

**VILLAGE OF PARDEEVILLE  
PARDEEVILLE VILLAGE BOARD  
MINUTES**

**Village Hall – 114 Lake Street, Pardeeville  
Tuesday October 16, 2018 at 7:00 p.m.**

**Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, October 16, 2018 at the Village Hall at 114 Lake Street in Pardeeville. Village President Bob Becker called the meeting to order at 7:05 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

**Roll Call:** All trustees were present. Also present, were: Clerk/Treasurer Becker, Deputy Artymiuk, Brent Nelson, Tom Borgkvist, David Warnke, Joan Foster, Amanda Payne, Barry & Margo Pufahl, Greg Gunderson, Rick Wendt, Phil Possehl and Linda Henning.

**Verification of the posting of agenda:** The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

**Agenda Approval:**

**MOTION Blader/Crary** to approve agenda as presented. Motion carried unanimously.

**Minutes Approval:**

**MOTION Blader/Pease** to approve the minutes from September 18, 21 and October 4, 2018. Motion carried unanimously.

**Comments from the Floor:** Amanda Payne representing the VFW was in to talk about a park improvement plan. They have some available funds and would like to see what the Village would like to see done in Veteran's Park – they would like to see a playground structure; along with a bench in honor of Art Heaps. The Village provided some playground material catalogs and said they would invite her to a future parks meeting to discuss further.

**Communications & Reports:**

- **President's Comments:** President Becker stated CCEDC advertised for a part-time Asst. and received 40 applications, down to 10 to interview. The County will no longer fund CCEDC and Tourism. They have determined that they have enough to work on for a year and will look at other sourcing options including communities and donations. Tourism met October 15, 13K bike maps sent to Chicago and current email campaign had a 13% click thru rate. Ziehmke asked if maps were being distributed at Piggly Wiggly or Kwik Trip and to Madison bike clubs. It was stated that the Madison clubs have been addressed by the tourism board and they will look at the others as they do not believe they are there. Also Tourism awards will be in March at Savannah Oaks, Cover for travel guide is being worked on and events are due to the committee by December to be included in next year's guide.
- **Lead man reports** – no reports provided.
- **Library Report:** Letter was presented to President Becker on behalf of the library board as a guide for a request to be sent to Columbia County Board to ask for more library funding. Nothing has been done with this yet. The library is tracking visitors and they are averaging 275-300 a week. Question on fixing the bronze plaque on the building and it was reported that the Endowment Board is working on it.

- **Columbia County Supervisor's Report:** report was submitted by Supervisor Pufahl and included in the packets; Pufahl was available to answer any questions. Discussion on the budget and if funding ever gets added back in once cut.
- **EMS Commission Report:** budget meeting and the budget is in the packets. They reported they have had 304 calls ytd. President Becker stated he would like to see a deposit and check report vs. just a written balance for their finances.
- **Ordinance Violation & Enforcement Report:** Report was reviewed and discussed. Updates on those that have been taken care of. Clerk will get follow ups on items not addressed as well as 212 W. Chestnut and pool ordinance.
- **Municipal Court:** Met to discuss budget and Columbus leaving the court at the end of the term. As of now no one else has followed Columbus with intent to leave and Ziehmke stated there may be another municipality wanting to join. Next meeting is November 13<sup>th</sup>.
- **Other Reports:** Clerk/Treasurer and building permit reports were reviewed and discussed.

**Committee Commission Minutes:** Minutes from the committee meetings were provided and reviewed.

**Presentation of Bills for Approval:**

**MOTION Buckley/Pease** to approve bills as presented. **Roll Call Vote:** Motion carried unanimously.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**MSA Engineering**

Greg Gunderson was present on behalf of MSA Engineering to discuss what services they can provide the Village and how they would like to work with us on upcoming projects. Discussed the ITA (intent to apply) for funding for projects as well as the PERF (priority evaluation ranking form) that are due by the end of the month. They have worked with us on other projects with water/sewer and the treatment plant. Wanted to point out that the value provided with their extensive team in funding, environmental and municipal engineering, architecture etc. outweighs the cost for the municipality in the long run. Provided a timeline for the board to use in their considerations for the upcoming projects. If chosen the Board has the option to sign a master services agreement or contracts on a project basis; whichever they feel is more feasible for the community.

**No decisions made.**

**Roth & Associates**

Rob Roth was present to discuss his experience and work within the Village. Has been working in Municipal engineering since 2001, formed his own firm in 2014 which is well balanced, available and affordable. He likes to provide energy and momentum for projects that keeps the municipality going and not allowing the job to stall. Discussion on grants and grant administration, they would be able to provide 60-70% of the work done and other staff would have to do the remaining 30-40%. Further discussion on if grant funding outweighs the cost of getting the grant. Provided a timeline for the board to use in their considerations.

**No decisions made.**

President Becker stated there would be a special meeting to discuss and make a final decision on engineering services before the end of the month.

**Sale of boat not sold on WI Surplus Auction**

**MOTION Haynes/Crary** to accept offer of \$20.00 for the boat. Motion carried unanimously.

**Operator Licenses**

**MOTION Ziehmke/Blader** to approve the list of licenses as presented. Motion carried unanimously.

**Resolution 18-R07 – Title to parcel 324.01**

Currently parcel is listed as unknown owner. President Becker was contacted by a law firm stating they wanted us to sign a resolution granting the title to their client or we would be named in a lawsuit as they have been taking care of the property.

**MOTION Crary/Blader** to table until more information can be received and reviewed. Motion carried unanimously.

**Approve 2019 E. Columbia County Court Budget**

Budget was presented to the board.

**MOTION Buckley/Crary** to approve as presented. Motion carried unanimously.

**Approve E. Columbia County Joint Municipal Court operating agreement**

Agreement was provided to the board for review.

**MOTION Pease/Blader** to approve as presented. Motion carried unanimously.

**Approve 2019 Fire Department Budget**

Budget was presented for review.

**MOTION Crary/Ziehmke** to approve 2019 Fire Department budget. Motion carried unanimously.

**Approve 2019 EMS Budget**

Budget was presented for review. Discussion on total going down and what was budgeted for wage increase for director and average hours worked.

**MOTION Buckley/Ziehmke** to approve 2019 EMS budget. Motion carried unanimously.

**Approve the annual revenue given from Village to Library**

Discussion on what has been given in the past as well as applying their unused carryover from 2016 and 2017. We will also be doing a journal entry to accurately account for the amount so it shows on their balances.

**MOTION Buckley/Crary** to approve \$61,200 in annual revenue. Motion carried unanimously. Crary noted he would like to see an outline for the children's program.

**Purchase truck for electric utility**

The electric utility is in need of a new pick-up truck and box. The amount was placed in the budget for 2019 that will be presented but it was determined that costs are going up if not ordered by the end of October by 10%. Three bids were received and presented to the board.

**MOTION Crary/Haynes** to purchase on state contract and sell old truck on WI Surplus once new truck comes in. Discussion on which dealers bid and if there is any benefit to staying local.

Crary amended motion to purchase new truck from Portage Ford for \$25,767 and sell old truck on WI Surplus once new truck comes in, Haynes seconded.

Roll call vote: motion carried unanimously.

Note to start a 10 year truck replacement plan

**Proposed 2019 Village Budget**

Proposed budget was presented and discussion line by line and some changes were made.

**MOTION Pease/Crary** to approve 2019 Village Budget with changes and send to public hearing and then adoption in November. Motion carried unanimously.

**Set date and time for public hearing on budget**

**MOTION Buckley/Ziehmke** to hold public hearing on budget Tuesday, November 20, 2018 at 6:30 p.m. Motion carried unanimously.

**Adjourn:** The meeting adjourned by Becker at 11:09 p.m.

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Jennifer Becker, Clerk/Treasurer/Utility Clerk

Approved 11/20/2018