



## Forest Grove Board of Fire Commissioners February 28, 2017 - Meeting Minutes

### 1. Call to Order: @ 19:00 hours.

#### 1. Members Present

- X Andrew Bellone Jr. - Chairman
- X Samuel Scapellato - Co Chairman
- X Mykola “Nick” Myronowskyj - Secretary
- \_\_ Thomas Bellone Sr. - Treasurer
- \_\_ Scott Graiff

Public Present & Others: None

The Board of Fire Commissioners reorganization was completed by the Board Secretary before moving forward with the rest of the meeting and associated business.

Details of this reorganization will be found below in the New Business section.

### 2. Reading of the minutes of the previous meeting

- a. Motion to accept minutes as read Andrew Bellone Jr.  
2<sup>nd</sup> Samuel Scapellato

Changes: None

### 3. Communications

The Board received an e-mail from the Wells Fargo account manager confirming that they will be waiving the late fee as soon as the next scheduled payment, due March 2018. This e-mail was printed and given to the Treasurer to keep on file.

### 4. Bills against the Commission (refer to file for list of all bills paid)

- a. Motion to pay all bills - Mykola Myronowskyj  
2<sup>nd</sup> Samuel Scapellato

Notes: The Treasurer was not present.



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### **5. Treasurers Report**

The Treasurer was not present; there was no report to accept.

The Treasurers report will be tabled to the March meeting which will include this report.

Notes:

2 deposits were discovered when DTA Solutions was reconciling the bank statements.

1. \$1,136.48 deposited on 1-3-17.

2. \$602.58 deposited on 1-26-17.

The Treasurer will need to report on these deposits as they were not included in the January meeting Treasurers report.

### **6. Old Business**

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for medical physical program for all Fire Company members. Andrew Bellone Jr. spoke with a representative of Interstate Mobile Care. They are sending the Board a pricing schedule via e-mail for review at the next meeting.

Andrew Bellone Jr. attended a meeting discussing the Township of Franklin changing to TRICO JIF to be the insurance coverage for Township workman's compensation provider on 1-25-2017. There will be additional discussions regarding the insurance. Mr. Borelli was invited to the March meeting to review other potential changes to the insurance policies and structure.

### **7. New Business**

The reorganization meeting of the Forest Grove Board of Fire Commissioners, Fire District # 4 Township of Franklin was held on February 28th, 2017

The reorganization of the board was as follows:

Chairman - Andrew Bellone Jr.

Co-Chairman – Samuel Scapellato

Secretary – Mykola “Nick” Myronowskyj

Treasurer – Thomas Bellone Sr.

Commissioner – Scott Graiff

The following appointments were made:

The official depository - Newfield National Bank

The official newspaper – The Courier Post

Lawyer: Hoffman & Dimuzio

Auditor - Ball, Buckley & Seher, LLP



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### **7. New Business continued**

Meeting dates for March 2017 thru March 2018

Meeting time is 7:00 PM at the Forest Grove Fire Hall

Tuesday March 28<sup>th</sup>

Tuesday April 25<sup>th</sup>

Tuesday May 23<sup>rd</sup>

Tuesday June 27<sup>th</sup>

Tuesday July 25<sup>th</sup>

Tuesday August 22<sup>nd</sup>

Tuesday September 26<sup>th</sup>

Tuesday October 24<sup>th</sup>

Tuesday November 28<sup>th</sup>

Tuesday December 26<sup>th</sup>

Tuesday January 23<sup>rd</sup>

Tuesday February 27<sup>th</sup>

Tuesday March 27<sup>th</sup>

The February 18, 2017 Fire District election results were as follows:

22 voters cast ballots at the polling location

Budget Public question - 22 voted YES and 0 voted NO

21 voters cast mail in ballots

Budget Public question – 14 voted YES and 7 voted NO

Total – Budget 36 voted YES and 7 voted NO

Thomas Bellone Sr. and Samuel Scapellato were each elected for 3 year terms as Fire Commissioners.

The 2016 LOSAP report was given to the Board for review. 27 members achieved LOSAP. A meeting with the LOSAP representative will be scheduled in March.

The Board received an e-mail from the Wells Fargo account manager confirming that they will be waiving the late fee as soon as the next scheduled payment, due March 2018. This e-mail was printed and given to the Treasurer to keep on file.

The post-election public notice was submitted to the Board for review. It was approved and will be published in the Courier Post on 3-8-17.



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### 7. New Business continued

The Board of Fire Commissioners, District 4 account backup (QuickBooks) was completed for the 2016 fiscal year and will be given to the auditor.

2 applications for membership were received and processed.

John Torres lives outside of the distance limits as set by the by-laws. His application was not approved and will be returned to the Chief with the appropriate notes. A criminal background check was not done on this applicant.

Chris Wolfe's application was approved by the Commissioners. The criminal background check was completed and came back clear. The application will be given to the Chief to present at the next meeting.

### 8. Public Comments

**Chief of the Fire Department:** Not Present

**President of the Fire Department:** Not Present

**Others:** None

### 9. Adjournment

- a. Motion to adjourn Samuel Scapellato  
2<sup>nd</sup> Mykola Myronowskyj

Meeting was adjourned at 19:16 hours.

*Respectfully Submitted,  
Mykola "Nick" Myronowskyj  
Secretary  
Board of Fire Commissioners, District 4  
Township of Franklin, Gloucester County NJ*