

Virginia Association of Federal Education Program Administrators

Board of Directors' Meeting

January 8, 2016

Gail Jones, President
Linda Rector, Past President/*Retired*

Ernestine Scott, President Elect
Carl McDaniel, Treasurer

Valdivia Hall, Secretary

Dorothy Tate, Region 1/*Retired*
Val Gooss, Region 1
Carolyn Taylor, Region 2
Laura Burton, Region 2
Tracey Tunstall, Region 3
Deborah Siekirski, Region 3

Kathi Sheffel, Region 4
Megan Moore, Region 4
Marymargaret Cardwell, Region 5
Sandra McKenzie, Region 5
Diane Washenberger, Region 6
Malora Horn, Region 6
Wilbert Ware, *Retired*

Jennifer Hurt, Region 7
Linda Dalton, Region 7
Pamela Eakes, Region 8
Chip Jones, Region 8
Gabie Frazier, VDOE
Pat Popp, VDOE

In Attendance: Gail Jones, Linda Rector, Ernestine Scott, Valdivia Hall, Kathi Sheffel, Jennifer Hurt, Linda Dalton, Carolyn Taylor, Marymargaret Cardwell, Diane Washenberger, Gabie Frazier, Pat Popp and Deborah Siekirski.

Call to Order: President Gail Jones called the January VAFEPA Board Meeting to order at 10:02 a.m., and presented the Agenda for approval. It was moved by Gabie Frazier and seconded by Ernestine Scott that the Agenda be approved. All members voted affirmative.

Minutes: Valdivia Hall

The minutes for the October Board of Directors Meeting, October Treasurer Report along with the minutes from the November Board of Directors Meeting, were distributed by email prior to January meeting. It was moved by Marymargaret Cardwell and seconded by Linda Rector that the October Board of Directors Meeting and Treasurer's Report be approved. All members voted affirmative. It was moved by Carolyn Taylor and seconded by Gabie Frazier that the November Board of Directors Meeting and Treasurer's report be approved. All members voted affirmative.

Treasurer Report: The Treasurer's Report was distributed by email prior to the January meeting. It was moved by Carolyn Taylor and seconded by Gabie Frazier that the November and January Treasurer's reports be accepted with all board members voting affirmative.

The October Treasurer's Report was submitted prior to the November Board of Directors meeting and approved at the January Board of Directors Meeting. October written report reflects deposits and expenditures from October 12, 2015, through November 13, 2015, with the greatest expenses being the VAFEPA Conference.

OCTOBER BALANCES 2015

JANUARY BALANCES 2016

2015 Checking Balance	\$ 17,303.10	2016 Checking Balance	\$4,933.80
2015 Money Market Balance	\$ 43,526.88	2016 Money Market Balance	\$ 17,541.21
2015 Business Primary Share Balance	\$ 50.00	2016 Business Primary Share Balance	\$ 50.00
GRAND TOTAL:	\$ 60,879.98	GRAND TOTAL:	\$ 22,525.01

January written report reflects deposits and expenditures from November 13, 2015, through January 8, 2016, with the greatest expenses being the VAFEPA Conference along with NAFEPA dues.

President Report: The President reminded everyone:

- **NAFEPA dues:** Please submit payment for NAFEPA dues, if did not attend the Annual Conference in October. Dues (\$50.00) should be submitted to Carl McDaniel. Everyone one has to be in good standing to sit on the Board of Directors. To be a board member, one must be a member of VAFEPA.

- **Doodle Results:** The Doodle regarding the Board Retreat came back as the majority voting in favor. Marymargaret Cardwell volunteered to check into the Community College in Amherst, like last year. Deb Siekirski volunteered to check into the Fredericksburg location, possibly the School Board Office. Gabie Frazier suggested that the Board pay for their own lunches. Much discussion ensued. Having a vendor come in and pay for lunch was recommended. Having the Retreat in April was suggested.
- **Nominating & Elections:** Linda Rector shared that she is working towards submitting a slate of officers. Dorothy Tate, Marymargaret Cardwell, Gabie Frazier are currently on the committee. Anyone interested in serving on the committee, please contact Linda Rector directly.
- **Annual Conference Update:** The 2017-2018 Annual Conference - an Ad Hoc Committee to be established to work on determining a location for the 2017-2018 Annual Conference. Carolyn Taylor, Marymargaret Cardwell, Sandra McKenzie, and Diane Washenberger all volunteered to work on criteria for hotel selection. Gail reminded group that the contract we had previously with the Hotel Roanoke was cancelled with Liz Santos due to the hotel no longer honoring the per diem rate.
Other items for consideration: Speakers. Length of conference. Time needed by VDOE.
- **Scholarship & VAFEPA State Leadership/Awards Committee:** Deadline dates for scholarships were shared. Jennifer Hurt should receive applications no later than February 19, 2016. On March 14, 2016, they are due to NAFEPA. Applications will be forwarded to Guidance Counselors across the state of Virginia. Those interested in serving on committee please contact Jennifer Hurt.
Linda Rector will be working with the George Irby Awards information to go out in February. Veronica Tate from the Virginia Department of Education was nominated to receive the VAFEPA State Leadership Award. Gail will contact Bobby Burns to inquire if we can still submit a name from Virginia.
- **Title I Reauthorization:** No longer *No Child Left Behind* (NCLB). New name, *Every Student Succeeds Act* (ESSA). More information to come from Virginia Department of Education.
- **February Meeting Location:** Please note that the Board of Directors meeting for February 12, 2016, has been moved to the *Operations Conference Room* located on the 2nd Floor of Henrico County Public Schools. Time and date remain the same. Call in individuals would dial the same number. No change for you.

Committee Reports:

- **Scholarship/Awards Committee** – Jennifer Hurt.
Nominating & Election Committee – Linda Rector
Conference Committee – Ernestine Scott
After results from the Ad Hoc Committee are given, Ernestine Scott, Gail Jones and Terry Talbott will set up meeting with Hilton Hotel.
- **2017-2018 Ad Hoc Conference Committee** - Carolyn Taylor
Committee will report back at February meeting.
- **May Board Retreat Committee** – Debbie Siekirski/Marymargaret Cardwell
Reported on findings. Gail will send a Doodle to determine final decision.

VDOE Reports:

General Updates – Gabie Frazier

- Schools and School divisions have received notification of State Title I Distinguished Schools and School Divisions. The January press release announced the names of the 55 award winning schools and the one distinguished school division. Nine schools were recognized as Virginia’s Title I Highly Distinguished Schools, and 46 schools were recognized as Virginia’s Title I Distinguished Schools. Also, one division, for the fourth consecutive year, was recognized as a Highly Distinguished Title I School Division. The West Point Public School System is to be commended for exceeding all federal achievement objectives for two consecutive years, for having all schools fully accredited for two consecutive years, and for graduating more than 80 percent of students with Standard or Advance Studies diplomas. Please refer the NEWS Release dated January 6, 2016 for additional information.
- National Title I Association Conference will be held January 28-31, 2016, in Houston, Texas.

- The Federal Program Monitoring Process for Titles I, Part A, Part C, and Part D as well as Title III, Part A, is underway.
 - The FPM Title I, Part A, PowerPoint presentation was posted on our Web site under “Technical Assistance and Program Monitoring” section. Reviews will commence the middle of January and will conclude the middle of March, 2016.
 - Federal Program Monitoring Webinar for Title II, Part A, was conducted Tuesday, January 5, 2016.
 - 28 LEAs will be monitored between March and May; half will receive onsite reviews and half will be monitored via the telephone.
 - Projected posting of PowerPoint scheduled within two weeks.
 - Two session will be held in February: Needs Assessment and Equitable Services
- The Every Student Success Act (ESSA) reauthorizing *The No Child left Behind Act* is being reviewed and discussed. Guidance will be provided to the LEAs ASAP.
- FYI Save the Date: Federal Program Coordinators’ Conference will be held in Williamsburg, August 2 – 4, 2016. The first half day (August 2) will be designed exclusively for coordinators with three or fewer years in said position.

Title I, Part A:

- Please refer to the following Supt’s Memos:
 - Title I, Part A, Comparability Report Supt’s Memo #306-15, dated Friday, December 18, 2015.
 - 2014-2015 award increase for Title I, Part A, and Title I, Part D, Supt’s Memo #302-15, dated Friday, December 18, 2015.

Title I, Part C:

- The Migrant Education Program is in the process of facilitating the Comprehensive Needs Assessment and Service Delivery Plan during the 2015-2016 school year.

Title II, Part A:

- The Title II, Part A, University Series is posted on its Web site at http://www.doe.virginia.gov/federal_programs/esea/title2/part_a/index.shtml (Direct link to schedule is Title II, Part A, University Webinar Series – 2015-2016 Schedule)
- Overview of the Teacher Equity Plan is scheduled for Tuesday, January 26, 2016, at 10:30 a.m., and notices to coordinators will be posted.

Title III, Part A:

- The Title III, Part A, Statewide Consortium Conference will be held January 20-21, 2016, at The Inn at Virginia Tech and Skelton Conference Center. There will be plenary and concurrent sessions. The featured speakers will be Jane D. Hill, a lead consultant for Mid-continent Regional Educational Laboratory (McREL); Sal Romero, Jr., assistant principal, Spotswood Elementary School, Harrison, Virginia; Dr. Kate Kinsella, adjunct faculty member, San Francisco State University, college of education; Dr. Steven R. Staples, Virginia’s 24th superintendent of public instruction; and Dr. Brenda Overturf, award winning classroom teacher, college professor, and co-author of educational books.
- In 2011, the Virginia Board of Education approved Title III AMAO 1 Progress and AMAO 2 Proficiency targets that progress through assessment year 2013-2014 (accountability year 2014-2015). VDOE is awaiting final approval on the AMAO 2 Proficiency target of 19.1 percent prior to establishing final determinations regarding whether divisions have met AMAO 1 Progress and AMAO 2 Proficiency targets. Once approval from USED is received, division-level Title III accountability determinations for

accountability year 2015-2016 will be calculated and announced. Question regarding Virginia's Title III Accountability Plan or USED's decisions may be directed to Veronica Tate, director, Office of Program Administration and Accountability, at (804) 225-2870 or Stacy Freeman, Title III specialist, at (804) 371-0778.

Title IV, Part B:

No Update

Title VI, Part B, Subpart 2:

No Update

VDOE Reports:

General Updates – Patricia Popp

- Monitoring schedule for MV has been drafted and is under review.
- Summary of major amendments on homelessness and foster care in ESSA has been developed by NAEHCY and can be found at: <http://naehcy.org/sites/default/files/dl/legis/ESEAFINALSUMMARY12-19.pdf>

Highlights for Virginia:

- The amount of Title I funds reserved for homeless children and youth may be determined based on a needs assessment, and must be based on the total allocation received by the LEA and reserved prior to any allowable expenditure of transfers by the LEA.
- Title I funds reserved for homeless children and youth may be used for services not ordinarily provided by Title I, including local liaisons and transportation to the school of origin.
- State report cards must include disaggregated information on the graduation rates and academic achievement of homeless children and youth, and children and youth in foster care.
- SEAs and LEAs must adopt policies and practices to ensure that liaisons participate in professional development and other technical assistance activities, as determined appropriate by the State Coordinator.
- The definition of school of origin includes the designated receiving school at the next grade level for all feeder schools, when a student completes the final grade level served by the school of origin. The determination of whether it is in a student's best interest to follow the feeder school pattern is subject to the same process as other best interest determinations.
- When a student obtains permanent housing, transportation to the school of origin must be provided until the end of the academic year, if it is in the student's best interest to remain in that school.
- States must have procedures to identify and remove barriers that prevent youth from receiving appropriate credit for full or partial coursework satisfactorily completed while attending a prior school, in accordance with State, local, and school policies.
- Local liaisons must ensure that unaccompanied homeless youth have opportunities to meet the same State academic achievement standards as the State establishes for other children and youth, including by implementing procedures to remove barriers that prevent homeless youth from receiving credit for full or partial coursework satisfactorily completed at a prior school.
- State plans must describe how homeless youth will receive assistance from school counselors to advise, prepare, and improve their readiness for college.
- The definition of school of origin includes preschools.
- Schools must treat information about a homeless child's or youth's living situation as a student education record, subject to all the protections of the Family Educational Rights and Privacy Act (FERPA).
- Educational stability requirements for children and youth in foster care that align with the Fostering Connections Act are included in Title I, Part A; "awaiting foster care" will be removed from McKinney-Vento in December 2016.

Regional Reports:

Region 1: No Report
Region 2: No Report
Region 3: No Report
Region 4: No Report

Region 5: Discussing ESSA and Federal Monitoring
Region 6: No Report
Region 7: No Report
Region 8: No Report

Old Business:

None

New Business:

None

Next Meeting Date: February 12, 2015

CALL IN INFORMATION:

NUMBER TO CALL: (804) 652-3674

NEW LOCATION: OPERATIONS CONFERENCE ROOM