

The Moran City Council met in regular session on Tuesday, September 3, 2019. Mayor Phillip Merkel called the meeting to order at 7:00 PM.

Elected Officials Present:		
<u>Mayor</u>	<u>Council Members Present</u>	<u>Council Members Absent</u>
Phillip L. Merkel	Bill C. Bigelow Corliss E. Lynes Kris R. Smith Jerry D. Wallis	Chad A. Lawson

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; and Lori Evans, City Clerk

Visitors Present: Lee Roberts, Brent Aiello, and Sarah Beagle. Jarred Holman and Cindy Chalker arrived at 7:07 PM.

CONSENT AGENDA

Council member Wallis moved to approve the September 2019 consent agenda as follows:

- August 2019 Minutes
- August 2019 Petty Cash Report
- September 2019 Pay Ordinance totaling \$82,586.86
- August 2019 Utility Audit Trail Report
- August 2019 Certificate of Deposit Report

Lynes seconded the motion, motion passed with all approving.

VISITORS

Brent Aiello and Sarah Beagle presented the banner for the Moran Museum and two T-shirts for Museum volunteers. The Council thanked Brent and Sarah for their donation and support of the Moran Museum.

Property/Code Violations – Chief Smith reported two properties were cited to Court and are scheduled for Court review on October 9, 2019. Clerk Evans and Chief Smith noted the family of the property owner of 203 S Elm St had not made contact regarding the property. Council member Bigelow moved the City begin condemnation process on the property. Smith seconded the motion, motion passed with all approving. Topic was tabled until the October 7th meeting.

Jarred Holman asked to Council for an extension to pay his August utility bill. Jarred said he could pay \$100.00 on September 5th with the balance due paid on September 12th. The Council agreed to the requested and approved that all utilities will be left on.

Cindy Chalker presented use reports for the Moran Library. Ms. Chalker said these reports are shared with the Library Board monthly. Ms. Chalker reviewed Library donations and purchase of various books, DVD's and audio books. Ms. Chalker advised

the Council that she would like to apply for a grant that would include two 5' awnings to cover the side and back door of the Library. She estimated the cost for materials to be \$780.00 but wanted to get Council approval to include the awnings as improvements in the grant as the building is City property and she would need the City crew to install the awnings. Council member Lynes moved to approve the request, Wallis seconded the motion. Motion passed with all approving. The Council advised Ms. Chalker to let them know if the grant is not approved and they will review the matter.

OLD BUSINESS

Moran Museum – Topic tabled until the October meeting.

Ordinance Setting Council Term Start Dates – Topic tabled until October meeting.

Logo Contest – Topic tabled until additional entries are received.

NEW BUSINESS

54 Fitness Equipment Update – Clerk Evans presented income and use reports for the fitness center. Evans discussed recent repairs to a treadmill at the fitness center. Elite Equipment repaired the treadmill as a part of the semi-annual inspection of the equipment. Elite Equipment spoke with Spirit and they agreed to replace the damaged parts at no cost to the City. The Council reviewed a bid from Elite Equipment for used equipment they have for sale. The Council asked for pricing for a Nu Step or similar piece of equipment and tabled the topic until the October meeting.

Water Tower Repairs – Superintendent Stodgell reported Central Tank came to replace the fill pipe on the water tower as previously approved by the Council at a cost of \$2,100.00. Upon inspecting the tower, Central Tank found they could not install the fill pipe as the 90 degree elbow connecting the fill pipe and tower is damaged. Central Tank said the part and repair would run an additional \$3,300.00 bringing total repairs to \$5,400. Council member Bigelow moved Central Tank make the needed repairs. Smith seconded the motion, motion passed with all approving.

Allen County Special Assessments – Clerk Evans presented outstanding invoices of \$2,450.00 for 304 W First St for demolition and mowing charges and \$300.00 for 203 S Elm St for mowing charges. Council member Bigelow moved these invoice be added to property taxes as a special assessment in 2020. Smith seconded the motion, motion passed with all approving.

Building Permits – The Council instructed Clerk Evans to send notices to property owners who have not purchased permits as required by City Code.

DEPARTMENTAL REPORTS

Fire Chief – Nothing to report.

Police Chief – Chief Smith reported he would participate in the Bucks for Buckles program at USD 256. Smith reminded the Council that he would attend training in Iola

September 9-10. Clerk Evans asked Chief Smith if he wanted to keep his local phone number as he does not have a phone at his new office. Smith said he wanted to keep the number active.

Superintendent – Superintendent Stodgell submitted the following activity report for the month of August:

- Checked voltage at the park for Moran Day
- Set pole and anchor
- Wired up electric meter can at 303 S. Pine
- Mowed, trimmed-Park, Troxel Park, Library, City Shop
- Stocked bathrooms for Moran Day
- Sprayed flower bed at Troxel Park
- Picked up limbs at the park
- Sprayed weeds at ball fields and park
- Went over auto read meter equipment information
- Installed auto read meters (done)
- Re-checked AMR meter at 620 N Birch (needs new pit)
- Dug up water tap at South Pine
- Cleaned up curb on the south side of the Locker on Hill Street
- Sprayed for Mosquitos x4
- Cut studs off of concrete at new library
- Repaired security lights at the school and behind city hall
- Prepared detour, mowed, trimmed, sprayed for Moran Day
- Replaced electric meter at 135 W. Church
- Resealed gasket on vac tank
- Brush hogged Sewer Lagoons and 416 Birch
- Dug up sewer connection on S. Pine

The Council discussed utility services to the travel trailer at 803 N Cedar St. Clerk Evans was asked to send a letter to the property owners asking they provide a timeline for connecting the trailer to City utility services.

Superintendent Stodgell reported 99% of the new automatic meter reading water meters are installed and in service.

City Clerk – Clerk Evans reported income for the month of August as follows:

General Fund		Water Fund	
Charges For Services	14.30	Sales To Customers	14,517.53
Refuse	1,717.00	Water Protection Fee	44.26
Court Fines	1,550.00	Connect Fee	196.19
Reimbursed Expense	160.38	Bulk Water Sales	189.85
Building Permit	20.00	Penalties	625.87
KS Sales Tax	4,995.45	Water Tower Fee	50.00
54 Fitness Fee/Fobs/Ovpd	950.00	Debt Collection Fee	13.00
Interest Earned Checking/CD's	132.15	Reconnect Fee	75.00
ATV Permits	90.00	Sewer Fund	
Dog Tag/Kennel Fee	20.00	Sales To Customers	7,053.32
Electric Fund		Sales Tax Fund	
Sales To Customers	57,734.24	Sales Tax Receipts	1,714.19
Connect Fee	193.61	Monthly Receipts	94,537.57
Overpaid	804.15	<i>Add: Interest to CD 44526614</i>	<i>11.00</i>
Fuel Adjustment	1,428.37	Gross Receipts	94,548.57
Light Rent	157.50	<i>Less: LIEAP Credit</i>	<i>365.60</i>
Reconnect Fee	73.71	<i>Utility Credits</i>	<i>1,292.54</i>
Debt Collection Fee	17.50	<i>Setoff Collection Fee</i>	<i>28.98</i>
		<i>Recreation Fee Credit</i>	<i>110.00</i>
		Net Receipts	92,751.45

Approval Date:
October 7, 2019

Clerk Evans reported utility bills will be mailed late in September due to Westar billing cycle and the Labor Day holiday.

There being no further business to discuss, Council member Bigelow moved, seconded by Smith, to adjourn the regular meeting at 8:20 PM. Motion passed with unanimous approval.