A close up of a logo

Description automatically generatedPTO General Meeting Agenda

# Tuesday, October 1st, 2019 @ 6pm

**CALL TO ORDER**

**Welcome & Introductions**

Call to order 6:05pm

**Treasurer’s Report**

* Current balance: $3,600.37
* Majority of expenses in August: General operating expenses and hospitality
* Revenue from Spirit Nights to-date ($523.67)
  + Bahama buck/Marco’s (no Spring Creek yet)
* Reminder to turn in all receipts from September 2019 ASAP

**Class Picture Day + 4th Grade Group Picture**

* Class Picture Day is November 7th
* 4th Grade Group Photo wearing student-purchased/PTO-provided class shirt
* Oct 6th deadline

**Trunk or Treat- October 24th 5-7pm**

* Flyers going home this week w/ candy donation needs & trunk signup info
  + Oct 15th for candy donations
  + Boxes needed for grade levels; put in library
  + Box for car rider line
  + Prize for best trunk
  + Charlene’s hubby created a cutout for photo booth/photo ops – needs to be painted; can be dual purpose – trunks & peppermint
    - Nominate Eric Rasch ☺
* Current community trunk sponsors
  + 4 businesses (Cypress Pediatrics, TX Roadhouse, Hannigan & Johnson, Northpointe storage facility)
* What’s happening: prizes, “punchcards”, decorations, etc.
  + Punch cards for all kiddos to help with flow & candy supplies
  + Turn in post trick/treat & get a prize
* Volunteer needs:
  + We need trunks! (<https://www.signupgenius.com/go/10c0f4fa9a92aa1fe3-wildcat>)
  + We need check-in booth, prize booth, PTO booth volunteers and candy helpers (<https://www.signupgenius.com/go/10c0f4fa9a92aa1fe3-cpes8>)

**“Wildcats: In the Zone” Fun Run Fall Fundraiser- November 8th (backup November 15th)**

* 4 zones (Fun Run, Inflatables, Indoor Crab Soccer, and Outdoor Relay Races)
  + 40 mins per station
  + All parents welcome/sign-up early
* Estimated expenses: approximately $3000
* Boosterthon is underway
  + Video capability – create with school staff about fall fundraiser
* Promo Video!!!
* Pep Rally Ideas (Pep rally held Monday, October 28th- we need you!)
  + Students only
  + Parent volunteers
* Silly string parties for highest fundraiser class
  + Display for displaying class levels against others
* Wildcat costume/mascot – looking to see if we can get this
* Other needs:
  + Water-dispensing coolers
    - Mr Nolde has one we can borrow
    - McDonalds used to donate in past – water & Gatorade
      * Faith & Kimberly looking into this
  + VOLUNTEERS! PE estimates needing between 50-60 this year

(<https://www.signupgenius.com/go/4090A4FAFAC2FA4F85-wildcats>)

* No onsite sitting so no small kiddos while volunteering

**Committee Updates**

**Volunteer Coordinator**

* Background Checks must be completed to volunteer (<https://tomball.tedk12.com/hire/ViewJob.aspx?JobID=3095>)
  + We only have 50 volunteers w background checks completed
  + Nikki reach out to HRP and have them send email
* Upcoming Volunteer Opportunities (in addition to events listed above)
  + Health Screenings- October 16th (<https://www.signupgenius.com/go/10C0F4FA9A92AA1FE3-cpes6>)
  + Book Fair- October 21-25

(<https://www.signupgenius.com/go/10c0f4fa9a92aa1fe3-cpes7>)

* Ongoing lunchroom and AM car-rider line needs

(<https://www.signupgenius.com/go/10c0f4fa9a92aa1fe3-lunch>)

**Hospitality**

* Staff Treats- October 2nd
  + Ice Cream
* Popcorn Bar (from Craving Kernels)- October 11th
  + Movie theater, Wildcat mix (vanilla/blueberry), pumpkin spice latter, Denver mix
  + Soda
* What’s coming next?
  + Tailgate lunch Nov 22

**Yearbook Coordinator**

* Anything to report?
* Katje compose letter for 4th grade teachers
  + 3-4 kids from each 4th grade class (7 classes total)

**Bilingual Liaison**

* A HUGE thank you!!! Our bilingual team has been knocking it out of the park!
  + Jennifer is a ROCKSTAR, thank you so very much!!
* Anything to report?
  + For HRP – Nikki send in English and Jennifer will translate
  + HRP can reach out to parents introduce themselves & notify of Janitor day

**Homeroom Parent**

* Almost all teachers matched with HRPs!
* Orientation meetings- October 1st and 4th @ 10am
* Folders provided & meetings underway
* What’s next? Grade-level teacher meetings to be scheduled for this month in next 1-2 weeks
* Teacher/Custodial favorites sheets in xls – find way to share
  + Shawna creating PDF for each staff member for Nikki
* HRP’s to send favorites to their parents

**Spirit Wear Coordinator**

* WE HAVE BOWS!
  + Sold 28
* Online purchasing still available + 4th grade shirts
  + 9/15 – kinder 34; 1st -24, 2/3 - 22; 4 - 17; 7 donated
* Continued distribution as orders arrive; please allow 3 weeks from purchase
* Raised $430 in shirts
* Push grade level shirts
* Push 4th grade shirts – HRP’s to send to parents – due date Oct 6th

**Spirit Night Coordinator**

* Past Success! Bahama Bucks ($133.27) and Marcos Pizza ($390.40)
* Marcos Pizza- October 3rd all day (3rd grade boxes decorated)
* Willies- October 23rd
* NEW! Chipotle- January 21st 5-9pm
* May 27th – Urban Air (25% earned)
* 18% student body showed up/extra $200 Springcreek BBQ donated due to them being on our sign – WHOOHOO!!

**Family Events**

* Trunk or Treat- October 24th
* Looking ahead- Peppermint Village & Breakfast w/ Santa (week of 12/11-18th)
* Breakfast with Santa 12/14

**Workroom**

* THANK YOU!!!!
* All needs being met – Thank you!!!
* What are the needs? How can we support you? None at this time. Stay the course :D

**Bulletin Board**

* Updated for Trunk or Treat

**Directory**

* AtoZ Connect App- current enrollment: 94 ☹
* HRPs to communicate as well

**Remove Past Bank Account Overseers Completed? Need to go to the bank still**

**Administration Report**

Thank you!!!

Panorama Survey – take in fall & spring so we can look at progress towards our goals; email coming; random parent selection

Newsletter – fabulous & comprehensive

**Additional Items?**

* Happy early birthday Mrs. Coleman! (October 27th) Happy Birthday!!
* Red Ribbon week – look at newsletter for daily themes
* Grant – volunteer stepped forward – thank you!
* Box Tops – HRPs & Facebook

**MOTION TO ADJOURN –** 6:51pm