

Coleman County Medical Center District Board of Directors Meeting
August 26, 2021

Location: 310 S Pecos, Coleman, TX 76834
 Start Time: 12:00 p.m.
 Adjourn: 1:02 p.m.
 Present: Wayne Moore, Sarah Beal, Danyelle Hemphill, Linda Laws, James Pelton
 Absent: Mary Griffis, Ken Gifford

Topic	Discussion/Recommendation(s)	Actions	Follow-up
1. CALL TO ORDER	Wayne Moore called the meeting to order at 12:00 p.m.		Complete
2. INVOCATION	Clay Vogel gave invocation		Complete
3. PUBLIC COMMENTS	Santa Anna Cemetery Association received a painting from Coleman County Medical Center and will be holding a dedication on October 2, 2021. Time is tentatively 3 p.m.		
4. APPROVAL OF MINUTES	Consideration and approval of minutes of Board Meeting held on a) July 27, 2021		
	Motion to approve minutes of board meeting held on July 27, 2021.	Motion: Sarah Beal Second: Linda Laws	Approved 5-0
5. EXECUTIVE SESSION	Board entered into executive session per Open Meetings Act, Texas Government Code, Sec. 551.072 and 551.074 at 12:09 p.m.		
	Board reconvened in open session at 12:36 p.m.		

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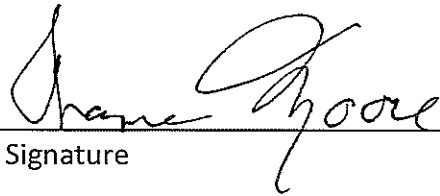
6. RESIGNATION	Discuss and take action on accepting resignation letter received from Kenneth Gifford.	Motion to accept: Danyelle Hemphill Second: Linda Laws	Approved 5-0
7. PROPOSE TAX RATE FOR 2021	Consideration and discussion of proposed tax rate and approval of public hearing to be held on September 14, 2021 in the basement dining room of Coleman County Medical Center.		
	Board discussed certified values submitted from the Tax Appraisal District.		
	No-new-revenue rate discussed.		
	Motion to propose a tax rate increase to \$0.35 per \$100 valuation.	Motion: Sarah Beal Second: James Pelton	Approved 5-0
8. ADMINISTRATIVE ASSISTANT APPOINTMENT	Consideration and possible action to appoint Elisa Crutcher to provide administrative assistant and bookkeeping services to the Coleman County Medical Center District subject to bond issuance.		
	Recommendation made by Clay Vogel to the board about Elisa's capabilities and secretary skills.		
	Motion made to approve Elisa Crutcher as administrative assistant for the Coleman County Medical Center District	Motion: Danyelle Hemphill Second: James Pelton	Approved 5-0
9. ACCOUNTING SERVICES	Consideration and approval to engage with Julia Taylor, CPA to provide accounting services and prepare financial statement for period of October 1, 2021 to September 30, 2022		
	Discussed rate increase from last year but also not in best interest to change service provider during construction of new facility.	Motion: Danyelle Hemphill Second: Sarah Beal	Approved 5-0

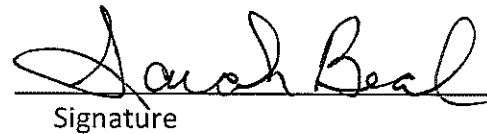
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10. FINANCIAL AUDIT SERVICES	Consider and take action on engagement letter from Condley and Company to audit the financial statements of Coleman County Medical Center District.		
	Fee increase discussed due to increase of monies spent this fiscal year related to the construction of the new facility.	Motion to approve: James Pelton Second: Sarah Beal	Approved 5-0
11. RELINQUISH PRO-RATA OWNERSHIP TO CISD	Consideration and approval to relinquish the pro-rata ownership of one (1) abandoned property to the Coleman Independent School District (CISD). Property ID #R17344, Padgitt Addn. Town Coleman, Block 18, Lot 7 701 W. 6 th St. Coleman, TX		
	Discussed property's location and possible use of the property by the CISD. Motion made to approve relinquishment of property.	Motion: James Pelton Second: Linda Laws	Approved 5-0
12. EQUIPMENT PURCHASE	Consider and take action to purchase equipment.		
	Quote #Q-58988-1 for four stand lights in the emergency department in the new building. These will be used by the providers for procedures like applying stitches.		
	Quote #Q-58932-1 for two mounted lights on an arm in the trauma rooms.	Motion to purchase: Danyelle Hemphill Second: James Pelton	Approved 5-0
13. RATIFY CHANGE ORDER	Ratify Change Order #007 Change order includes all labor, material and equipment required to complete the work associated with ASI#5. This change order will not	Motion to ratify: Sarah Beal Second: Linda Laws	Approved 5-0

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	require any additional funds, no additional contract days are being requested.		
OLD BUSINESS			
14. REES SCOPE OF SERVICES	Consider and approve Rees Scope of Services for Renovation		
	Kathy Potts working with KAI to do walkthrough concerning HVAC. No cost available to present. Motion to table this agenda item until next meeting.	Motion: Sarah Beal Second: Danyelle Hemphill	Approved 5-0
15. ADJOURNMENT	Motion to adjourn meeting at 1:02 p.m.	Motion: Sarah Beal Second: James Pelton	Approved 5-0


Signature


Signature