

**FINAL
CANYON RIDGE SPRINGS POA
BOARD MEETING MINUTES
AUGUST 31, 2020**

A meeting of the Board of Directors of Canyon Ridge Springs POA was held on Monday, August 31, 2020, at 7:00 p.m., at The CRS Pavilion. Susan Fisher called the meeting to order at 7:06 p.m.

Board Members Present: Susan Fisher, President; Candy McGuire, Vice President; James Kitchens, Treasurer; Rick Guerrero, Member-At-Large; and Sean Finke, Secretary. Also attended by Al Garcia, Richard Cornett, Carl Rose, and Jeff and Jan Porter.

Proof of Notice of Meeting: The notice of the meeting was posted on the bulletin board and website 2 weeks prior to the date of the meeting.

Approval of Minutes: The Board previously approved the minutes of the last board meeting held on May 19, 2020. Those minutes were posted on the bulletin board and are available on the website.

OFFICER REPORTS:

President: Susan reported:

- COVID-19
 - CRS activities kept to a minimum during the pandemic per state regulations and restrictions
 - Only issues that were considered an emergency and that could be completed without volunteers were addressed
- Feral Hogs
 - Texas Wildlife Damage Management set up the feral hog trap
 - No hogs were trapped
 - As we see the feral hogs return to CRS, we can schedule another trap
 - If a home/lot owner is interested in having the trap set on their property, we can have TWDM come out to see if that is possible

The President's Report was submitted for filing with the Records of the CRS POA

Treasurer: James provided his report:

- **Financials** **as of August 30, 2020**
 - Capital Balance \$180,400.49
 - Checking Acct \$3,576.29
- Seven resales and none pending resale certificates
- Capital Expenditures FY2020-to-date
 - Integrity Paving \$31,970.00
- Expenditures May 18 – August 30, 2020 (non-recurring)
 - Liberty Tax Service \$ 616.00
 - Front Gate Lighting \$ 86.58
 - Gate Repairs \$ 541.25
 - Insurance \$ 2604.00

The Treasurer's Report, along with attachments, was submitted for filing with the Records of the CRS POA

COMMITTEE REPORTS;

Architecture Review Committee (ARC): Candy reported

- Lot 66 approval for backyard fence 8/2020
- Lot 36 submittal for in-ground pool 8/2020

The ARC's Report was submitted for filing with the Records of the CRS POA

Fall Picnic Committee

- Canceled for 2020 due to COVID-19

Firewise Committee: Al reported

- Approved Miller's burn
- An email will be sent out from the Board to the entire neighborhood requesting information by the end of October, on any hours worked and equipment rented in order to be in compliance with Firewise

Infrastructure Maintenance Committee (IMC): Sean reported

- Replaced flood light for CRS sign at front gate
- Hung all fallen rails and will continue to do so as needed
- Had the neighborhood mowed including the entire fence line at the front of the neighborhood
- Seal coating was completed by Integrity for Montana Springs Drive

Nominating Committee:

- There will be TWO upcoming vacancies on the Board. The Committee will be looking for potential candidates to fill the vacancies
- If anyone would like to nominate themselves please submit interest to the Board

Bylaw Committee:

- Still in non-compliance due to not enough ballots being cast to change
- Explore changing Bylaws to allow for board members to make simple administrative changes without POA approval

UNFINISHED BUSINESS:

- Infrastructure Committee
 - Due to COVID-19 and the State restrictions discussion was initiated on continuation versus postponement of the following
 - Front gate fencing: Due to the disrepair of the fence, the infrastructure committee will brainstorm ideas for how to proceed while keeping in mind limitations of volunteering and urgency and will present them at the next board meeting
 - Trimming trees along Montana Springs Drive and the Park: The trees will need trimming in the cold months to prevent oak wilt. A small volunteer group will be recruited to complete this task in January before the annual meeting

- The board will also look into renting a cherry picker to reach higher limbs
- Repairing/Blocking pig holes in fencing in areas surrounding CRS: This may be re-visited once the pigs return and the weather cools down

NEW BUSINESS:

- James will recycle old treasurer's laptop through a secure means
- Al will reach out inquiring a water source to power wash the mailbox

The next regular board meeting will be held on Monday, November 16th at 7 p.m. Location TBD.

A motion was made, and all were in favor to adjourn the meeting. The meeting adjourned at 7:35 p.m.

Respectfully submitted,

Sean Finke. CRS POA Secretary