

Town of Beverly Shores, IN
PARK BOARD MEETING MINUTES - May 13, 2021
7:00PM CT via Microsoft Teams

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The meeting was called to order at 7:08 PM-CST. *(This meeting was broadcast live via Microsoft Teams and was recorded due to recommended corona virus "social distancing" guidelines.)*

Roll Call: Council Members: Frank Hardwick, Paula Tillman and Joan Crepeau were present. Ian Brewe was not present. Also present: Clerk Treasurer Ellen Hundt and Town Council Liaison Matrona Malik.

Administrative Business

Title VI Survey Availability: Frank Hardwick announced the availability of the Title VI Survey online on the town website.

Approval of Minutes for March 2021 meeting: The meeting minutes were discussed about whether there was a need for further amendment to address that there was no motion made for the Pond Treatment and Dredging RFP.

Approval of Minutes for April 2021 meeting: Need comments from Ian Brewe and Frank Hardwick prior to finalizing these minutes.

New Business

Lituanica Park New Structure Proposal: Frank Hardwick will send an email to "Town Tree" thru Ellen Hundt to announce the Survey and Town Meeting. He will also write an article for Sand Tracks. He will draw assistance from Ed Kleese, Brian Ebling and Sandy Komasinski. The Survey will be available online and a paper copy will also be distributed as needed to those without internet capability. This should be completed by the next meeting.

Association support-follow up with Lituanica Club: Frank Hardwick has contacted John Nekus of the Lituanica Club and they are to meet at the park to discuss.

2021 Priorities

Lituanica Park Plan for Long Term Use and Basketball Refurbish were not discussed.

Lituanica Park Tennis Court Light Replacement: Frank Hardwick has met with the Electrical Contractor, and they will need to replace the lights and timer. We will need to get the area cleared to enable them to access the lights with their boom truck/lift.

Disc Golf Course: Frank Hardwick has received the signs, there was an error with the quantity that needs to be resolved.

Playground Equipment Maintenance: Frank Hardwick met with the Manufacturer's Representative of the playground equipment. They sent a proposal for replacement parts for

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the equipment. There was a comment from a resident to request a chair where there was one missing. The Representative informed us that only 2 swings were allowed per frame per code. We requested that one of the chairs be changed to a smaller child chair. Frank Hardwick made a motion to proceed with ordering the broken chain, parts and the smaller chair for \$631.08. Paula Tillman seconded, and the motion was unanimously approved.

Park Hours Discussion: Paula Tilman has brought up concern about Park safety and hours used. Frank Hardwick had inquired with the Marshal and there has been minimal vandalism or crime in the Park's history. Paula Tilman had not heard concerns from neighbors. After further discussion it was considered Park Hours would not be necessary at this time.

Pond Study/Treatment/Dredging: Joan Crepeau requested clarification about last month's intent for the RFP, that it would be inclusive of Treatment and Dredging. This was confirmed.

Grounds Maintenance

Grass Cutting and Bush Hogging: Joan Crepeau reported that the Grass Cutting and Bush Hogging would be performed before Memorial Day Weekend. We will need to provide assistance at the 4 Corners and Depot.

Grounds Landscaping Development and Maintenance: An RFP was developed and posted on the shared sight. Paula Tillman questioned if the bids were executed correctly. Joan Crepeau read from the "2020 INDIANA ELECTED MUNICIPAL OFFICIAL HANDBOOK", section on "Process for Obtaining Quotes for Projects Costing Less than \$150,000". This guidance was previously provided to Joan by Ellen Hundt. The bids closed 5/11/12. One of 5 Contractor's responded. Bernal's was going to meet with Joan Crepeau, Friday morning, 5/14. A motion was made to extend the bid close date 2 more weeks. The motion was unanimously approved.

Water Fountain Repair: The repair of the water fountains was discussed. An RFP had gone out to 5 contractors with 1 response from Signature Lawns, the contractor providing Lawn Service to the town. No motion had been made for this action. A motion was made to ratify the RFP process that had been performed. This motion was unanimously approved. The cost for repair was reported for both fountains, 1 at Reborra Plaza and 1 at Lituanica Park- Time and Material NTE \$5500. It was discussed to repair Reborra due to uncertainty of location and interference of Shelter and Plan at Lituanica. A motion to proceed with repair of the Reborra Plaza fountain for approximately NTE \$3200 was made and unanimously approved. The fountain at 4 corners was also brought up. J Crepeau will investigate the ownership of this fountain and possible repairs.

Bicycle Rack at Plaza: Bike Rack has been installed at Reborra Plaza. Frank Hardwick has added reflective tape for visibility at night per request by Marshall.

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Bike Repair Station: Joan Crepeau reported that she had 4 quotes with pictures on the shared drive. Prices ranged from \$2655-3125 with estimated freight and installation. An email with link will be sent to all board members for their review prior to next meeting.

Old Business

Old Business Items on the Agenda: It was discussed that non-action items would be moved to "Old Business" on each months Agenda and then removed if not mention after a month.

Erosion Control/Maram Grass planting: Frank Hardwick had a discussion with Paul Ebivitz of the National Park Protection Maram Grass. They designate "Social Trails" which are good places to walk and do not walk outside of the trails. National Park Service coordinates "Save the Dunes" with Educational Campaigns, signs, Flyers, "Protect Maram Grass, Protect Dunes."

Other Comment

Public: Dean Blobaum, resident, inquired if the survey for park shelter would include all neighbors bordering the park, include a section for structure, address citizens input for use of the park. Frank Hardwick responded that the survey would address all these items and request input for use and there would be a town meeting announced for discussion after the survey findings were compiled.

Adjourn

The meeting was adjourned by Frank Hardwick at 8:23 PM-CST.