

TOWN HOUSE ESTATES OF NORTON

Board of Trustees Meeting Minutes February 23, 2017

Present: Mark Flicop, Amber Hall, Marion Mattola-Brierly, Gary Bushey, Larry Grant, Javier Trevino.

The meeting was called to order at 6:45pm. Meeting was conducted via conference call.

1. The Board discussed condo fee delinquencies.
2. Amber is in communication with the selling agent concerning sale of Unit 143-5
3. Amber communicated that Unit 137-1 is thought to be in foreclosure. The owner is current on condo fees. No further information is available.
4. The Board had discussed amending and updating rules and regulations posted on the THEN website. Attorney Kathy Elia was contacted about her fee for making amendments.
5. FC sent notices to all owners regarding beautification ideas and snow plowing reminders. No responses have yet been received regarding ideas for property beautification.
6. The Board had previously agreed that Mark Flicop would join the Community Associations Institute (CAI) to avail THEN of information, innovations, and best practices in community association development, governance, and management. CAI application and membership payment have been sent.
7. To-do list. The following item will be addressed and expedited by First Choice:
 - Amber will contact Steve Lawton of SiteScapes about landscape plans/suggestions he has stated he will make available to the Board. Amber will schedule a walkthrough the THEN property with Steve and Board members for mid-March.

The next meeting was scheduled for Thursday, March 30th. It will begin at 6:45pm via conference call.

The meeting was adjourned at 7:45 pm.

Respectfully submitted,
Javier Trevino