



Monroe Fire Protection District



MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Joel Bomgardner called a regular meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:00 p.m. EST Tuesday, February 12, 2018 at Station 21 located at 9094 S. Strain Ridge Rd, Bloomington, Indiana. Public notice of the meeting had been duly made to local media by facsimile transmission and hard copy notices had been placed in all the usual places.

Mr. Bomgardner called the roll of the board of trustees to determine members present, absent, and to identify others present. Chairman Bomgardner welcomed Mrs. Sorenson to the board.

Those present were as follows: Joel Bomgardner, Chairman
C. Ed Brown, Fiscal Officer
Vicki Sorenson, Board Member

Those absent were as follows:

Others present were: Dustin Dillard, Chief, PCCFPD
George Cornwell, Deputy Chief
Tammy Bovenschen, Administrative Assistant
Christine Bartlett, Ferguson Law Offices
Rita Barrow, Van Buren Township Trustee
Joe McWhorter, Sr., MFD firefighter

Those absent were as follows:

CHANGE OR AMENDMENTS TO THE AGENDA

Chairman Bomgardner asked if there were any amendments or changes to the agenda. There were no changes or amendments.

PUBLIC COMMENT

Mr. Bomgardner explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. Mr. Bomgardner explained that we do have a policy for public comment that is outlined on the back of the agenda.

There was no public comment.

HEADQUARTERS
STATION 11
3953 S KENNEDY DRIVE
BLOOMINGTON IN
812-331-1906
812-336-1166 (FAX)

LAKEVIEW
STATION 21
9094 S STRAIN RIDGE RD
BLOOMINGTON IN
812-824-6077

KIRKSVILLE
STATION 23
8019 S ROCKPORT RD
BLOOMINGTON IN
812-824-6202

MINUTES OF PREVIOUS MEETING

Minutes from the January 8, 2019 regular board meeting were presented to the board for approval. Chairman Bomgardner asked if there were any questions or comments concerning the minutes.

Mr. Brown made a motion for approval of the minutes January 8, 2019.

Mrs. Sorenson 2nd.

Motion passed 3-0.

OLD BUSINESS

a. District 8 Fiscal Agent

Chief Dillard presented the board with a spreadsheet he presents to the district 8 council. Chief Dillard stated that during this performance period we have only had 4 transactions. There is currently \$13,950 in the infrastructure fund and \$10,244 in the regional public safety fund. There are a few expenditures out of the funds that have not yet been taken.

b. Legal Updates

1. Annexation

Mrs. Bartlett stated that a summary judgement hearing is scheduled for March 26. Mrs. Bartlett expects a decision 30 days after the hearing. She also stated that they are still looking into potential arguments for preserving our levy if annexation does happen.

2. Other Legal Updates

Mrs. Bartlett spoke to the board concerning the actions of a former employee. The employee is now incarcerated and should remain there until March 4, 2019.

c. Indian Creek Township

Chief Dillard met with Deckard Surveying, who has been doing the deed research and transferring part of the parcels to MFD. Chief Dillard noted that there are 4 parcels, however county planning states that there is only one deed to the entire property. Chief Dillard has sent a message to county council member Julie Thomas, as she had requested. Mr. Deckard will pull the previous deeds to see if they were separate parcels at one time.

Mrs. Sorenson stated that while she was the trustee for Indian Creek, she remembers receiving storm water fee statements and paying for 3 parcels. Chief Dillard will speak with the new trustee about getting copies of those statements.

d. Part-time Positions

Chief Dillard stated that the new part-time employees are going through orientation and are scheduled to begin February 19, 20 and 21. We do have a few more reserved seats for our next process in early March. Chief Dillard spoke to the board concerning our testing for part-time employment. The company we use for testing has suggested that we move to the online testing that way we don't have to have a set testing date where individuals must show up at a certain time. Our last reserve your seat testing, only three individuals were able to make it to the testing due to hazardous road conditions that day. Moving to the online testing format will save us money also. Each time we ship the tests back we are paying an enormous fee, with the online testing we will not be shipping tests back at all.

Chief Dillard asked the board if we were interviewing one to three people if they would like to do those after the board meetings. Mr. Bomgardner stated that if it was after a board meeting, he would prefer to only do a few.

e. Squad Replacements

Chief Dillard stated that the camper shell, slide out, light package and radios have all been ordered. The lights and radios are in and they will be checking to see if the camper shell has arrived tomorrow. The new squad should be arriving by the end of the month. Everything has been ordered in advance, so that when the truck arrives, we can move forward with getting everything installed.

f. Combination Extrication Tools

Two combination tools for our squads have been received. These were purchased from the PSLIT money we received last year. Training has been completed. These are battery powered machines. Mrs. Sorenson asked how many we purchased.

g. SCBA's

Everything has arrived, training has begun, and we anticipate putting them in service by March 2019. We have a plan to slowly replace the bottles. Mr. Bomgardner asked if they were compatible with every department in the county. Chief Dillard stated that for the most part the entire county is interchangeable, there were two departments that went with Scott packs, but we are still interchangeable.

New Business

a. Department Updates

Chief Dillard went of the summary sheet for January 2019 statistics

| | |
|---------------|----------------------------|
| 1. Statistics | <u>January 2019</u> |
| Fire | 7 |
| EMS | 86 |
| MVA | 14 |
| Haz Cond | 4 |
| Service | 9 |

| | |
|-----------------------------------|---|
| Good Intent | 9 |
| False Alarm | 14 |
| Total Runs | 143 |
| Mutual Aid | |
| Given | 13 |
| Received | 12 |
| Average Response Time | 7:47 |
| Paid Off Duty Response | 48 |
| Volunteer Response | 191 |
| Avg. Volunteer/Run | 1.34 |
| Volunteer Standby Time | 865.15 |
| Avg. Standby/Day | 27.91 |
| January 1st due | 14 calls under 5 minutes 06 calls over 15 minutes 70% calls under 5 minutes 14% of call volume |
| <u>Outlying Areas:</u> | 0 calls under 5 minutes 10 calls over 5 minutes 00% calls under 5 minutes 07% of call volume |

Total Annexation as of January 2019 Call Percentage: 21%

Chairman Bomgardner asked if there were any questions concerning statistics. Mrs. Sorenson asked for clarification of a false alarm. Chief Dillard stated that it could be many things, including someone cooking and their kitchen filled with smoke, their alarm might go off and we get sent out. Other times it could be storm related, it could be where someone has pulled a fire alarm in an apartment building. Chief Dillard stated that it is just an active alarm where no fire was present.

b. Station 23

1. Ice Machine

Chief Dillard went over the proposal from Gooldy & Sons to install our ice maker and purchase a new bin. The quote is for a new bin and installation for approximately \$1,500-\$1,550.

Mr. Brown made a motion to purchase an ice bin and installation of the ice maker.

Mrs. Sorenson 2nd.
Motion passed 3-0.

2. Shower

Chief Dillard explained to the board that there was not a functioning shower at station 23. Chief Dillard and Deputy Chief Cornwell had worked with a contractor to install a commercial type shower, however after two weeks, the progress and quality of work has not been what was anticipated and expected so we are meeting with a new contractor tomorrow.

3. Security Lights

Chief Dillard explained that when we first started keeping someone at Station 23 in January it was noted that there were no exterior security lights. Deputy Chief Cornwell spoke with an electrician and lights have now been installed around the outside of the building.

4. Remodel

Chief Dillard stated that we had a work day on Saturday, where several projects were completed, however there is a lot more work to do. Later this year we would like to do a large remodel. We will have to wait to do more when the surveying has been completed and the parcels divided.

c. Surplus Equipment

1. Blazer

Chief Dillard stated that we currently have a blazer that we do not use do to mechanical issues, and the cost to repair out ways the value of the vehicle. He would like for us to declare it surplus and take sealed bids to open at the next board meeting. Chief Dillard will post on our website and our Facebook page.

2. Tono Cover

Chief Dillard explained that this is the cover from our old brush truck, which is now used as a squad at station 23. The cover is in excellent condition.

Mr. Brown made a motion to surplus the tono cover and the blazer

Mr. Sorenson 2nd

Motion passed 3-0

d. Bank Paperwork

Chief Dillard stated that these are required changes when adding a new board member to the accounts. Mrs. Bovenschen stated that there are 3 accounts with Peoples State Bank, General Fund, Cumm Fund and the Rainy-Day Fund.

- e. **Trash Removal Services**
Mrs. Bovenschen spoke to the board concerning trash removal for all three stations. She informed the board that when changing our name from Perry-Clear Creek to Monroe Fire Protection that our current trash service raised our prices from \$30 per month to \$91 per month. When that happened, she discussed it with Chief Dillard who asked her to look at new companies and get quotes. Mrs. Bovenschen presented the board with 3 proposals from local companies.

After discussion, Mrs. Bovenschen recommended using Express Waste Management.

Mr. Brown made a motion to accept the quote from Express Waste Management for trash removal services for all three stations.

Mrs. Sorenson 2nd.

Motion passes 3-0.

Claims and Financial Report

Claims:

- a. **Monroe Fire Protection District Claims:**

Monroe Fire Protection District Claims dated January 22, January 31, February 6 and February 12, 2019 were presented for approval.

Mr. Brown motioned to approve MFD claims dated January 22, January 31, February 6 and February 12, 2019.

Mrs. Sorenson 2nd

Motion passed 3-0

- b. **District 8 Claims:**

Chief Dillard noted there were no District 8 claims.

- c. **Financial Report:**

Chief Dillard went over the January 2019 financial report. Mrs. Sorenson asked how often we go before the county council for additional appropriations. Chief Dillard stated that it is very rare.

Payroll: Included the semi-monthly payrolls for January 2019.

Mr. Brown made a motion to approve the Financial Statement dated January 31, 2019, and payroll for January 2019.

Mrs. Sorenson 2nd

Motion passed 3-0

NEXT MONTHLY BUSINESS MEETING

Mr. Bomgardner reminded everyone that our next scheduled regular board meeting for the Monroe Fire Protection District will be at 6:00pm Tuesday, March 12, 2019 at Station 23, 8019

S. Rockport Road, Bloomington, IN.

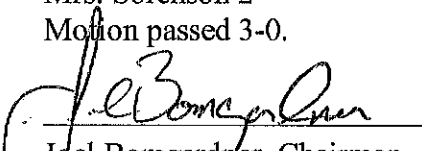
ADJOURNMENT


There being no further business to properly come before the board, Mr. Bomgardner called for a motion to adjourn.

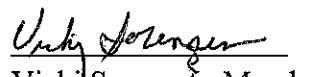
Mr. Brown motioned to adjourn at 6:48pm on Tuesday, February 12, 2019.

Mrs. Sorenson 2nd

Motion passed 3-0.


Joel Bomgardner, Chairman


Ed Brown, Fiscal Officer


Vicki Sorenson, Member

Copy furnished:

Mr. Bomgardner, Chairman
Mrs. Sorenson, Board Member
Mr. Cornwell, Deputy Chief
Mr. Ferguson, Legal Counsel
Station No.11, Bulletin Board

Mr. Brown, Fiscal Officer
Mr. Dillard, Fire Chief
Station No. 23, Bulletin Board
Station No. 21, Bulletin Board