

**MTEC**

**Application For Initial Teacher Certification**

Application Type: <input type="checkbox"/> Initial License			Application Date		
First Name	Middle	Last Name		Previous Name	
Address		City	State	Zip	Country
Home Phone	Cell Phone	Email			
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		Social Security Number	Date of Birth	Current Occupation	
Ethnicity: <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Not Hispanic/Latino  Race: <input type="checkbox"/> African American or Black <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White		Are you a US Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, are you authorized to work for all US Employers? <input type="checkbox"/> Yes <input type="checkbox"/> No Permanent Resident (immigrant) <input type="checkbox"/> Yes <input type="checkbox"/> No Non-immigrant Alien <input type="checkbox"/> Yes <input type="checkbox"/> No Alien Resident # _____ Employment Authorization Card # _____ Type Of VISA _____			
Are you currently employed by a school or district: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes: please provide the following information. → → →		School:	District:		
		School Type: <input type="checkbox"/> Public <input type="checkbox"/> Charter <input type="checkbox"/> Choice <input type="checkbox"/> Religious <input type="checkbox"/> Private			
Have you ever applied to the MTEC program? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, date _____		Have you enrolled in any other certification or degree programs that you have <u>not</u> completed? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, name of program _____			
Are you a graduate of an accredited institution? <input type="checkbox"/> Yes <input type="checkbox"/> No  If no, expected graduation date _____		Please check the area of certification in which you are interested. (may check more than one) <input type="checkbox"/> Special Education <input type="checkbox"/> High School Content * <input type="checkbox"/> Regular Education _____ Math <input type="checkbox"/> Special Education/Bilingual _____ Science <input type="checkbox"/> Regular Education/Bilingual _____ Other * Bilingual Endorsement can be added to any High School Content Area			
Have you ever had a teacher certification denied, suspended or revoked? <input type="checkbox"/> Yes <input type="checkbox"/> No		Have you ever had treatment for drug or alcohol dependency? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you currently scheduled to have treatment for drug or alcohol dependency? <input type="checkbox"/> Yes <input type="checkbox"/> No		Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Experience and Professional Training (List High School first, then Higher Institutions in order)				
Name of School/College/University	From (mo/year) - To (mo/year)	GPA	Graduation (mo/yr)	Degree Earned

Complete the MTEC application and forward the additional requirements to the MTEC office:

- \$55 processing fee - Non-refundable check or money order made payable to MTEC or credit card payable on-line at [www.mteconline.org](http://www.mteconline.org)
- Two (2) Degree-bearing official sealed transcripts from the college/university where the Bachelor's degree was conferred.

**Plus**

One (1) official sealed transcript from each institution of higher education attended (e.g. transfer credits, post-Baccalaureate coursework, graduate level coursework, Master's degree, etc) MTEC cannot accept transcripts marked as "Issued to Student"

- 2 Letters of Recommendation

Will you be applying for financial aid? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you eligible for military benefits? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, check State                  Federal                  Disability                  Other
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Reference Name	Position	Phone

How did you hear about MTEC:

Website     Flyer     DPI     Friend/Family     Information Session

Principal/Administrator     Other please specify \_\_\_\_\_

I certify that the information in this application is true and complete to the best of my knowledge. Milwaukee Teacher Education Center (MTEC) has my permission to verify any information that I have provided.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Milwaukee Teacher Education Center (MTEC) is an Affirmative Action Opportunity Employer that complies with the provisions of the Americans with Disabilities Act. MTEC administers all of their educational, administrative and other policies without discrimination because of race, creed, color, national or ethnic origin, age, gender, sexual orientation, ancestry, handicap/disability, military or marital status.

## Evidence of Basic Skills

Applicant Name: \_\_\_\_\_

I will provide evidence of the basic skills requirement in the following way (check only one option):

\_\_\_\_\_ **Option A: Cumulative GPA**

- Cumulative GPA must be 2.75 or higher on a four-point scale for undergraduate level or 3.0 cumulative GPA or higher on a four-point scale for Master's degree.
- Applicant must provide evidence of eligibility of this option by requesting that official transcripts be forwarded to MTEC by the application deadline.

\_\_\_\_\_ **Option B: Grade of B or better in the following courses:**

- ✓ 100 level or above college mathematics course
- ✓ 100 level or above college composition course
- ✓ 100 level or above college literature course
- Applicant must request that official transcripts be forwarded to MTEC by the application deadline. MTEC admissions staff will determine eligibility of this option upon receipt and evaluation of official transcripts.

\_\_\_\_\_ **Option C: Passing scores on a DPI approved standardized test**

- See "Application Requirements" document under *Initial Teacher Certification Program* for test options, registration information, passing scores, MTEC institution code)
- MTEC will only accept scores if score reports have been sent directly from the testing organization to MTEC and received by the application deadline. Score reports sent directly by the applicant will not be accepted.

\_\_\_\_\_ **Option D: A combination of Options B and C**

- Applicants choosing this option should contact the MTEC Teaching & Learning Liaison for advising on this option.

*For MTEC Office Use Only:*

*Basic Skills Requirement:*

Not met

Met Date met: \_\_\_\_\_

*Notes:*

*Reviewer Initials:* \_\_\_\_\_

*Date:* \_\_\_\_\_