

**JUPITER INLET COLONY
REGULAR COMMISSION MEETING
Town Administration Building**

03/09/2020

7:00 PM

MINUTES

1. Call to Order, Pledge of Allegiance, Roll Call

Roll call for the record:

Mayor Daniel Comerford

Vice-Mayor Milton Block

Commissioner Michael Armato

Commissioner Richard Busto

Commissioner Saeed Khan –Absent

Town Attorney William P. Doney

Town Clerk Jude M. Goudreau

Chief of Police John Pruitt

Town Administer Kevin Lucas

Others in attendance: Approximately 16-18 members of the community.

2. Guest Speakers Chief Gus Medina and Deputy Jim McGrew of the Tequesta Police Department. Chief Medina thanked Chief Pruitt and Mayor Comerford for their help and the instrumental role they had in Tequesta Police Dispatch joining the North Comm. Dispatch Center. Mutual Aid will be faster with both departments on the same radio frequency.

Public Comments: Kathy Prosser had concerns about the repairs done on a beach walkover at 241 Ocean Drive. Her concerns were that the repairs were not done, and a replacement was made. After a brief discussion regarding the walkover, and the owner paying for the repairs, the Commission was able to answer Mrs. Prosser's questions. Several other residents said that the repairs are welcomed compared to the poor condition of the old walkway. Linda Fischer- Faiola commented on the bags of debris being left curbside from the landscaping crews, every single day. There was a discussion on how to correct the situation, and by consensus, Commission would like to research an ordinance requiring landscape companies to remove their own debris or discuss other options with Waste Management. Mayor Comerford is going to contact Waste Management, Ocean Breeze, and several other landscape companies to find a solution.

3. Vote: to approve Consent Agenda

- a. February General Operating Fund Budget Report and Financial Statements
- b. Minutes from February 10, 2020 Regular Commission Meeting
- c. Cash Flow Report- Vice Mayor Block gave an update of the Town's financials. Building Department fees are down and hopefully we will catch up.

Motion: Vice Mayor Block made a motion to approve the Consent Agenda.

Second: Commissioner Armato.

VOTE: Unanimous. Motion passed.

4. Commission/Staff Reports

- a. Town Administrator-Mr. Lucas reported that the demolition check list for the contractors has been changed requiring contractors to send letters to adjoining homes notifying them of a demolition.
- b. Town Clerk-None
- c. Chief of Police- Chief Pruitt announced the purchase of a new all-terrain bicycle which will enable the officers to patrol the community and make more one on one contact with residents. The Chief recently met with agents from the Bureau of Land Management, where they discussed a full-time agent and a Mutual-aid agreement that would mean an instant response for JILONA incidents. The Chief and Town Administer, Kevin Lucas, attended a one-day training class for CPR and will be holding free classes for the residents in the near future.
- d. Code Enforcement-None
- e. Town Attorney-None
- f. Commissioners: Commissioner Armato gave a quick update on the new security building. The building is just about complete and they are waiting on CSI of Palm Beach to coordinate the installation of the new cameras.
- g. Vice-Mayor: Vice-Mayor Block gave an update of the meetings he has attended in the past month. He and the Mayor, along with some of our residents, attended the meeting regarding the US1 Bridge project, It was well attended with approximately 300 people. There were 12 speakers from DOT at the meeting to discuss the project, provide a timeline, and critical information. There is a website that is set up for current updates and extensive information. The biggest concerns JIC has is the intersection of Beach Road and US1. Mayor Comerford will meet with Adams Kerr, the Traffic Engineer, for the Town to discuss. Vice Mayor Block said they are still working on the turn lanes and traffic flow for the project. The start date for the project is the summer of 2021. On April 1, there will be a meeting for the dispute between the County and the City of Palm Beach Gardens regarding the Impact Fee that Palm Beach Gardens is proposing. Vice Mayor Block will attend the County Budget Workshop tomorrow. Chief Pruitt and Vice Mayor Block commented on an arrest that was made on the Bluff's by the BLM Agents when they were here observing the area.
- h. Mayor Comerford informed residents that 64 letters were sent out by Terry Verner asking them to number their houses, The request came from the Fire Chief in Tequesta. The Village of Tequesta will be coming through this month to replace all of the water meters with electronic water meters. The new meters will be able to detect leaks. Mayor Comerford reminded everyone to get out and vote this March 17th. There is early voting at the Community Center in Jupiter.

5. Vote: Authorizing the Mayor to sign an addendum to extend the contract for Diversified Building Department.

Discussion: there was a brief discussion regarding the addendum and the Commissioners are happy with the service being provided by DBD.

Motion: Vice Mayor Block made a motion to approve the addendum.

Second: Commissioner Busto.

VOTE: 4-0. Motion passed.

6. Vote: To select an ADA Vendor to make both websites ADA compliant.

Discussion: Chief Pruitt gave a detailed explanation to Commission and the audience as to why it was important to bring our websites into ADA Compliance. Purchasing this service will not only protect us from lawsuits, it also helps the hearing and visually impaired citizens.

Commissioner Busto made a motion to approve AccessiBe Company with the cost of 1st Yr. cost \$980 and a \$980 annual maintenance fee. They were the lowest quote of four companies.

Second: Vice-Mayor Block

VOTE: 4-0. Motion passed.

7. Vote: Appointment of Members to the Social Committee.

Discussion: Mayor Comerford thanked all sixteen people who volunteered. Mayor and Commissioners each voted for seven individuals to be appointed.

Commissioner Busto made the motion to appoint; Anna Nemes, Carmen Grainger, Ellen Rankin, Leslie Shula, Bob Smith, Tracy Siani, and Linda Faiola were all selected and appointed to the Social Committee Board.

Second: Vice- Mayor Block.

VOTE: 4-0 Motion passed.

8. Discussion (and Vote): Parking- Alternating Sides of the street

Discussion: Mayor Comerford met with Adam Kerr, Engineer for Kimley-Horn regarding the congestion on both sides of the street during construction hours. Mr. Kerr recommends alternate sides should be one month in duration, with odd numbers being North and West Streets and even numbers for South and East. There would have to be a sign announcing the parking regulations. After the discussion it was by consensus that the Commissioners would not like to go to alternate sides, it would be too much confusion and complicated.

9. Discussion (and Vote): Drainage Solution on South Walkway and Beach Crossover.

Discussion: There was a brief discussion regarding the options available for repairing the walkover. It is by consensus that this item will be brought up in the future, and it will be budgeted for the next Fiscal Year.

10. Discussion (and Vote): Colony Garden Club Security Building Landscape Plan. The Garden club presented their plans to the Commission. There was a lengthy discussion regarding the costs, type of plants and flowers used, and whether the large pots should be used. The Garden Club said that there would be no additional maintenance costs. The Garden Club had offered to pay for the project. Motion: Dick Busto made a motion to approve. Second: Chip Block.

11. Neighborhood Rehabilitation Project Update: Attorney Bill Doney is preparing the legal actions against the two remaining homes that have not complied with the requests to connect to the sewer system Attorney Doney explained to the Commission and residents

that the legal actions were forthcoming and letters will be going out to the homeowners with the Town's intent to follow through with legal actions that will include a \$500.00 a day fine.

12. Wrap Up and Adjourn: Vice Mayor Block made a motion to adjourn the meeting at 8: 26 pm. Second: Mike Armato.

Approved by:

Mayor Daniel J. Comerford III

Date

Town Clerk Jude M. Goudreau

Date

STATE MANDATED STATEMENT

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the Town prior to the meeting. Please contact the Town Administration Office, Administration Building, 50 Colony Road, Jupiter Inlet Colony, and FL 33469 - telephone 746-3787.