded to: Animal Hospital of Sussex County, Dr. T. Spinks

Services: Rabies Clinic

Duration: Calendar Year 2014

Amount: Varies based on services per fee schedule

Awarded to: Fairclough Fuel

Services: Propane Fuel

Duration: Calendar Year 2014

Fees: Varies based on services per fee schedule

Awarded to: Bollinger, Inc.

Services: Insurance Representation

Duration: Calendar Year 2015


Fees: Varies based on services per fee schedule

BE IT FURTHER RESOLVED that the Township Clerk has published the Award of Contracts in the Legal Notice Section of the New Jersey Herald.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 6, 2015, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/6/15


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following Proclamation.

**HAMPTON TOWNSHIP PROCLAMATION DECLARING THE MONTH OF
JANUARY 2015 RADON ACTION MONTH**

WHEREAS, radon is a naturally occurring radioactive gas that is the second leading cause of lung cancer, causing as many as 500 lung cancer deaths annually in New Jersey; and

WHEREAS, elevated radon levels are found in many homes and pose a serious health threat to families residing in these homes; and

WHEREAS, any home may have high levels of radon -- even if neighboring homes do not; and

WHEREAS, radon testing is easy and inexpensive -- and elevated levels of radon can be effectively reduced at the cost of a typical home repair; and

WHEREAS, a significant number of homes in Hampton Township have elevated levels of radon;

WHEREAS, by mitigating homes with radon concentrations at or above 4 pCi/L in New Jersey, 140-250 lives are saved annually.

NOW, THEREFORE, the Township Committee of the Township of Hampton, does hereby proclaim the Month of January 2015, as

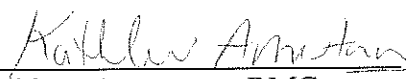
RADON ACTION MONTH

in the Township of Hampton and call upon all residents who have not yet tested to test their homes for radon and to reduce radon levels if elevated levels are found, to protect their families from the serious health risk of radon.

CERTIFICATION

I hereby certify that the above Proclamation was adopted by the Township Committee at their regular meeting held January 6, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 1/6/15


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Coranoto, with all members present in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP
RESOLUTION TO PAY BILLS**

WHEREAS, there are bills to be paid for goods and services.

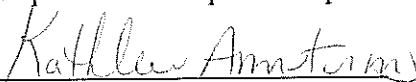
NOW, THEREFORE, BE IT RESOLVED BY the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid.

Applied Service Corp. - Permit Fee Refund: \$65.50
Country Classic Truck Repairs – Repairs to Fire Truck: \$1,478.46

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on January 6, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/6/15


Kathleen Armstrong, RMC
Township Clerk

JCP&L AUTHORIZATION RE: HOLIDAY BANNER BRAKCETS

Committeeman D. Coranoto stated that JCP&L Representative J. Espinosa will provide the township with written authorization to allow the Township DPW crew to leave the brackets used to install holiday banners on the utility pole throughout the year.

DISCUSSION

Committeeman D. Hansen expressed appreciation for the opportunity to serve another term as a Township Committeeman. He added that he is looking forward to beginning his ninth term and believes CY 2015 will be a good year for the municipality.

Committeeman T. Dooley wished the Hampton Township staff and Township residents a Happy New Year.

Mayor P. Yetter commented that the Hampton Township Annual Recognition Dinner that was held on December 6, 2014 was a great success.

Township Administrator E. Klose stated that Mr. Ted Basher, a Hampton Township resident, donated several bicycles for the fourth consecutive year to the Township's Annual Holiday Gift/Food Drive. The Township Committee expressed their appreciation for Mr. Basher's generous donations.

In accordance with N.J.S.A. 40A:16-11 the Republican Municipal Committee will provide the Township Committee with three names of potential candidates to fill the vacancy created by the recent retirement of Committeeman K. Gourlay. The Township Committee will receive the names by mid-January.

Committeeman D. Coranoto stated that the New Jersey League of Municipalities has received several calls from people expressing concern about the new regulations pertaining to the retirement of government workers who are enrolled in the New Jersey State Pension and Benefits Program, specifically PERS.

The new law requires retiring government employees to retire from all positions they may hold for any government entity, including elected and volunteer positions, for a period of 180 days following their retirement. Due to these new regulations, Committeeman K. Gourlay, who recently retired from his position with the Sparta School District, was forced to retire from his position as an elected official in Hampton Township.

Township Administrator E. Klose referenced an recent article in the New Jersey League of Municipalities Magazine about the new retirement regulations. She stated that the New Jersey League of Municipalities would likely become involved with the issue.

Committeeman D. Coranoto stated that the issue of COAH's Third Round Rules is still pending in the courts.

PUBLIC SESSION

No public comment was made.

PUBLIC SESSION CLOSED

ADJOURNMENT

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to adjourn the meeting at 7:35 PM.

Respectfully submitted by,



Kathleen Armstrong, RMC
Township Clerk