



# Monroe Fire Protection District



## Board of Trustees

### Meeting Agenda

January 12, 2022

Meeting held via ZOOM at 6:00 PM EST

Meeting Link: <https://us02web.zoom.us/j/2509924795>

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Vicky Sorensen  
Chair

C. Ed Brown  
Fiscal Officer

Mark Kruzan  
Vice-Chair

Daniel Vest  
Board Trustee

Christina Courtright  
Board Trustee

1. **Call to Order and Roll Call**
2. ***Changes or Amendments to Agenda***
3. **Public Comment**
4. ***Election of Officers***
5. ***Approval of Minutes***
6. **Unfinished Business**
7. **Department Updates**
  - a. Legal Counsel – Christine Bartlett
  - b. Statistics – Chief, Dustin Dillard
  - c. Special Operations and EMS – Chief, Dustin Dillard
  - d. Operations – Deputy Chief, George Cornwell
  - e. Training – Training Chief, J.J. McWhorter
  - f. Community Risk Reduction – Deputy Chief, Steve Coover
  - g. Financial – Financial A.A., Lorie Robinson
  - h. Administrative – Chief, Dustin Dillard
8. **New Business**
  - a. *Financial – Claims*
  - b. *Financial – Statement*
  - c. *Financial – Encumbrances*
  - d. Financial – Risk Management Policy Review
9. **Next Meeting Scheduled: February 9, 2022 @ Station 21, 9094 S. Strain Ridge Road or via Zoom if the Emergency Order is still in effect**
10. **Adjourn**



# Monroe Fire Protection District

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## MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Chair Sorensen called the meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:02 p.m. EST Wednesday, December 8, 2021 via a Zoom meeting due to the COVID-19 pandemic. Public notice of the meeting had been duly made to local media by email transmission and hard copy notices had been placed in all the usual places.

Mrs. Bovenschen called the roll of the board of trustees to determine members present, absent, and to identify others present.

Those present were as follows:

Vicky Sorensen, Chair  
Mark Kruzan, Vice Chair  
C. Ed Brown, Fiscal Officer (arrived at 6:06pm)  
Dan Vest, Trustee  
Christina Courtright, Trustee

Those absent were as follows:

Others present were as follows:

Dustin Dillard, Chief, MFD  
George Cornwell, Deputy Chief, Operations  
Matt Bright, Deputy Chief, EMS MFD  
Joel Bomgardner, Assistant Chief, Administration, MFD  
JJ McWhorter, Assistant Chief, Training, MFD  
Christine Bartlett, Attorney, Ferguson Law  
Julie Thomas, President, Monroe County Commissioners  
Tammy Bovenschen, Administrative Assistant MFD  
Lorie Robinson, Financial Assistant MFD  
Darrell Cooper, IT, MFD  
Jeff Combs, House Captain, MFD  
Joey McWhorter Jr., House Captain, MFD  
Shane Chapman, Lieutenant, MFD  
David Richard, Sergeant, MFD  
Tess Hazel, Chauffer, MFD  
Andrew Craig, FF, MFD

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**HEADQUARTERS  
3953 S KENNEDY DRIVE  
BLOOMINGTON IN  
812-331-1906  
812-336-1166 (FAX)**

## **CHANGES OR AMENDMENTS TO THE AGENDA**

Chair Sorensen asked if there were any amendments or changes to the agenda. There were no changes or amendments.

## **PUBLIC COMMENT**

Chair Sorensen explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. IT Specialist Cooper placed the instructions for public comment on the slide for everyone to read. Mrs. Bovenschen noted that County Commissioner Julie Thomas wanted to speak.

Ms. Thomas wanted to thank the board for their time and commitment to the community. Ms. Thomas stated that with the addition of Benton Township and Washington Township in January 2022, the commissioners are looking for applicants who would like to represent those townships on the fire protection board. Individuals can go to [co.monroe.in.us](http://co.monroe.in.us) website and fill out an application for the board and commissions. Chair Sorensen asked if we knew of individuals who would like to be on the board, can we ask them to reach out to the commissioners? Ms. Thomas stated that individual names could be submitted to the Commissioners and they could reach out to them, or have them fill out the application online.

Chair Sorensen asked if there were other public comments. Mrs. Bovenschen stated that Joey McWhorter Jr., House Captain, MFD would like to speak.

Mr. McWhorter stated that he had been a member since 1998 and a full-time employee since 1991. Mr. McWhorter stated that he will be retiring in January 2023, and he is coming to the board concerning the new handbook before the board this evening. Mr. McWhorter stated that on page 30 of the new handbook, the wording will negatively impact three employees who have already started the retirement process. The wording states that employees are given their benefit time (vacation) in two equal increments, ½ in January and ½ in July. Mr. McWhorter is asking the board to award the full year of vacation time for the three individuals who have started the retirement process. Mr. McWhorter stated he is only asking for what the individuals have already earned, no more, no less. Mr. McWhorter asked to be put on the agenda next month to speak to the board properly concerning this matter.

## **MINUTES OF PREVIOUS MEETING**

Minutes from the November 10, 2021 regular meeting, were presented to the board for approval. Chair Sorensen asked if there were any questions or comments concerning the minutes. Seeing none, Chair Sorensen called for a motion to approve the minutes.

Vice-Chair Kruzan made a motion to approve the minutes of November 10, 2021 regular session as presented.

Fiscal Officer Brown 2<sup>nd</sup>

Motion passed 5-0

## **UNFINISHED BUSINESS**

### **a. 2022 Salary Ordinance**

Financial Administrative Assistant Robinson explained to the board that all corrections have been made to the 2022 Salary Ordinance. Mrs. Robinson stated that the new items in the 2022 Salary Ordinance were #17 - Mileage

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Reimbursement and #18 – Early Retirement. Mrs. Robinson asked for any new language for items 17 and 18. Mrs. Robinson stated that on page 2 of the salary ordinance, under incentives, some wording needs to be struck out. The language concerning EMR and EMT status, states that both must be held to receive the incentive. Mrs. Robinson explained that there is a progression from EMR to EMT and you cannot hold both certifications. The wording “if certified as both” needs to be struck. Also, in item #6, the incentive for associate’s degree or bachelors’ degree needs to have the language struck “after one year of full time service”, as the current practice is to give the incentive as soon as the employee provides the certifications of the degree.

Fiscal Officer Brown made a motion to accept the changes presented by Fiscal Assistant Mrs. Robinson.  
Vice Chair Kruzan 2<sup>nd</sup>  
Motion passed 5-0

Vice Chair Kruzan made a motion to approve the 2022 Salary Ordinance as amended.  
Fiscal Officer Brown 2<sup>nd</sup>  
Motion passed 5-0

**b. 2022 Volunteer Contract**

Chief Dillard stated that the 2022 contract has the same wording as the 2021 Volunteer Contract which the board recently approved. Chief Dillard stated that this contract has been fully executed by the Volunteers.

Ms. Courtright asked about the effective date being December 6<sup>th</sup> instead of today, December 8<sup>th</sup>. Mrs. Bovenschen stated that the Volunteer Board executed their portion of the contract on December 6<sup>th</sup> at their monthly meeting and that is why it is dated December 6<sup>th</sup>, 2021.

Vice Chair Kruzan made a motion to approve the 2022 Volunteer Contract as presented.  
Fiscal Officer Brown 2<sup>nd</sup>  
Motion passed 5-0

**c. MFPD Personnel Handbook**

Chief Dillard explained that this version does include all of the changes requested by the board at the previous meeting. Chief Dillard noted that there was one change that was noted today that he would like to address to clarify the hair portion of the policy book. Ms. Courtright stated that the page for appearance is page 19.

Chief Dillard stated that the policy currently reads “while on duty hair shall be pulled up or pinned up so that it does not exceed the shirt collar.” This should be changed to read “while in a duty uniform, long hair shall be pulled back. When

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personnel are in Class A or Class B uniform, hair shall be pulled back or pinned up so that it does not exceed below the uniform shirt collar.” Chief Dillard explained that the hair pulled back/up is intended for dress uniform.

Board Member Vest asked the Chief what his feelings were considering this change. Chief Dillard stated that it was the intent to have everyone look more uniform while dressed in Class A or Class B.

Chief Dillard stated that some of the employees stated that to have their hair pulled back/pinned up for a 24-hour shift was causing headaches. Chief Dillard stated that it was never the intent to have individuals to pin their hair up for the entire 24-hour shift, but to have employees look more professional while on a detail.

Ms. Courtright asked if we could address Mr. McWhorter’s concerns at this time. Vice Chair Kruzan asked Ms. Bartlett, legal counsel, if we voted on the handbook as presented this evening, can we come back and make changes later. Ms. Bartlett stated that yes, she views this document as a living document that can be changed at any time the board chooses.

Vice Chair Kruzan stated that he feels if individuals have things they would like changed or addressed concerning the handbook that they should send the information and requests via email. Ms. Courtright again asked about the matter Mr. McWhorter had brought up concerning an individual who will retire before the next board meeting. Legal Counsel stated that we could make provisions to the handbook where items adopted would not affect individuals based on a certain clause.

Union President Shane Chapman asked to speak. Mr. Chapman had a couple of statements regarding Mr. McWhorter’s request. Mr. Chapman stated that there are several members in the next 5-7 years that could start the retirement process. By combining three departments and trying to combine three department handbooks into one book there are many things that are lost from the previous departments. By making this change for one or two maybe three people are you then setting a precedent for other members who came from other departments to then say, well our old handbook – we had these incentives – and because we were members of that department for x number of years, we feel we should be allowed to do this.

By making something retroactive for 2 individuals, is that line going to be extended down the road for individuals who hired in under different handbooks, different salary ordinances. This standard of retirement has not been a new thing, this rule that we are currently under, the way days are being awarded. Mr. Chapman stated that he believed Mr. McWhorter was Chief at the time the change to two equal drops for vacation time began. This process was done so that 1977 Perf members did not have to use all of their PTO time if they needed to be on

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extended leave. The process of awarding vacation time in two equal drops (one in January and one in July) was

Chair Sorensen stated that we are currently up to a vote on the handbook. Vice Chair Kruzan thanked the employees for the entire work on this handbook including the changes requested by the board at the last meeting. Chair Sorensen stated to Mr. McWhorter that if he would send a letter to Monroe Fire District, and address it to Human Resources, the board then could review something in writing.

Vice Chair made a motion to move the amendment the personnel handbook's language concerning appearance as presented by Chief Dillard.

Mr. McWhorter addressed Chair Sorensen's request and stated that Human Resources had been involved in this process since the beginning and that he was following Assistant Chief Bomgardner suggestion to get on the meeting this evening and address the board during public comment. Mr. McWhorter also addressed Mr. Chapmans' statement. Mr. McWhorter stated that the line drawn would be if an individual has already submitted retirement paperwork. At this time Mr. McWhorter knows this would only affect 3 individuals, himself, FF Robert McWhorter Sr. and Assistant Chief Bomgardner. Mr. McWhorter did state that he was not sure if Assistant Chief Bomgardner had started his retirement process or not.

Fiscal Officer Brown 2<sup>nd</sup> the motion made by Vice Chair Kruzan.  
Motion passed 5-0

Vice Chair Kruzan made a motion to approve the MFD Personnel handbook as amended.

Fiscal Officer Brown 2<sup>nd</sup>  
Motion passed 5-0

#### **d. Promotion Process**

Chief Dillard reminded the board that at the last meeting the lieutenants process was on hold due to a recount. After the recount, the order did not change. Chief Dillard stated the lieutenants are as follows:

- Rayman Warthan
- Anthony McKnight
- David Richards
- Isaac Schultheis

Chief Dillard stated that between the we recently completed the chauffeurs process. Those individuals for promotion are:

- John Peterson
- Dustin O'Neal
- Kole Jones
- Travin Craig

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Chief Dillard also stated that these are promotional lists and individuals will stay on the list until a vacancy occurs.

Fiscal Officer Brown made a motion to approve the Lieutenants and Chauffeurs promotions as presented.

Vice Chair Kruzan 2<sup>nd</sup>

Motion approved 5-0

## Department Update

### a. Legal Updates

Mrs. Bartlett informed the board that the Governor extended the State of Public Health Emergency until January 1, 2022. The Governor can extend the order for 30 days at a time. Due to the extended time, we can continue to meet via Zoom for the month of December.

Mrs. Bartlett stated that she attended a webinar on the OSHA vaccine rule, however that is currently being considered by the 6<sup>th</sup> Circuit Court of Appeals. This will be in court for a while. OSHA has stated that they will not be enforcing the mandate at this time.

Mrs. Bartlett has been working with Benton Township on transferring the property and cleaning up the title. She will be meeting with Benton individuals on Friday.

### b. Statistics

	<u>November 2021</u>
<b>TOTAL Emergency Calls</b>	<b>305</b>
Fire Calls	11
Over Pressure Rupture, Explosion, Overheat	0
EMS Calls	209
Hazardous Conditions	15
Service Calls	26
Good Intent Calls	28
False Alarms	13
Severe Weather	0
Special Incidents	3
 <b>Incidents by Township</b>	 <b>257</b>
Bloomington	32
Clear Creek	24
Indian Creek	8
Perry	82
Van Buren	111

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<b>Incidents – Contracted Townships</b>	<b>41</b>
Benton	12
Polk	4
Salt Creek	15
Washington	10

<b>Incidents by Aid Given</b>	<b>6</b>
Bean Blossom	0
Bloomington City	1
Ellettsville	0
Richland Township (EFD)	2
Greene County	1
Lawrence County	1
Brown County	1

Average Response (dispatch to arrival on scene)	7 min 37 sec
Average Turnout (dispatch to enroute)	1 min 07 sec
Average Time on Scene	20 min 40 sec

**SOR (Statements of Refusal) signed: 13**

Deputy Chief Bright stated we have made 3,740 calls in 2021 so far, with 76% of those being EMS, 4% being Fires and 20% other related calls. Station 29 is still the most active station, followed by Station 22 and then Station 25. Our calls seem to be equal among the three shifts, averaging about 1,200 calls per shifts.

Ms. Courtright asked how the transition to the new hospital went. Chief Dillard stated it had no affect on the fire district.

#### **c. Emergency Medical Services – Special Operations**

Deputy Chief Bright explained that he is continuing to work through the CAD issues. There are still some issues with dispatching the wrong station, however our BC's are really great at working through this issue.

Deputy Chief Bright stated that we are 1/3 of the way through the process of our annual physical for all employees. The process has gone fairly smooth with approximately 125 total physicals.

Deputy Chief Bright stated that we had successfully avoided an entire crew out with COVID until just before Thanksgiving this year. We have had several positive cases within the district and are dealing with some staffing strains. Currently we have 3 off and several with symptoms, but not positive cases.

Deputy Chief Bright is continuing to collect data on ambulance possibilities.

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We are trying to streamline EMS gear across all apparatus and hope to have that done by the beginning of 2022. The HazMat materials committee has met and are working toward setting up procedures.

Vice Chair Kruzan thanked Deputy Chief Bright again for continuing to work to get the issues resolved with dispatch. Vice Chair Kruzan feels we have a good ally with Commissioner Thomas concerning these types of issues.

**d. Operations**

Deputy Cornwell updated the board:

- UTV is back at the station 21 and will be back in service soon.
- Engine 22 build is on schedule with delivery set for March or April
- Loose equipment has been inventoried and placed on apparatus
- Chairs for Station 39 should be delivered by late December
- High Rise packs and Hydrant Bags are ordered and will be placed in service when all equipment is received.

**e. Training**

Assistant Chief McWhorter gave the training report.

- During the month of November, 3,836 hours of training was completed. 2,933 of those hours were by full-time firefighters.
- Finished our recruit academy with a badge pinning ceremony on November 13. Seven new hires and one volunteer participated in the academy
- Approximately 25 career staff helped with the 2-week recruit academy
- Quarterly interdepartmental training was completed this month with Ellettsville and Bloomington.
- December we will work to recertify all EMT's. Recertification is required each year. We will go over all 12 state required skills.
- Indiana Environmental Emergency Management (IDEM) has approved our two acquired structures for live fire training. We hope to complete late February or early March, depending on the weather.
- Recently completed a department wide training on basement fires. This training occurred at our burn tower located at Station 25.
- Crews will be participating in flashover training at the flashover chamber later in December located on the training grounds at Station 25.

Assistant Chief McWhorter thanked board member Ms. Courtright for coming out to watch the live burn training. Ms. Courtright stated that any board member who has no fire training or knowledge of what they do, it was very eye-opening and she encouraged everyone to attend. Ms. Courtright stated that crews were very

helpful explaining what they were doing. Chair Sorensen stated that it was great work to see each month the number of hours spent on training.

**f. Community Risk**

Chief Dillard updated the board on ongoing events.

- Still working with INDOT on the gate at Burch Road.
- COVID vaccines are continuing once again.
- Working with Monroe County planning on information concerning Air B&B's and tenant landlord issues.
- Meeting in January with the MCCSC Anti-Bully committee
- Met with Indiana Task Force 1, Indiana National Guard and the Israeli Defense Force regarding a future disaster drill at Muscatatuck. We have secured already secured an invitation to the 2022 drill.
- Continuing to work with IVY Tech to plan a paramedic course for MFPD members
- Currently continuing our pre plans and safety surveys should be completed by the end of December
- Working with Adult Services on several members to get them additional services.
- Working with INDOT to get an emergency access to Interstate 69 near the Washington Township station when it is completed. This will be a process for several years.
- Currently working with the State Fire Marshalls office on a fire investigation in Lawrence County.

Vice Chair Kruzan noted that these reports are very streamlined reports this evening. The way in which these reports are being delivered is very helpful for the board. He appreciates everyone's efforts.

Ms. Courtright asked if the district would be interested in helping with a Health Fair. This comes from a meeting with local citizens in her township. She would like to speak with Deputy Chief Coover concerning the districts help with this.

**g. Financial Report**

Financial Administrative Assistant Robinson informed the board we received our fall tax settlement this week. The general fund received \$3,996,607.84 and the cumulative fund received \$374,155.29 from property, excise and commercial vehicle tax revenue. We will be able to pay off the remaining balance of the tax anticipation warrant. Assistant Robinson also stated that she has received the pay off documentation for the 1998 Spartan Ladder (Quint). We will process the claim from the cumulative fund and pay off within the coming weeks.

Financial Assistant Robinson stated that we have submitted our first request for reimbursement from the 2019 SAFER Grant in the amount of \$347,697.43. This request

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covers a percentage of the payroll and benefits expended between March 10, 2021 and June 15, 2021 for 14 full-time firefighters.

FEMA has made a determination for us to receive reimbursement in the amount of \$40,893.03 for the COVID-19 pandemic related expenses incurred in 2020. FEMA did deny \$8,657.04 of our request. We will start on our next reimbursement request in the next few weeks. Chair Sorensen asked if they explained what was denied. Financial Assistant Robinson stated that some of the things we thought should have been covered, such as meeting room used for social distancing and meals purchased due to restaurants being closed, were not reimbursed.

#### **h. Administrative Report**

Chief Dillard went over current activities, accomplishments and planned activities:

- Currently doing open enrollment for medical, vision and dental insurance.
- Wrapping up 2021 and preparing for 2022
- Firefighter Robert McWhorter Sr, will retire after 23 years of service.
- Two small vehicles have been ordered with an estimated delivery of June 2022
- Completed contract with Ferguson Law to move to the Gold package background checks
- Submitted information to Capstone insurance for our free motor vehicle check of all members
- Community Santa Event will take place on December 18<sup>th</sup>
- Santa Parades will continue this year. Watch our social media for dates and routes
- Plan to sit down in January with Union, Volunteers, Auxiliary, Public Information Officer and Administration to schedule all events for 2023, this will include events from all former departments.
- 2021 Staffing additions:
  - 27 career firefighters hired
  - 8 part-time firefighters hired
  - 7 volunteer firefighters with 3 additional pending

### **NEW BUSINESS**

#### **a. Financial - Claims**

Financial Administrative Assistant presented claims signed November 5, November 8, November 18, November 22 and November 29, 2021.

**Payroll:** Included the semi-monthly payrolls for November 2021.

Vice Chair Kruzan moved approval of claims for November as presented.

Fiscal Officer Brown 2<sup>nd</sup>

Motion passed 5-0

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**b. Financial - Statement**

Financial Administrative Assistant Mrs. Robinson stated that the Certified Financial Statement for November 30, 2021 is presented for your approval.

Vice-Chair Kruzan made a motion to approve the certified financial statement as presented for November.

Ms. Courtright 2<sup>nd</sup>

Motion passed 5-0

**c. Defibrillator Replacements**

Deputy Chief Bright spoke to the board about replacements for several of our defibrillators. DC Bright presented the board with a request for 7 Lifepak 1000 Automated External Defibrillators from AED US in the amount of \$7,777.00. Fiscal Officer Brown asked what fund these would come from. Mrs. Bovenschen stated these would come from the Cumulative fund.

Fiscal Officer Brown made a motion to approve the purchase from AED US for 7 Lifepak 1000 defibrillators.

Ms. Courtright 2<sup>nd</sup>

Motion passed 5-0

**d. PPE and Equipment Purchases**

Chief Dillard went over the requests and recommendations.

1. Structural Firefighting Helmets – 16 helmets – MES \$5,793.76 (\$362.11ea)
2. SCBA Masks – MSA G1 masks – 8 masks - \$2,718. (\$339.75ea)
3. MSA Lunar Thermal Imaging Cameras – 2 cameras - \$4,200 (\$2,100ea)
4. Seek Thermal Imaging Cameras – 2 cameras - \$1,167.98 (\$583.99ea)
5. Firefighting Gloves – 30 pair - \$2,195.40 (\$73.18ea)
6. Self-Contained Breathing apparatus (SCBA) Bottle Recertification. We have been in contact with a company in Colorado to recertify bottles. This is the only company that is US DOT approved. We would like to send 30 bottles - \$9,000 (\$300ea)
7. SCBA Cascade Bottles – (8) 6000 psi bottles which would upgrade (8) of our currently 4500psi bottles. Southern Indiana Scuba will give us a trade in credit of \$150 for each of our 8 current bottles. Total cost with trade in allowance \$9,200

Chief Dillard stated that the total for all PPE listed \$34,275.14

Ms. Courtright asked if the helmets and SCBA masks and gloves, are those replacing worn out gear or is this for new employees. Chief Dillard explained that all fire gear has a 10-year life span. We are continually monitoring when items should be rotated out. Chief explained that all firefighters currently have a helmet and mask, however that with the merger, some individuals currently may

have the wrong color helmet due to our organizations structure. For accountability we would like to get everyone in the proper colored helmet.

Vice Chair Kruzan moved to approve the PPE and equipment purchase requests  
Ms. Courtright 2<sup>nd</sup>  
Motion passed 5-0

Vice Chair Kruzan thanked Commissioner Thomas for attending the meeting.  
Ms. Thomas thanked the board and staff for all that we do to keep the citizens of Monroe County safe.

**NEXT MEETING**

Chair Sorensen stated that the next meeting will be January 12, currently set for in person at Station 22, located at 3953 S. Kennedy Drive, Bloomington, IN 47401. However, we may move to a Zoom meeting based on the Governor’s Emergency orders. Chair Sorensen thanked the board and staff for continuing to work to improve these meetings for everyone.

Union President Chapman thanked the board for the 2022 Salary Ordinance.

**ADJOURN**

Chair Sorensen called for a motion to adjourn.  
Fiscal Officer Brown made a motion to adjourn at 7:23pm  
Motion passed 5-0

Dated: January 12, 2022

Aye:

Nye:

\_\_\_\_\_  
Vicky Sorensen, Chair

\_\_\_\_\_  
Vicky Sorensen, Chair

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Mark, Kruzan, Vice-Chair

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Mark Kruzan, Vice-Chair

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C. Ed Brown, Fiscal Officer

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C. Ed Brown, Fiscal Officer

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Christina Courtright, Trustee

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Christina Courtright, Trustee

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Daniel Vest, Trustee

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Daniel Vest, Trustee

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Copy furnished:

Mrs. Vicky Sorensen, Chair

Ms. Christina Courtright, Trustee

Mr. Daniel Vest, Trustee

Mr. George Cornwell, Deputy Chief

Mrs. Christine Bartlett, Legal Counsel

Station No. 21, Bulletin Board

Station No. 24, Bulletin Board

Station No. 29, Bulletin Board

Mr. C. Ed Brown, Fiscal Officer

Mr. Mark Kruzan, Vice-Chair

Mr. Dustin Dillard, Fire Chief

Mr. David Ferguson, Legal Counsel

Station No. 22, Bulletin Board

Station No. 23, Bulletin Board

Station No. 25, Bulletin Board

Station No. 39, Bulletin Board



# Monroe Fire Protection District

## Statistical Summary



December 1 – 31, 2021

<b>Incidents by Category:</b>	<b>Count:</b>
Fires	18
Over Pressure Rupture, Explosion, Overheat	0
Emergency Medical Services – EMS	243
Hazardous Condition (no fire)	13
Service Calls	42
Good Intent Calls	27
False Alarms	22
Severe Weather	1
Special Incidents	0
<b>Total</b>	<b>366</b>

<b>Incidents by District Townships:</b>	<b>Count:</b>
Bloomington	34
Clear Creek	39
Indian Creek	7
Perry	68
Van Buren	149
<b>Total</b>	<b>297</b>

<b>Incidents by Fire Protection Contracted Services Townships:</b>	<b>Count:</b>
Benton	22
Polk	2
Salt Creek	16
Washington	15
<b>Total</b>	<b>55</b>

<b>Incidents by Aid Given To:</b>	<b>Count:</b>
Bean Blossom	0
Bloomington City	4
Ellettsville	4
Richland Township (EFD)	3
Green County	2
Lawrence County	1
Brown County	0
<b>Total</b>	<b>14</b>

<b>Average RESPONSE Time (Dispatch to Arrival)</b>		
<b>Station:</b>	<b>EMS:</b>	<b>FIRE:</b>
Station 21	09:31	11:47
Station 22	07:23	08:46
Station 23	07:48	09:27
Station 24	08:07	08:32
Station 25	10:17	10:39
Station 29	06:32	07:01
Station 39	06:43	07:19
<b>Average for All Calls:</b>		<b>07:52</b>

<b>Average TURNOUT Time (Dispatch to Enroute)</b>		
<b>Station:</b>	<b>EMS:</b>	<b>FIRE:</b>
Station 21	01:11	01:15
Station 22	01:08	01:42
Station 23	01:05	01:23
Station 24	01:39	01:38
Station 25	01:22	01:44
Station 29	00:52	01:00
Station 39	00:50	01:36
<b>Average for All Calls:</b>		<b>01:07</b>

<b>Average Time Spent On Scene</b>
<b>29:24</b>

**Number of Refusals Obtained by MFD Personnel: 3**

## INCIDENTS: DAYS & TIMES

Monroe Fire Protection District | Last Refresh: 1/4/2022 7:00 PM

366

0

28

49

-21

-43%

Incidents Filtered

Not Reviewed

Incidents YTD

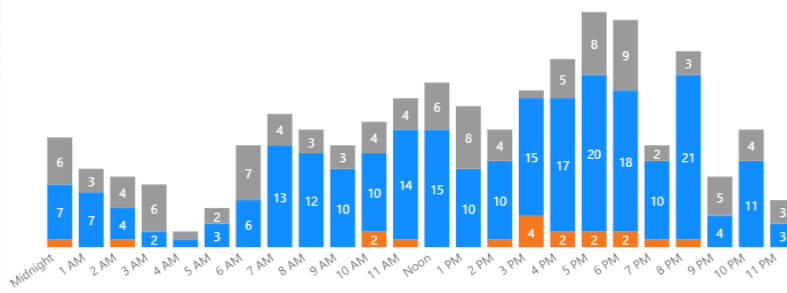
Prior YTD

Δ over PYTD

% over PYTD

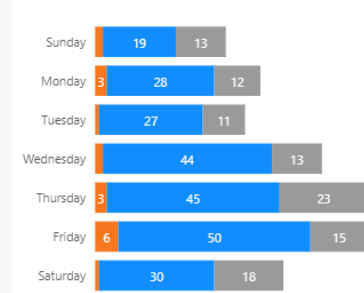
### # of Incidents by Hour of the Day

Incident Category ● Fire ● EMS ● Other

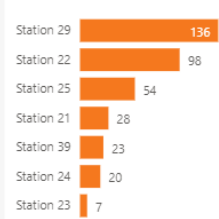


### # of Incidents by Weekday and Incident Category

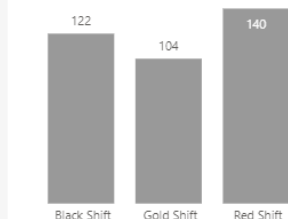
Incident Category ● Fire ● EMS ● Other



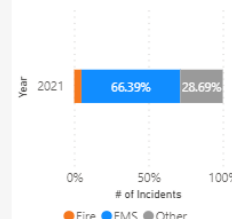
### Top Stations by # of Incidents



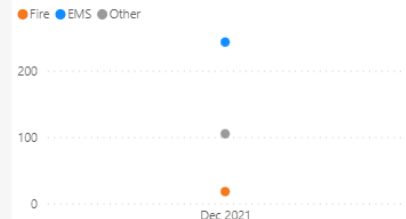
### # of Incidents by Shift



### # of Incidents by Category



### # of Incidents over Time



## Incidents for December 2021

# **EMS/SPECIAL OPERATIONS**

## **CURRENT SITUATION**

- Continuing to grapple with the effects of COVID.
  - Currently 9 personnel in various stages of quarantine for potential or confirmed case
- Continuing to work with dispatch, reporting any deficiencies.
  - Have made headway, with some testing occurring

## **ACCOMPLISHMENTS**

- Dept. Physicals were completed in December.
  - Good feedback from personnel, and overall good experience with the provider
- Completely overhauled our Apparatus checking procedures
  - Red shift, BC. Allen, FF. Kole

## **PLANNED ACTIVITIES**

- Year End Statistics for the District
- Continue to investigate EMS options including ambulances and medical direction
- Continue working with dispatch to get closest and proper units attached to calls
  - Re-examine dispatching zones and re-evaluate response packages. Make changes as appropriate.



# Monroe Fire Protection District



Department Information

# **History**

## **1970**

- Perry Township Fire Dept.
- Van Buren Township Fire Dept.

## **1971**

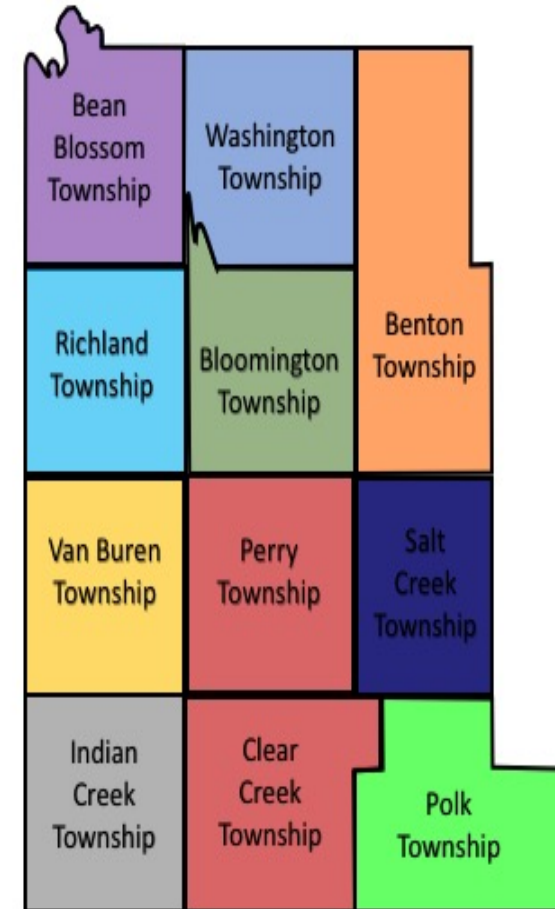
- Bloomington Township Fire Dept.

## **1972**

- Indian Creek Township Fire Dept.  
(All Volunteer)

## **1979**

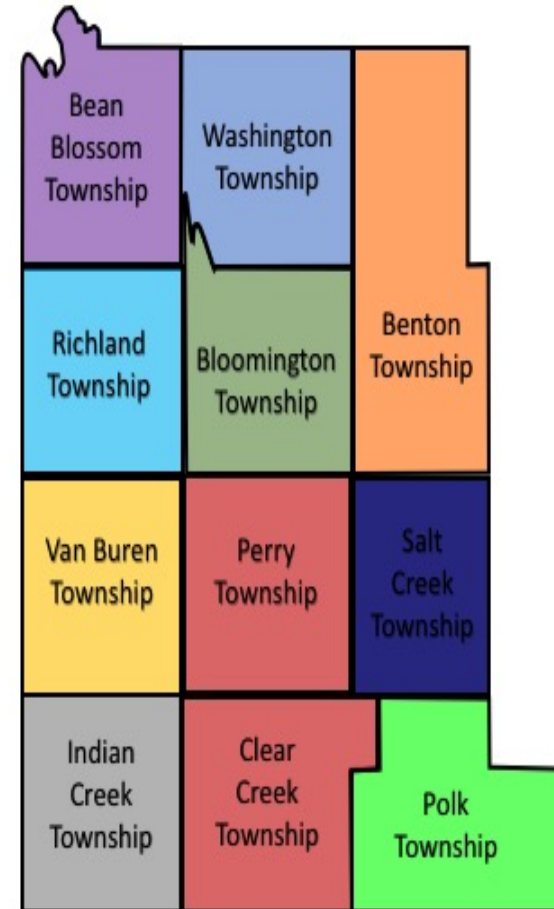
- Benton Township Fire Dept.  
(All Volunteer)



# **History**

**1987**

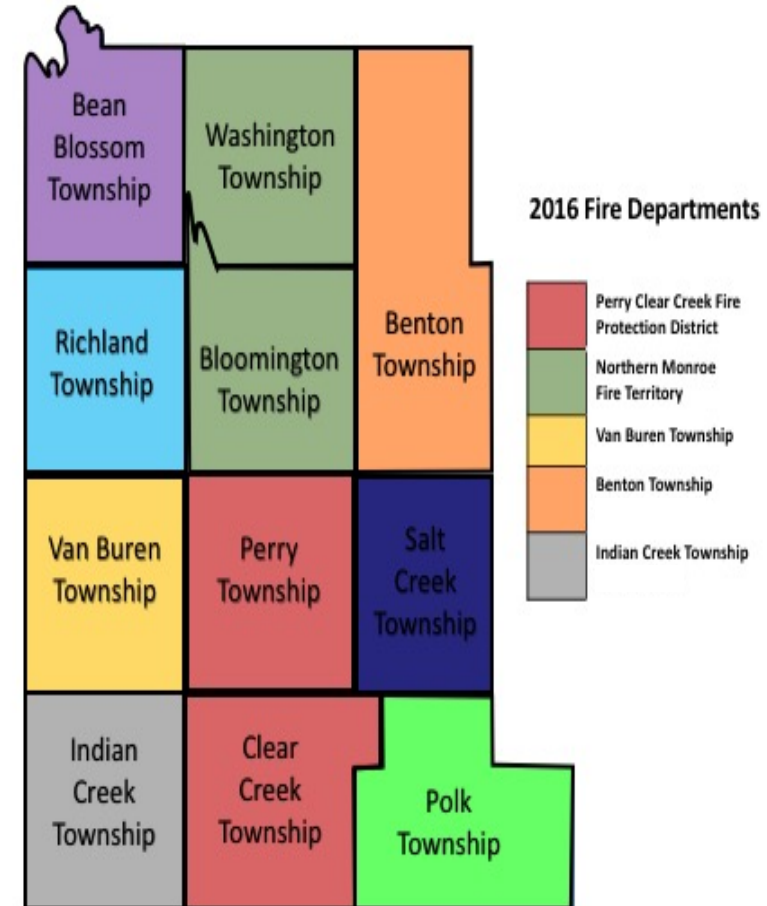
- Perry Township and Clear Creek Township
- Perry-Clear Creek Fire Protection District (PCCFD)



# History

2016

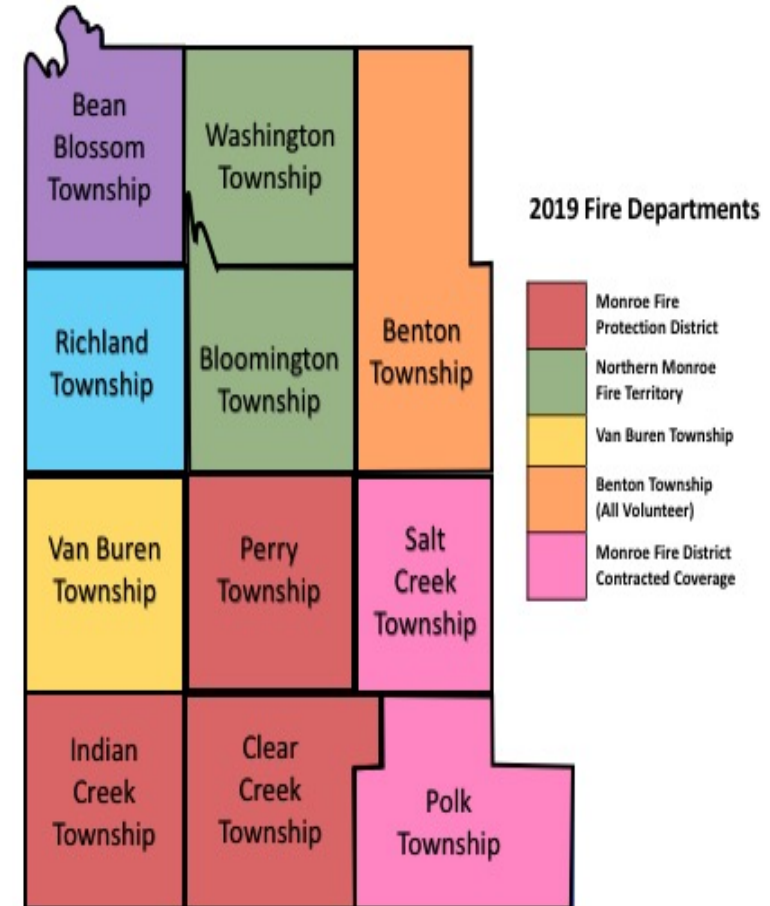
- Bloomington Township and Washington Township
- Northern Monroe Fire Territory
- Contract Benton Township



# History

2019

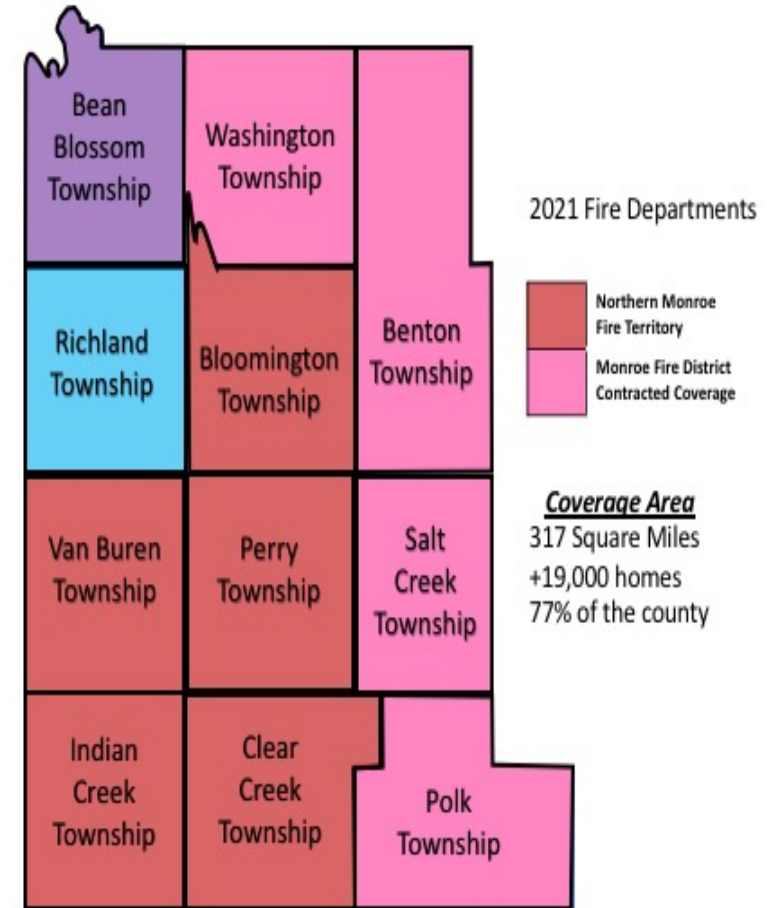
- Perry/Clear Creek/Indian Creek Townships
- Monroe Fire Protection District
- Contracts for Salt & Polk Townships



# History

2021

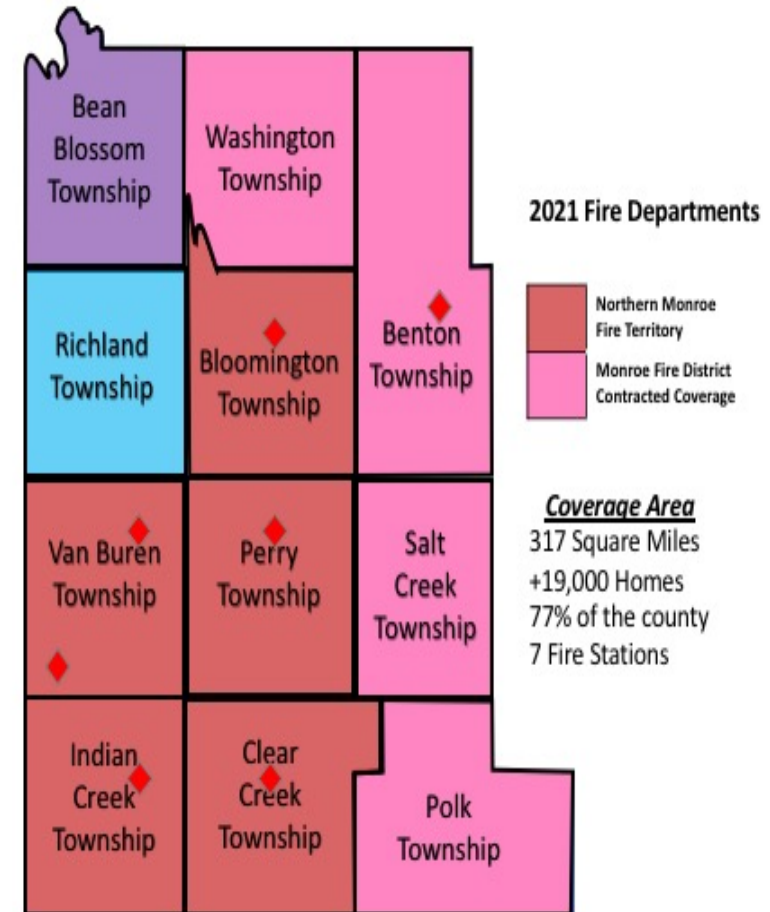
- Monroe Fire/Van Buren/Bloomington Township
- Monroe Fire Protection District
- Contract Benton, Washington, Salt & Polk Townships
- County Mutual Aid Agreements
- Automatic Aid Agreements Greene County and Lawrence County
- 317 Square Miles of Monroe County (77%)
- Approximately 45,000 Residents



# History

## 2021

- 7 Stations
- 25 Firefighters per shift
- Chief
- 4 Deputy Chiefs
- 3 Assistant Chiefs
- 2 Administrative Assistants
- 1 Mechanic
- 1 IT Specialist
- 1 Fire Marshal





# Station 21

- **Location**

- 9094 S Strain Ridge Rd
- Clear Creek Township

- **Apparatus**

- Engine
- Ladder
- Rescue
- Squad
- Brush
- Marine/Tact
- UTV

- **Staffing**

- Four FF/EMTs
- Department Mechanic



# **Station 21 Apparatus**

## **Engine 21**



- 2009 Ferrara Igniter XD Pumper/Tender
- 1500 Gallons of Water
- Identical to E22
- Fire Calls
- Motor Vehicle Accidents

# **Station 21 Apparatus**

## **Ladder 21**



- 1998 Smeal Quint
- 55ft Aerial Ladder
- 500 Gallons
- Commercial Calls
- Specialty Rescue Calls



# **Station 21 Apparatus**

## **Rescue 21**



- 2001/2002 International/Summit
- 500 Gallons of Water
- 30 Gallons of Foam
- Motor Vehicle Accidents
- Rescue Calls

# **Station 21 Apparatus**

## **Squad 21**



- 2020 Ford F-350
- Medical Calls
- Motor Vehicle Accidents

# **Station 21 Apparatus**

## **Brush 21**



- 2006 GMC Sierra 2500
- 350 Gallons of Water
- Brush Calls
- Pulls Utility 21 Trailer



# **Station 21 Apparatus**

## **Tac 21**



- 2018 Ford F-350
- Tactical Rescue Calls
- Water Rescue Calls
- Pulls Marine 21



# **Station 21 Apparatus**

## **Marine 21**



- 2004 Scorpion Fire/Rescue Boat
- Water Rescue Calls on Large Bodies of Water
- Ability To Draft and Pump Water
- Diver Platform

# **Station 21 Apparatus**

## **Utility 21**



- Side-by-Side
- Water Tank and Pump
- Backboard Area
- Backwoods Areas Not Accessible By Trucks

# **Station 22 (HQ)**

- **Location**

- 3953 S Kennedy Dr
- Perry Township

- **Apparatus**

- Engine
- Tender
- Rescue
- Squad
- Brush

- **Staffing**

- Four FF/EMTs and Battalion Chief
- Dept. Administration (adjacent annex)
- IU Health 208 8am-8pm





# **Station 22 Apparatus**

## **Engine 22**



- 2009 Ferrara Igniter XD Pumper/Tender
- 1500 Gallons of Water
- Identical to E21
- Fire Calls
- Motor Vehicle Accidents

# **Station 22 Apparatus**

## **Tender 22**



- 2009 Ferrara Igniter Tender
- 2000 Gallons of water
- Water Shuttle for Structures and Brush Calls

# **Station 22 Apparatus**

## **Rescue 22**



- 2019 E-One Rescue Engine
- 700 Gallons of Water
- 30 Gallons of Foam
- Motor Vehicle Accidents
- Fire Calls



# **Station 22 Apparatus**

## **Squad 22**



- 2009 Chevy Suburban
- Medical Calls

# **Station 22 Apparatus**

## **Brush 22**



- 2009 Chevy Silverado 3500
- 300 Gallons of Water
- Brush Calls



# **Station 23**

- **Location**

- 8019 S Rockport Rd
- Indian Creek Township

- **Apparatus**

- Engine
- Tender
- Squad

- **Staffing**

- Two FF/EMTs



# **Station 23 Apparatus**

## **Engine 23**



- 1997 International/KME Pumper
- 1500 Gallons of Water
- Fire Calls

# **Station 23 Apparatus**

## **Tender 23**



- 1999 Freightliner/S&S
- 2100 Gallons of Water
- Water Shuttles for Structures and Brush Fires



# **Station 23 Apparatus**

## **Squad 23**



- 2010 Ford F-350 Utility Truck
- 200 Gallons of Water
- Medical Calls
- Motor Vehicle Accidents
- Brush Calls
- Rescue Calls

# **Station 24**

- Location
  - 7606 E State Rd 45
  - Benton Township
- Apparatus
  - Engine
  - Tender
  - Rescue
  - Brush
  - Marine
  - UTV
- Staffing
  - Two FF/EMTs
  - One Float FF/EMT



# **Station 24 Apparatus**

## **Engine 24**



- 2006 Freightliner/S&S
- 1250 Gallons of Water
- Fire Calls



# **Station 24 Apparatus**

## **Tender 24**



- 2019 Toyne Tender
- 2000 Gallons of Water
- Water Shuttle for Structures and Brush Fires

# **Station 24 Apparatus**

## **Rescue 24**



- 2010 Dodge Ram 3500 Deep South Rescue/Squad
- Medical Calls
- Motor Vehicle Accidents
- Brush Fires



# **Station 24 Apparatus**

## **Brush 24**



- 2010 Ford F-550
- 300 Gallons of Water
- Brush Fire Calls

# **Station 24 Apparatus**

## **Marine 24**



- 2000 Rescue Boat
- Water Rescue Calls on Large Bodies of Water
- Diver Platform
- Can Power Portable Draft Device and Pump

# **Station 24 Apparatus**

## **Utility 24**



- 2000 Kubota 4 Seater UTV
- Water Tank and Pump
- Backboard Area



# Station 25

- **Location**

- 5081 N Old State Rd 37
- Bloomington Township
- Covers Washington Township

- **Apparatus**

- Engine
- Tender
- Ladder
- Squad
- Brush
- Reserve Tender
- Marine
- UTV
- HazMat

- **Staffing**

- Four FF/EMTs
- One Float FF/EMT
- Training Division



# **Station 25 Apparatus**

## **Engine 25**



- 2018 Spartan/Darley CAFs Pumper
- 900 Gallons of Water
- 25 Gallon Class A Foam
- Fire Calls
- Motor Vehicle Accidents

# **Station 25 Apparatus**

## **Tender 25**



- 2015 International/Darley Tender
- 2300 Gallons of Water
- Water Shuttle for Structures and Brush Fires



# **Station 25 Apparatus**

## **Ladder 25**



- 2020 Spartan/Smeal Quint
- 75ft Aerial Ladder
- 350 Gallons of Water
- Commercial Fires
- Specialty Rescue Calls

# **Station 25 Apparatus**

## **Squad 25**



- 2019 Ford Explorer Interceptor
- Medical Calls



# **Station 25 Apparatus**

## **Brush 25**



- 2015 Ford F-350
- 250 Gallon of Water
- Brush Fire Calls
- Can Pull HazMat, Utility, Marine Trailers

# **Station 25 Apparatus**

## **Reserve Tender 25**



- 2001 International/E-One Tender/Pumper
- 2000 Gallons of Water
- Water Shuttle for Structures and Brush Fires

# **Station 25 Apparatus**

## **Marine 25**



- 2003 Sylvan Flat Bottom Boat
- Water Rescue in Smaller Bodies of Water (creeks, roads, fields)



# **Station 25 Apparatus**

## **Utility 25**



- 2010 Kawasaki Mule
- Used As Personnel Mover on Brush Fires and Off-road Rescue Calls

# Station 25 Apparatus

## HazMat 25

- Hazardous Material Equipment
- Mass Decontamination Equipment
- Mass Decontamination Trailer



# **Station 29**

- **Location**
  - 2130 S Kirby Rd
  - Van Buren Township
  - Monroe County Airport
- **Apparatus**
  - Engine
  - Rescue
  - Squad
  - Brush
- **Staffing**
  - Four FF/EMTs and Battalion Chief





# **Station 29 Apparatus**

## **Engine 29**



- 2010 Spartan/Darley CAFs Pumper
- 1000 Gallons of Water
- 25 Gallons Class A Foam
- Fire Calls



# **Station 29 Apparatus**

## **Rescue 29**



- 2004 Spartan Advantage/Summit Rescue Pumper
- 600 Gallons of Water
- 20 Gallons of Foam
- Motor Vehicle Accident

# **Station 29 Apparatus**

## **Squad 29**



- 2007 GMC Sierra 2500
- Medical Calls

# **Station 29 Apparatus**

## **Brush 29**



- 2003 Ford F-350
- 200 Gallons of Water
- Brush Calls

# Station 39

- **Location**

- 9039 W Hinds Rd
- Van Buren Township
- Stanford, IN

- **Apparatus**

- Engine
- Squad
- Brush
- UTV
- Reserve Engine

- **Staffing**

- Three FF/EMTs





# Station 39 Apparatus

## Engine 39



- 2015 Spartan/Darley CAFs Pumper
- 1000 Gallons of Water
- 25 Gallons Class A Foam
- Fire Calls
- Motor Vehicle Accidents



# **Station 39 Apparatus**

## **Squad 39**



- 2015 Chevy Silverado 2500
- Medical Calls

# **Station 39 Apparatus**

## **Brush 39/Utility 39**



- 2003 Ford F-350
- 200 Gallons of Water
- Bobcat UTV
- Water Tank and Pump

# **Station 39 Apparatus**

## **Reserve Engine 39**



- 2009 Ferrara Igniter XD Pumper/Tender
- 1500 Gallons of Water
- 20 Gallons of Foam

## **CURRENT SITUATION**

## **ACCOMPLISHMENTS**

### December Training Hours

2,099 Hours of Training

1,516 hours from Full-Time Firefighters

### End of 2021

Wrapped up training requirements including Leaks & Spills training for HazMat technicians and operations personnel.

## **PLANNED ACTIVITIES**

### Basement Fire Feedback

After training in November on basement fires, the crews are working on hose line advancement utilizing a custom-built obstacle course

### Training Calendar

The first quarter of 2022 training calendar has been completed and we have built in flexibility regarding the ongoing COVID-19 pandemic

### 2022 MFD Training Opportunities

MFD will offer state courses in 2022 including all four Driver/Operator modules, Rope Rescue Operations and HazMat Technician

# **CRR Monthly Report January 2022**

## **■ CURRENT SITUATION**

- Investigating Incendiary Fire on East SR 45 with the assistance of the Indiana State Fire Marshal's office, continued investigation on Brummetts Creek
- INDOT
  - The permitting required for the Burch Road gate
    - A transfer of responsibility from INDOT to County Highway is required
- Area 10 partnership for assistance to Seniors regarding:
  - Adult with homecare needs assisted in expediting remote control for hospital bed
- Monroe County Health Department:
  - Continued planning and delivery of vaccinations
- Monroe County Planning
  - Event Barn complaint
    - Permitting and Inspection research and follow up
- MCCSC Anti-Bully
  - Preparing presentation for Meeting in January for implementing program
- IVY Tech
  - Continuing on the planning for the MFPD Paramedic Course
- Monroe County Solid Waste
  - Working in conjunction to remedy citizen complaints
    - Initiating legal action (we are an assisting agency)
- Follow up to new dispatching issues
  - Call types
  - Time lag of dispatching appropriate apparatus



# **CRR Monthly Report January 2022**

## **■ ACCOMPLISHMENTS**

- Pre Plans and Safety Surveys
  - Currently Companies have been completed inspections All data is being entered electronic so it can be accessible for the companies by the end of the year
- Adult Services
  - Update on past assisted Adult Qualified \$580 SS has income looking for “assisted” living to find housing Pete Ellis for housing move in 21<sup>st</sup> of December, 77 years old (Event occurred 10/19)
- Monroe County Health Department:
  - Delivered Vaccinations to Through the Homebound Hoosiers and at Bee Hive Nursing home before the holiday break.
- Fire Prevention activities
  - Santa Parades through Various Neighborhoods
    - Station 29
    - Station 22
    - Station 29
    - Station 25
    - Station 21
  - Stuff A Bus
    - Monroe County Child Protective Services
- For the 2021 year:
  - 134 Presentations/Public Education/Public Service Events
  - 614.81666 hours of participation
  - 11,132 Children
  - 10,000 Adults
  - 10,603 Senior Adults
  - Total of 31,735 Prevention Contacts

## **CRR Monthly Report January 2022**

### **■ PLANNED ACTIVITIES**

- Screenings of 2 Youths who have misused fire as a partnership with the Monroe County Community School Corporation
- INDOT
  - Initiate request file for Limited Access Right-Of-Way (LARW) I69 North for Station 26
  - Continue permit process for Birch Road Gate update
    - All contingent on the permitting process which involves several agencies
- State Fire Marshal:
  - Continued Investigation from East SR 45 with lab results
- Monroe County Health Department
  - Continue the Homebound Hoosier Vaccination delivery
- Area 10 partnership for assistance to Seniors regarding:
  - Health care access
  - Care giver information and planning
  - Provided a referral to determine if there were services available
- Critical Incident Stress Management
  - Continued development of Peer Support policies and procedures
- Hoosier Defender
  - Initiate the planning process for Disaster Drill November 2022
- 2022 SafeHaven boxes at the Fire Stations
- 2022 Fire Prevention Ordinance

# **Administrative Monthly Report January 2022**

## **■ CURRENT SITUATION**

- Welcome new Board Members
- Updating all payroll and related matters to reflect 2022 Salary Ordinance
- Preparing to comply with OSHA requirements related to COVID

## **■ ACCOMPLISHMENTS**

- 2021 Financials have been closed out
- Health, dental and vision open enrollment completed

## **■ PLANNED ACTIVITIES**

- January sit down with Union, Volunteer Association, Auxiliary, Public Information Officer and Admin to schedule 2022 events, including events previously held by merging departments, but not conducted in 2021 due to COVID restrictions.

# Monroe Fire Protection District

## Claims - Signed December 09, 2021

Invoices Received 11/30/2021-12/08/2021

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>	<u>Payable To:</u>	<u>Description</u>
12/9/2021	EFT	\$ 960.28	Indiana Dept of Workforce Development	Unemployment Compensation Insurance - Merit Rate for 2022 - 1.6/1.4%
12/9/2021	EFT	\$ 1,671.25	People's State Bank	Health Insurance - 5 New H.S.A Participants \$334.25 each
12/9/2021	EFT	\$ 3,097.25	People's State Bank	Legal Fees - TAW Interest
				Operating - Station Supplies COVID \$78.80; Promotional - Halloween; Training -
12/9/2021	EFT	\$ 1,872.21	Sam's Club/ Synchrony Bank	Recruit Academy Supplies
12/9/2021	EFT	\$ 271.24	Duke Energy	Utilities - Annex
12/9/2021	EFT	\$ 509.88	Duke Energy	Utilities - St22
12/9/2021	EFT	\$ 1,191.15	Gibson Teldata Inc	Telephone - Phone System & Service
12/9/2021	EFT	\$ 1,601.58	Capital One Commercial / Menards	Operating - Station Supplies & Mnt; Vehicle Mnt - DEF; Training - OSB
12/9/2021	EFT	\$ 462.38	AT&T	Telephone - Mobile Phones (10) & Tablets (4)
12/9/2021	EFT	\$ 15.82	Comcast - Xfinity	Utilities - St19
12/9/2021	EFT	\$ 15.84	Comcast - Xfinity	Utilities - St22
12/9/2021	EFT	\$ 23.73	Comcast - Xfinity	Utilities - St21
12/9/2021	EFT	\$ 156.52	Comcast - Business	Data - St23
12/9/2021	EFT	\$ 158.45	Comcast - Business	Data - St22
12/9/2021	7304	\$ 4,326.66	Ascension St Vincent	Medical Services - Blood Work for 117 Members
12/9/2021	7305	\$ 115.00	B&B Water Project	Utilities - Membership & Transfer Benton St24 Jan1
12/9/2021	7306	\$ 85.00	Bell's Exhaust	Vehicle Repair - 4' Pipe
12/9/2021	7307	\$ 22.98	Black Lumber	Operating - Hanger for St21
				Operating - St Supplies; Promo - candy; Office Supply - Recognition & Biz Cards;
				computer Support - GoDdy, DrpBox, Aoom, Google; Utilities - YoutubeTV; Travel -
				Parking Indy State House; Legal Exp - Trailer Title; Postage - Stamps; EM Supp - AED
12/9/2021	7308	\$ 3,297.56	Cardmember Services - VISA	Adapters; DONATION Fund - Meals during Recruit Academy
12/9/2021	7309	\$ 904.48	Cincinnati Life	Voluntary Cincinnati Life - Employee Deduction
12/9/2021	7310	\$ 28.99	Clay Edwards	EMS Supp - Reimburse for Drug Test Kit
12/9/2021	7311	\$ 28.99	David Calvin	EMS Supp - Reimburse for Drug Test Kit
				Computer Supp - St22 11/19/21- 11/18/22 Annual Contract 2012MPA2161 <b>GAAP</b>
12/9/2021	7312	\$ 500.00	ESRI- Environmental Sys Research Inst	<b>\$439</b>
12/9/2021	7313	\$ 1,364.32	FirstNet	Computer Support - MDTs
12/9/2021	7314	\$ -	IN Dept of Workforce Dev <b>VOID</b>	VOID Paper Check; Paid as EFT
12/9/2021	7315	\$ 94.00	IU Health Occupational Services	Medical Services - DS for A Craig; DS for E Culbertson
12/9/2021	7316	\$ 56.36	Linton Cycle Sales	Vehicle Repair - UTV21
12/9/2021	7317	\$ 16,000.00	Monroe Fire Protection District Volunteers	Incentive Qualifications - EMS & HazMat
12/9/2021	7318	\$ 730.86	O'Reilly Automotive Inc	Vehicle Mnt - Multiple Inv for Nov
12/9/2021	7319	\$ 3,230.00	Root & Associate	Accounting Services - Bookkeeping for Nov 21
12/9/2021	7320	\$ 37.20	South Central Regional Sewer Dist	Utilities - St21
12/9/2021	7321	\$ 274.77	Southern Monroe Water Corp	Utilities - St21
12/9/2021	7322	\$ 1,467.83	Sternberg	Vehicle Repair - E22, T22, E22
12/9/2021	7323	\$ 91.98	Van Buren Water	Utilities - St39, St23, St19
12/9/2021	7324	\$ 251.28	Washington Twp Water	Utilities - St25
	<b>Total:</b>	<b>\$ 44,915.84</b>		
NOTE:		0.00	DISTRICT 8 for Reimbursement -	
		<b>44,915.84</b>		

VOID

# **Monroe Fire Protection District** **Claims - Signed December 16, 2021**

Invoices Received 12/09/2021-12/15/2021

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>	<u>Payable To:</u>	<u>Description</u>
12/15/2021	1417	\$ 1,695.00	Elevated Safety	CUM Fund Equipment - Rope Bags & HTP Static Rope 300' x 4
12/15/2021	1418	\$ 226.16	Tire Hub	CUM Fund Equipment - 4GY Endurance C2-4 (Inv not Rcvd Jan 2021)
12/15/2021	1419	\$ 186,506.64	Old National Bank	CUM Fund Quint - 1998 Spartan Ladder - Quint Payoff
12/15/2021	EFT	\$ 469.13	Centerpoint Energy	Utilities - St29
12/15/2021	7325	\$ 3,000.00	Advanced Rescue Solutions	Training - Rope Refresher Class
12/15/2021	7326	\$ 3,575.95	Apparatus Service	Equip Tests & Certs - 1 wk rental; 120 Flow Test, 46 Facepiece Test, 1 Repair
12/15/2021	7327	\$ 208.45	Comcast Business	Telephone / Data - St25 12/19/21-1/18/21
12/15/2021	7328	\$ 17.99	Community Ford of Bloomington	Vehicle Repair - Bat29 Cap Assy
12/15/2021	7329	\$ 87.69	Curry Buick	Vehicle Repair - Perf Diag Long Fuel Trim -12, Air Filter repl
12/15/2021	7330	\$ 7.00	Gooldy & Sons	Operating - Coffee Pot
12/15/2021	7331	\$ 97.02	High Speed Tire	Vehicle Repair - UTV21 Trailer Tire
12/15/2021	7332	\$ 702.00	Hutchinson Electric	Building Services - 4 Drop Cords w plugs at St39 plus 1 new circuit
12/15/2021	7333	\$ 65.00	JB's Disposal Services	Utilities - St19 Waste Removal
12/15/2021	7334	\$ 381.71	Kleindorfer Hardware	Building Services - St22, St25, St29; Vehicle Mnt - Misc Supplies
12/15/2021	7335	\$ 420.85	Midwest Natural Gas	Utilities - St19
12/15/2021	7336	\$ 1,549.33	REMC	Utilities - St23, St19, St29, St39
12/15/2021	7337	\$ 143.27	Toshiba Financial Services	Toshiba Financial Services - St29 ES3008A Copier/Printer
12/15/2021	7338	\$ 8,921.68	WEX Bank	Fuel - District minus Benton
<b>Total:</b>		<u>\$ 208,074.87</u>		
NOTE:		0.00	DISTRICT 8 for Reimbursement -	
		<u><u>208,074.87</u></u>		

VOID



# Monroe Fire Protection District

## Claims - Signed December 20, 2021

Invoices Received 12/16/2021-12/20/2021

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>	<u>Payable To:</u>	<u>Description</u>
12/20/2021	1420	\$ 826.88	Amazon Capital Services	CUM Fund Remodel - Twin Bed Frames (2); CUM Fund Equipment - Jump Start 1200A (5), 2000A (5)
12/20/2021	1421	\$ 488.99	Tirehub	CUM Fund Equipment - GY 734001586 WRL AT OWL 116T SL (4)
12/20/2021	1422	\$ 507.00	Witmer Public Safety	CUM Fund Misc Equip - LA Rescue GoPro Plus bags(2) Trauma Bags (4)
12/20/2021	1423	\$ 615.94	NAPA Auto Parts	CUM Fund Equipment - Jump Starter Box
12/20/2021	1424	\$ 86,788.23	OLD National Bank	CUM Fund Station 21 Mortgage - Prin \$73,424.90; Int \$13,363.33
12/20/2021	EFT	\$ 3,517.72	Cardmember Services - VISA	CUM Fund Equipment - Rescue Mule (REMC Grant), Lithium Batteries
12/20/2021	EFT	\$ 4,886.06	AFLAC	Voluntary AFLAC Insurance
12/20/2021	EFT	\$ 820.40	Duke Energy	Utilities - St25
12/20/2021	EFT	\$ 88.73	Duke Energy	Utilities - St25
12/20/2021	EFT	\$ 13.32	Express Waste Removal	Utilities - St22
12/20/2021	EFT	\$ 82.55	Express Waste Removal	Utilities - St29
12/20/2021	EFT	\$ 72.00	Express Waste Removal	Utilities - St21
12/20/2021	EFT	\$ 60.00	Express Waste Removal	Utilities - St23
12/20/2021	EFT	\$ 8.00	Express Waste Removal	Utilities - Annex
12/20/2021	EFT	\$ 646.56	Centerpoint	Utilities - St25
12/20/2021	EFT	\$ 153.37	Centerpoint	Utilities - St25
12/20/2021	EFT	\$ 230.22	Centerpoint	Utilities - St22
12/20/2021	EFT	\$ 450.64	Centerpoint	Utilities - St21
12/20/2021	7339	\$ 103.76	Amazon Capital Services	EMS Supplies - Vas Gauze, Finger Ring Cutter; Operating - Road Safety Flares (36);
12/20/2021	7340	\$ 90.00	B-Tech	Operating - Water Inlet Valve; Battery Holder St22; 6V Battery; CREDIT Memo
12/20/2021	7341	\$ 447.94	City of Bloomington	Building Services - Monthly WebServices Annex, St25, St39
12/20/2021	7342	\$ 368.19	Comcast	Utilities - Annex
12/20/2021	7343	\$ 450.00	Dale Saucier	Data - St39
12/20/2021	7344	\$ 1,588.50	David Ferguson - Atty	Training - Fire Behavior Dollhouse
12/20/2021	7345	\$ 73.36	Donley Safety	Legal Counsel - November Benton, Zoom OSHA PERF Dispatch EE Handbook Weapons policies
12/20/2021	7346	\$ 300.00	Economy Termite & Pest	Operating - wipes for Facepiece (200)
12/20/2021	7347	\$ 5,000.00	Elite Public Safety	Building Services - St23
12/20/2021	7348	\$ 1,362.43	Emergency Medical Products	Training - 2021 Officer Dev Training 3 Sessions X 3 days ea
12/20/2021	7349	\$ 1,593.67	Fire Service Inc	EMS Supplies - Megamover (14); Megemover Chair (14)
12/20/2021	7350	\$ 80.00	High Speed Tire	Vehicle Mnt - ARFF39
12/20/2021	7351	\$ 50.00	IN Dept of Environmental Mgmt	Vehicle Mnt - 2010 F150
12/20/2021	7352	\$ 244.00	Interstate All Battery	Training - Live Burn 7855 South Old SR 37
12/20/2021	7353	\$ 1,378.00	Interstate Battery of Bloomington	Vehicle Mnt - S21 Battery
12/20/2021	7354	\$ 528.00	IU Health Occupational Services	Vehicle Mnt - L21
12/20/2021	7355	\$ 90.72	Joel Bomgardner	Medical Services - Fit for Duty (5)
12/20/2021	7356	\$ 15,000.00	Monroe Fire Protection District Volunteers	Travel Exp - Meetings & Errands
12/20/2021	7357	\$ 336.35	NAPA Auto Parts	Volunteer Contract - Contract Part B
12/20/2021	7358	\$ 7,491.92	Paramount Dental	Vehicle Mnt - Multiple Nov Receipts
12/20/2021	7359	\$ 1,505.10	Reliance Standard	Health Insurance - Group Dental
12/20/2021	7360	\$ 23.24	Stansifer Radio	Health Insurance - Group Critical Illness
				Computer Support - PS-05UW-QVS; PT-1163-8-WH Panp
	<b>Total:</b>	<b>\$ 138,361.79</b>		
NOTE:		0.00	DISTRICT 8 for Reimbursement -	
		<b>138,361.79</b>		

VOID

# Monroe Fire Protection District

## Claims - Signed December 28, 2021

Invoices Received 12/20/2021-12/27/2021

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>	<u>Payable To:</u>	<u>Description</u>
12/28/2021	1425	\$ 1,604.97	Office Depot	CUM Fund Equipment - HP Pavillion Laptop (3)
12/28/2021	1426	\$ 3,773.95	DreamSeats LLC	CUM Fund Misc - Recliners for St39
12/28/2021	1427	\$ 829.00	High Speed Tire	CUM Fund Equipment - LT2657516 MT MUD CLAW EXT (4)
12/28/2021	EFT	\$ 92,677.13	IU Health Plans	Health Insurance - Group Medical
12/28/2021	EFT	\$ 771.04	Duke Energy	Utilities - St21 11/17/21-12/18/22
12/28/2021	7361	\$ 388.37	Office Depot	Office Supply - Folders, Markers, Pens, Stapler. Paper Cutter; Computer Support - Flash Drive
12/28/2021	7362	\$ 391.15	Amazon Capital Services	Operating - Bunn Coffee Brewer; Padlocks; Bandages; Coffee Filters; Building Services - Wireless Keypad; EMS Supplies - Vaseline Gauze Dress; Vehicle Mnt - Backup Camera
12/28/2021	7363	\$ 1,559.01	Anthem	Night Vision Cable
12/28/2021	7364	\$ 53,470.46	Ascension St Vincent Public Safety Med	Health Insurance - Group Vision Insurance
12/28/2021	7365	\$ 30.00	Bureau of Motor Vehicles	Medical Services - Physicals, Vision, Hearing & EKG
12/28/2021	7366	\$ 537.93	Comcast Business	Legal Exp - Registration
12/28/2021	7367	\$ 1,085.23	Emergency Medical Products	Telephone / Data - Annex St21 St23
12/28/2021	7368	\$ 492.49	Fire Service, Inc	EMS Supplies - Bandage Shears; Nasal Cannula; King Airway Kit; Burn Dressing; Nitrile
12/28/2021	7369	\$ 1,409.32	FirstNet	Gloves LG 2 cases, Glutose <b>COVID \$430</b>
12/28/2021	7370	\$ 340.36	Hastings Air-Energy Control, Inc	Vehicle Repair - XD Shut-Off w/ Black Inserts & Tip
12/28/2021	7371	\$ 340.00	IUH Bloomington Occupational Health	Computer Support - MDTs (43)
12/28/2021	7372	\$ 100.00	Liberty Mutual	Building Services - Tailpipe Adapter 5", Exhaust Pipe Reducer 4"
12/28/2021	7373	\$ 1,076.59	Premier Energy	Medical Services - DS Instant Panel (2), PE Fit for Duty
12/28/2021	7374	\$ 10,018.46	Standard Insurance Company	Legal Exp - Fiscal Officer Bond
12/28/2021	7375	\$ 11.20	Sternberg	Utilities - St23 Propane
12/28/2021	7376	\$ 3,608.00	Taylor Imprinted Sportswear	Life Insurance Company
12/28/2021	7377	\$ 82.40	Van Buren Water	Vehicle Mnt - FSC17491907 Switch
12/28/2021	7378	\$ 152.00	Washworld of Bloomington	Promotional - Clothing Supplies
				Utilities - St39 St19 St23
				Vehicle Mnt - Command Vehicle Washes
<b>Total:</b>		\$ 174,749.06		
NOTE:		0.00	DISTRICT 8 for Reimbursement -	
		<u>174,749.06</u>		

VOID

# **Monroe Fire Protection District** **Claims - Signed December 30, 2021**

Invoices Received 12/28/2021-12/30/2021

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>	<u>Payable To:</u>	<u>Description</u>
12/30/2021	1428	\$ 803.80	Conway Shield	CUM Fund Gear - 6" Chaffeur Shields w Stitching (10)
12/30/2021	1429	\$ 798.00	Thompson Furniture	CUM Fund Misc - Mattress for St29 (2)
12/30/2021	EFT	\$ 1,532.94	Cardmember Services - VISA	CUM Fund Equipment - E22 & E29 Scene Lights; M18 Red Lithium Batt (2)
12/30/2021	EFT	\$ 795.59	Capital One Trade Credit - Menards	Operating - Stock, Supp, Nozzle, 6V Chargers; Vehicle Mnt - Vehicle Wash
				Operating - Trash Bags, Water, Gatorade, Towels, Dawn, Cleaner; Office Supp - Copy
12/30/2021	EFT	\$ 1,769.40	Sam's Club / Synchrony Bank	Paper (5); Comp Supp - Wall Mounts (2) & Accessory
12/30/2021	EFT	\$ 17.96	Comcast - Xfinity	Utilities - St19 CATV
12/30/2021	7379	\$ 37.44	Amazon Capital Services	Operating - St25 Sunlite Metal Halide Lamp
12/30/2021	7380	\$ 278.22	Emergency Medical Products - EMP	EMS Supplies - Conterra King Airway Kit (5); Gauze Pad (50)
12/30/2021	7381	\$ 270.38	HB Warehouse	Vehicle Mnt - Weargaud Syn HVI Compressor Oil
12/30/2021	7382	\$ 42.56	Lorie Robinson	Travel Expense - Mileage for Office Errands
12/30/2021	7383	\$ 560.54	Perfection Auto Glass	Vehicle Repair - Windshield for 2007 Navistar 3200 St21 Incident (Ins Claim)
12/30/2021	7384	\$ 189.55	Republic Services	Utilities - Pick Up Service for 10 cu yd St25
12/30/2021	7385	\$ 165.00	The Awards Center	Operating - Gear Rack Plates St25 Engraved

**Total:** \$ 7,261.38

NOTE:

0.00

DISTRICT 8 for Reimbursement -

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7,261.38

VOID

**Monroe Fire Protection District**  
**Claims - Signed December 31, 2021**

Invoices Received 12/30/2021-12/31/2021

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>
12/31/2021	1430	\$ 4,180.00

Payable To:  
Donley Safety

Description  
CUM Fund Equip - LUNAR Multi-Purpose Device w Cloud Connectivity (2)

NOTE:	<b>Total:</b>	\$	4,180.00
			0.00
			<u><u>4,180.00</u></u>

DISTRICT 8 for Reimbursement -

VOID



Special Fire General - Fund 8603		Beginning Budget	Current Month Expenditures	YTD Expenditures	% Expended	Balance Remaining
		Adjusted Budget			100%	
<b>Personal Services</b>						
8212	Fire Chief	\$ 80,000.00	6,666.66	\$ 79,526.23	99%	\$ 473.77
8213	Deputy Chief (4)	\$ 300,000.00	25,000.00	\$ 271,220.84	90%	\$ 28,779.16
8214	Assistant Chief (3)	\$ 210,000.00	17,500.02	\$ 203,745.91	97%	\$ 6,254.09
8215	Battalion Chief (6)	\$ 390,000.00	32,610.72	\$ 375,783.88	96%	\$ 14,216.12
8216	Fire Marshal (2)	\$ 75,000.00	5,416.66	\$ 62,291.59	83%	\$ 12,708.41
8217	Mechanic	\$ 65,000.00	5,416.66	\$ 62,291.59	96%	\$ 2,708.41
8219	Firefighters Salary - PERF Fund	\$ 645,000.00	55,800.08	\$ 637,650.26	99%	\$ 7,349.74
8220	Firefighters Salary - 1977 Fund	\$ 2,800,000.00	247,615.24	\$ 2,786,551.91	100%	\$ 13,448.09
8221	Incentive Qualifications	\$ 200,000.00	6,679.05	\$ 175,002.77	88%	\$ 24,997.23
8222	Officer Pay	\$ 370,000.00	28,833.34	\$ 326,273.03	88%	\$ 43,726.97
8223	Longevity	\$ 122,400.00	9,762.50	\$ 109,768.75	90%	\$ 12,631.25
8224	Holiday Pay	\$ 27,000.00	2,500.00	\$ 18,066.67	67%	\$ 8,933.33
8225	Special Event Pay	\$ -	-	\$ -	0%	\$ -
8226	Part-Time Employees	\$ 1,026,000.00	71,284.25	\$ 989,005.71	96%	\$ 36,994.29
8227	Substitute, Emergency, Overtime, Trng	\$ 470,000.00	43,356.17	\$ 393,359.06	84%	\$ 76,640.94
8228	Administrative Assistant (2)	\$ 109,900.00	9,033.32	\$ 109,294.18	99%	\$ 605.82
8229	IT Specialist	\$ 70,000.00	5,833.34	\$ 65,333.39	93%	\$ 4,666.61
8230	Trustee Compensation (5)	\$ 16,800.00	-	\$ 16,470.40	98%	\$ 329.60
8235	Uniform Allowance	\$ 130,000.00	-	\$ 126,374.80	97%	\$ 3,625.20
8240	Social Security	\$ 217,546.00	14,187.57	\$ 175,682.77	81%	\$ 41,863.23
8241	Medicare	\$ 101,810.00	8,135.58	\$ 96,387.63	95%	\$ 5,422.37
8242	Unemployment Insurance	\$ 44,370.00	1,753.48	\$ 13,754.25	31%	\$ 30,615.75
8243	Health Insurance	\$ 1,254,000.00	90,848.70	\$ 1,171,253.67	93%	\$ 82,746.33
8244	PERF 1977 Employer Contribution	\$ 681,440.00	61,346.79	\$ 654,902.16	96%	\$ 26,537.84
8245	Life Insurance	\$ 123,112.00	9,467.25	\$ 120,468.40	98%	\$ 2,643.60
8246	PERF Fund Employer Contribution	\$ 288,095.00	24,891.75	\$ 263,558.92	91%	\$ 24,536.08
8251	Volunteer Contract	\$ 60,000.00	-	\$ 60,000.00	100%	\$ -
8252	Length of Service	\$ 45,000.00	-	\$ 22,106.00	49%	\$ 22,894.00
8253	Medical Services	\$ 95,000.00	88.00	\$ 85,058.26	90%	\$ 9,941.74
		\$ 10,017,473.00	\$ 784,027.13	\$ 9,471,183.03	95%	\$ 546,289.97
		(AddAppr \$345.000)		Combined FF Salaries	99.4%	
			(\$53k H.S.A. Pd 1st half)	Health Insurance	89.2%	
				Combined PERF Funds	94.7%	
3097	Voluntary Cincinnati Life	Not Budgeted				
3098	Voluntary AFLAC Insurance	Not Budgeted				
<b>Supplies</b>						
8300	Office Supplies	\$ 20,000.00	1,439.46	\$ 9,867.95	49%	\$ 10,132.05
8301	Operating Supplies	\$ 100,000.00	4,579.08	\$ 85,194.49	85%	\$ 14,805.51
8302	Vehicle Maintenance Supplies	\$ 110,000.00	2,535.64	\$ 43,809.30	40%	\$ 66,190.70
8303	Promotional Supplies	\$ 13,000.00	3,733.13	\$ 12,578.64	97%	\$ 421.36
8304	EMS Supplies	\$ 30,000.00	2,479.36	\$ 23,577.51	79%	\$ 6,422.49
8306	IVFA Dues	\$ 3,000.00	2,110.00	\$ 2,110.00	70%	\$ 890.00
8307	Payroll Supplies	\$ 2,500.00	-	\$ -	0%	\$ 2,500.00
8308	Fuel	\$ 90,000.00	10,210.38	\$ 88,124.87	98%	\$ 1,875.13
8311	Special Chemical Supplies	\$ 5,000.00	-	\$ 4,800.00	96%	\$ 200.00
8312	Fire Prevention Education matierals	\$ 7,000.00	590.00	\$ 6,153.24	88%	\$ 846.76
		\$ 380,500.00	\$ 27,677.05	\$ 276,216.00	73%	\$ 104,284.00
<b>Services &amp; Charges</b>						
8341	Inspections/Investigations	\$ 7,500.00	-	\$ 415.00	6%	\$ 7,085.00
8351	Seminars/Training	\$ 60,000.00	970.99	\$ 52,382.06	87%	\$ 7,617.94
8352	Legal Counsel & expenses	\$ 68,000.00	1,064.25	\$ 65,646.32	97%	\$ 2,353.68
8353	Equipment test, certifications	\$ 20,000.00	752.00	\$ 9,849.35	49%	\$ 10,150.65
8354	Computer technical support	\$ 70,000.00	2,042.65	\$ 53,574.56	77%	\$ 16,425.44
8355	Accounting Services	\$ 50,000.00	3,230.00	\$ 40,658.00	81%	\$ 9,342.00
8400	Telephone & Data Services	\$ 40,000.00	4,657.79	\$ 34,277.65	86%	\$ 5,722.35
8401	Pager System	\$ 2,000.00	7.95	\$ 7.95	0%	\$ 1,992.05
8402	Postage, mail, supplies & fees	\$ 2,500.00	-	\$ 928.69	37%	\$ 1,571.31
8403	Travel Expenses	\$ 10,000.00	543.01	\$ 5,795.05	58%	\$ 4,204.95

8450	Legal Advertising	\$	1,000.00	91.23	\$	586.30	59%	\$	413.70	
8451	Printing	\$	5,000.00	-	\$	545.58	11%	\$	4,454.42	
8500	General Liability insurance	\$	120,000.00	16,830.53	\$	103,807.28	87%	\$	16,192.72	
8501	Worker's Comp Insurance	\$	120,000.00	-	\$	99,426.00	83%	\$	20,574.00	
8550	Utilities	\$	125,000.00	6,873.35	\$	92,715.03	74%	\$	32,284.97	
8600	Building & equipment repairs	\$	115,000.00	19,145.29	\$	108,192.65	94%	\$	6,807.35	
8675	Hazardous materials	\$	10,000.00	-	\$	57.85	1%	\$	9,942.15	
		\$	826,000.00	\$	56,209.04	\$	668,865.32	81%	\$	157,134.68
		\$	11,223,973.00	867,913.22	\$	10,416,264.35	93%	\$	807,708.65	

Special CUM Fire - Fund 8691		Beginning Budget	Current Month Expenditures	YTD Expenditures	% Expended	Balance Remaining
<i>Capital Outlays</i>					100%	
8779	Small Vehicles	\$ 100,000.00	-	\$ -	0%	\$ 100,000.00
8780	Misc Equipment	\$ 156,000.00	22,029.70	\$ 92,430.87	59%	\$ 63,569.13
8781	Gear	\$ 100,000.00	6,065.17	\$ 90,994.63	91%	\$ 9,005.37
8782	Station 21 Mortgage	\$ 200,000.00	-	\$ 174,604.41	87%	\$ 25,395.59
8784	PSLIT (Remodel 2020 \$)	\$ 81,546.00	-	\$ 29,924.55	37%	\$ 51,621.45
8785	Rescue 11 (22) Replacement	\$ 100,000.00	-	\$ 80,340.82	80%	\$ 19,659.18
8788	Engine 22	\$ 100,000.00	-	\$ 100,000.00	100%	\$ -
8789	Quint 59	\$ 205,000.00	-	\$ 204,324.26	100%	\$ 675.74
		\$ 1,042,546.00	\$ 28,094.87	\$ 772,619.54	74%	\$ 269,926.46