

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
JUNE 13, 2022 6:30 PM**

Call to order and Pledge of Allegiance

Supervisor Young called the June 13, 2022 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards on Friday, June 10, 2022.

Elected Officers present: Jim Young, John Knapp and Tory Much

Elected Officer absent: Sue Griffin

Appointed Officer present: Lynette Gitter, Clerk and Aimee Stracy, Deputy Clerk

Others present: Gary Coroneos, Deb Radmer and Outagamie County Sergeant Richards

Approval of May 9th and May 22nd, 2022, Town Board meeting minutes, and May 19, 2022 Board of Review minutes
Young made a motion, seconded by Knapp, to approve the May 9, 2022 and the May 22, 2022 Town Board meeting minutes and the May 19, 2022 Board of Review minutes. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

Treasurer

- **Monthly Financial Report**

The balances for all accounts as of May 31 2022, are as follows: Checking - \$1,749.14; Investment Savings - \$404,792.71; Town Reserve CD's - \$133,086.04; Town ARPA Reserve CD – \$32,438.94. Total town funds - \$604,505.77. Stands as read subject to an audit with the clerk.

Outagamie County Sheriff's officer report (if in attendance)

Sergeant Richards stated that Maple Creek has been pretty quiet. One resident let the officer know that there has been a young adult running the town roads on a dirt bike.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed. None

Specific matters for discussion and possible action:

A. Liquor Licenses

- Combination Class B (beer, liquor) licenses – July 1, 2022 to June 30, 2023
Sugar Bush Drifters Snowmobile Club Inc.—Cindy Huebner, Agent
Spooks on Spurr, LLC—Pat Williams, Agent

Young made a motion, seconded by Knapp, to approve granting Combination Class B liquor licenses to Sugar Bush Drifters Snowmobile Club, Inc. and Spooks on Spurr, LLC for the period of July 1, 2022 to June 30, 2023. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

- Class C wine license – July 1, 2022 to June 30, 2023
Spooks on Spurr, LLC—Pat Williams, Agent

Knapp made a motion, seconded by Young, to approve granting a Class C wine license to Spooks on Spurr, LLC for the period of July 1, 2022 to June 30, 2023. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

B. Cemetery

- Grave sales—sign paperwork

The clerk signed cemetery paperwork for 2 grave sales to Dennis and Carol Hilker for \$800, and 1 grave sale for \$400 to Deb Dey. Their plot numbers are recorded with the Cemetery Treasurer. Chairperson Griffin will sign at a later date.

- New locks/keys/door seal for shed/contact Tri-County door?

Young made a motion, seconded by Knapp, to approve having Paul Gitter contact Tri-County Garage Doors to fix the cemetery shed door. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

- New posts are being installed at new cemetery

Paul Gitter has started replacing the posts by the new cemetery along Fuerst Road.

- Hire Paul Gitter, Gary Coroneos and John Knapp as cemetery mowers; set wage

Young made a motion, seconded by Knapp, to hire Paul Gitter and Gary Coroneos as cemetery mowers as the need arises at \$14 per hour. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

- Gravestone repair

A gravestone was knocked over in the new cemetery. Gary Coroneos was able to set it back up with no damage.

C. Roads:

- Chairperson Griffin—Hintzke Road culvert, contact NL; Grader Patch on Spurr, contact Chad

Due to Chairperson Griffin's absence, these topics will be deferred to the next meeting.

- Order Spurr Road sign

Young made a motion, seconded by Knapp, to purchase a Spurr Road sign from Lange Enterprises. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED. Supervisor Knapp will put it up.

- Pot hole patching; hire supervisors

Pot holes need filling on Pribbernow, Fuerst and Schweitzer Roads. Supervisor Young is not sure if he'll have time right now to do this. Due to Chairperson Griffin's absence, these topics will be deferred to the next meeting.

- Turnaround on Finger Road—Supervisor Knapp

Supervisor Knapp talked to Ken Ziemer who owns the property on the east end of the road where a turnaround would be placed. Mr. Ziemer is ok with the process. The town would pay for the culvert and the gravel. We would need a proposal from the County for the work. This will be on the next meeting's agenda.

- Buboltz Road bid opening Monday, June 20th 7:00 p.m.

This meeting is scheduled. The clerk stated that the board can postpone awarding the bid the night of the meeting to give them time to read through all the paperwork.

- Crack Fill Service Contract—Supervisor Knapp

Supervisor Knapp contacted Crackfilling Service. They don't sign a contract. They do the work when in the area for the amount specified.

- Road closure procedure for manure pipes over road

This will be postponed to the next meeting. All board should come back with information.

- Ditch mowing

One pass should be done. Chairperson Griffin should contact Chad Johnson from the County Highway Department.

- Highway Department correspondence; 1-5 year planning

Letter from Dean Steingraber, County Highway Commissioner, regarding their highway planning efforts for the next 5 years. He would like to hear any comments from the board by June 30th regarding any town future plans.

D. Fill LP tank

It would be good to fill the tank before prices go up but the tank is at 50% right now. A minimum of 300 gallons is needed. Wolf River will be sending out the contracts pretty soon.

E. Order two posting boards—Town Hall and Sugar Bush

We received insurance funds to replace one posting board at the town hall. The clerk noticed that the posting board in Sugar Bush is also cracked and needs replacing. She would like to order another board for the posting board in Sugar Bush. A Ghent 3'x2' board is \$293.99.

Young made a motion, seconded by Knapp, to purchase two Ghent 3'x2' posting boards. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

F. Town Health Insurance Survey for WTA

The Clerk should fill out the survey on-line for the Wisconsin Town's Association.

G. Donation of chip reader for dogs

Pat Williams is willing to donate a Universal Worldscan Chip Reader to the Town for missing dogs. Constable Bruette sent over a couple different companies with them for sale; one from HomeAgain Pet Recovery and one from Countryside Pet Supply. The cost is \$375 and \$369.99 respectively. Supervisor Knapp will contact Pat Williams with the information.

H. Clerk

- Solar Farm update—no news
- WTA County Unit meeting July 18th update—The WTA is planning on a Town Advocacy Council (TAC) listening session that night.

- Newsletter –The newsletter is going out soon at the end of June.
- ARPA second payment distribution—The second installment of \$32,237.91 is due on June 20.
- Email from Attorney Carlson regarding Land Division Ordinance update—He recommends a rewrite of the land division and minimum lot size ordinances. He stated that there is no statutory authority for a “variance” per se, but that is not to say, the approving authority could not provide a variation based on an appeal. He would like to get together to discuss this. The board agreed to postpone this to the next meeting and possible discuss talking with other lawyers.
- County Zoning Ordinance Z-12—2021-22; amendment to County Comp Plan—This is a required notice of an amendment to the County Comp Plan. The Board of Supervisors adopted an amendment to amend various language/maps for Oneida Nation, Town of Center and Town of Freedom.
- Constable—2 calls—Ram/belongs to resident on Cty Rd F; Dog/belongs to resident in NL—The constable has addresses for both for the Treasurer to send out invoices for reimbursement costs to the town.

Report of Officers

Raft-no report

Building Inspector- One permit, MC2204, issued for a garage to Mike Bruette.

Plan Commission-no report

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed. None

Complaints and/or Correspondence--No action taken

FVTC 2022-2023 Budget flier—Notice of Public Hearing, June 21, 2022 at 4:30 p.m., Board Room A137

County Planning and Zoning update

CAP services flier

Review and payment of vouchers

Vouchers for checks numbering 12047 to 12073 were submitted for review and payment. An additional payment will be made by direct debit from checking for the June Federal withholding tax and the 2nd quarter State withholding tax.

Future Agenda Items: Discussion/Action on future agenda items?

Turnaround on Finger Road

Buboltz Road bidding

Cemetery shed maintenance

WTA County Unit meeting

Town Attorney

Adjournment/Calendar

- Road Bid Opening, June 20th, 7:00 p.m., July 11th Town Board meeting 6:30 p.m., July 18th WTA meeting 6:00 p.m., Fall Primary August 9th, Free Tire Pickup, Sept. 16-19, Friday night to Monday morning.

Young made a motion, seconded by Knapp to adjourn at 8:05 p.m. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED. These minutes were taken at a meeting of the Town of Maple Creek Board held on the 13th day of June 2022, and were entered in this record book by:

_____, Clerk Gitter

And were approved this 11th day of July 2022 by:

_____ABSENT_____, Chairperson Griffin

_____, Supervisor Young

_____, Supervisor Knapp