



Region 3 Spring Forum
March 3, 2018
Grand Hyatt – Downtown Denver
1750 Welton Street
Denver, CO
8:50-12:00 Noon

Our Purpose: *We improve people's quality of life through infrastructure development.*

Mission: *We empower professionals by elevating ethics, learning, and a standard of excellence within the global infrastructure real estate community.*

Core Values:

- **Integrity:** *We are role models that embody the highest standard of ethical practice.*
- **Excellence:** *We constantly improve our products, our services and ourselves.*
- **Flexibility:** *We embrace our continually changing environment to adapt to the needs of our stakeholders.*
- **Collaboration:** *We engage our members, partners and other stakeholders to build a shared body of knowledge and experience.*
- **Leadership:** *We shape our future through courage, clarity and transparency.*

1) **Call to Order**.....**Penny Rolf, SR/WA, R/W RAC, R/W NAC**
Vice Chair

2) **Housekeeping & Forum Events Review**.....**Penny Rolf**

Joint Spring Forum

- Overall a positive experience
- Expensive
- The sessions weren't known before the forum.
- Any other comments email to Penny

3) **Roll Call & Introduction of guest & first time attendees - Dan Leshner**
SR/WA, Sec./Treas.

- Ch. 5 – Claudia Vines SR/WA
- Ch. 20 – Mindy Leadholm SR/WA & Matt Hagelin (proxy for Andy Girga)
- Ch. 37 – None
- Ch. 41 – Carrol McCracken SR/WA & Jay Walton
- Ch. 72 – Raymond Barchenger SR/WA, R/W-RAC & Vicky Severson RWP
- Ch. 78 – Shelby Mayash & Stacey Kroeger SR/WA, R/W-RAC
- 198 members in attendance

4) Approval of the 2017 Fall Forum Minutes & Treasurer Report - Dan Leshner

Approval of Minutes -

- Fall Forum – St. Paul, MN – Oct. 11, 2017 – minutes sent to the Chapter Presidents and posted on the Region Website.
- Unanimous approval – Motion Carol McCracken and Second Stacey Kroeger

Treasurer Report –

- Checking Account
 - \$774.97
- YP Account
 - \$4019.36
- Saving Account
 - \$3603.64

5) 2018 Joint Spring Forum Accounting Recap – Penny Rolf

- The cost of the Spring forum for Region 3 members
 - Region 3 members were not charged the \$150 fee
 - Any person from Region 3 who did pay the \$150 can contact the Region 3 Board and request for reimbursement
 - Chapter 78 has agreed that any cost (within reason) will be paid by them
 - Once the final billing is sent through we will contact Chapter 78 if there is a charge. It is possible that we will break even based on initial figures.
 - Any profits after the deduction of all Region 3 costs will be kept by Region 3.
 - A vote was held to ratify the process. Motion by Stacey Kroeger, Second by Shelby Mayash.

6) Election of Region Officers – Mike Murray *SR/WA R/W-NAC*

Background: Each year the region presents region officers to the Board of Directors that are elected at the Board of Directors meeting at the annual Conference.

Action: Present candidates for the 2018-2019 fiscal year, for election by region and chapter leadership.

Mike Murray conducted the Region election

- *Chair – Jake Farrell –*
 - *Motion Shelby Mayash, Second Carol McCracken - Unanimous vote*
- *Vice-Chair – Penny Rolf –*
 - *Motion by Jay Walton, Second by Stacey Kroeger - Unanimous vote*
- *Secretary/Treasurer – Dan Leshner –*
 - *Motion by Carol McCracken, Second by Vicky Severson Unanimous vote*

7) Region Vice Chair Meeting Recap - Penny Rolf

Background: Region Vice Chairs - video call 12-13-17 and Vice Chair meeting - September, 2017

Action: Discuss call and outcomes of this call and updates on the 3 commitments the Region Vice Chair made during the September 2017 RVC meeting.

- Setting up calls with Education Chairs – Maybe quarterly?
- Visiting chapters – Attending Chapter 78 meeting
- September meeting for Vice Chair

8) Region Professional of the year – Penny Rolf

- Candidates were Andy Girga, Ch. 20, Raymond Barchenger, Ch. 72 and Carol McCrackin, Ch. 41
- We had 2 winners of this award:
 - Raymond Barchenger and Carol McCracken
- There was a tie due to the fact that the selection committee didn't take into account the add'l points for re-certification as felt that shouldn't be a factor

9) Chapter Reports

- Ch. 5 – Claudia Vines
 - Hosting fall forum – Kansas City September 23-25
 - Social event and class on Tuesday
 - Retired members – Very active but higher dues rate. Retired members who are active are charged a higher rate and this was questioned. Tim Drennan stated that HQ reduced memberships to 4 member rate categories and felt that if you were an active officer, you would pay the higher rate. This does NOT apply to being on a committee or other active roles, just if they are in an officer role. Chapter can help offset those higher costs.
- Ch. 20 – Mindy Leadholm & Matt Hagelin
 - Updated website – Unable to submit for website of the year this year but will look at next year.
 - 5 more classes are planned for the year.
 - College outreach program – Awarded 2 scholarships
 - 2020 Conference – Chapters should start thinking about how they can help. Chapter 20 is putting together a committee.
- Ch. 37 – None
- Ch. 41 – Carrol McCracken & Jay Walton
 - College Outreach – Tried to do it for a number of years visiting the college to inform them. Upcoming visit.
 - Member retention 90%
 - Education calendar update to get more courses
 - 40 for 40 scholarship winner from the Chapter
- Ch. 72 – Raymond Barchenger & Vicky Severson
 - Chapters 40th anniversary Fargo – All welcome April 22nd
 - Education calendar update
 - South Dakota DOT education course is being planned
- Ch. 78 – Shelby Mayash & Stacey Kroeger
 - Good financials
 - Successful classes

- Member retention is good

10) 40 for 40 Scholarship Update - Penny Rolf

- Penny was a judge to review applications (55-60)
- Congratulations to Rachel Siegert, Chapter 37 & Amanda Vande Voorde, RWA, Chapter 41
- Per Tim Drennan, \$185k was allocated by RWIEF for the scholarship program and a second round of scholarships will be coming to use any remaining funds.

11) 2018 IRWA Annual Education Conference – Tim Drennan

- Hotel rooms still available
- Passport renewal! Must be done to travel to Canada.
- Early estimated numbers - 800-900

12) Region 3 Young Professional Report – Mindy Leadholm

- YP attendees to the annual conference will receive a 20% discount on the registration fee.
- There will be no scholarship program for this year.
 - A committee is formed to review the scholarship guidelines for next year.

13) 2020 Conference – Minneapolis – Penny Rolf

- It would be great to have representative from each chapter to be on a Region Committee to help in the planning and ideas for the 2020 Conference.
- Chapter 78 is looking into the possibility of funding 10 Chapter members for the 2020 conference.
- Volunteers include:
 - Ch. 5 – Steve Grandon SR/WA
 - Ch. 41 – Carrol McCracken & Jay Walton
 - Ch. 72 – Raymond Barchenger & Micki Abell
 - Ch. 78 – Stacey Kroeger

14) Upcoming Meetings – Penny Rolf

- International Conference in Edmonton June 24-27
- Region Caucus Meeting on June 24th
- Fall Forum – Kansas City September 23-25

Motion to adjourn – Shelby Mayash second Vicky Severson

The Region 3 forum was closed and then reopened to review a couple of items that were missed during the regular forum.

15) Region 3 Dues – Penny Rolf

- Dan will be sending each Chapter a report of the dues balance for the year.
- \$2 per member

**16) Region 3 Golf Hole Sponsorship for upcoming RWIEF Golf Event in June
– Penny Rolf**

- Typically Region 3 sponsors a golf hole at the RWIEF golf event. There was discussion on the willingness to do this again. It was decided that each Chapter would provide the same level of sponsorship and last year. Last years sponsorship was at the Platinum level of \$2500.

Motion to adjourn – Jay Walton and Stacey Kroeger