

September 6th, 2023

The September meeting for the Board of Trustees of the Camanche Public Library was called to order by President Shannon McManus. Roll call was held and members present were Griswold, Foster, and McManus, Librarian Evans, and City Council member Paul Varner, along with City Administrator Andrew Kida.

A motion to approve the agenda was made by Trustee Griswold and a second made by Trustee Foster. All Trustees' ayes. A motion to approve the minutes from July and August 2023 was made by Trustee Foster and a second was made by Trustee Griswold. Financials for July and August 2023 Trustee Griswold made a motion to approve the July and August Financials and a second was made by Trustee Foster. Trustee Foster made a motion to approve the claims of \$5293.13 (bills/book orders) with Trustee Griswold seconded the motion. The unanimous consent of the board members was done through roll call.

Book orders in the amount of \$1287.72 were approved to order from Ingram.

New Bills for August 2023 approved for payment:

- Amazon (books/supplies) \$1446.10
- MicroMarketing (books/audio/DVD) \$355.02
- CenterPoint \$225.93
- PlayAway (audio books) 0
- MidAmerica- 537.82
- Alliant \$34.53
- Culligan \$10.00
- PrestoX \$35.50
- Sparklean \$250.00
- New Life Computer- \$50.00
- World Trade Press- (Website) \$818.6
- Cat Express- \$106.50
- Coast to Coast- \$155.41

Total of bills including Ingram: \$5293.13

Director's Report:

Financial: no report

Personnel/Operational: A discussion was held about possible agreement with Camanche Schools. For Librarians Evans to be able to help in the school libraries as needed. Upcoming leave for staff was also discussed Librarian Evans will look into hiring a part-time person in December.

Programming: No report given

Collection Development: No report given.

Facilities: Trustee Griswold made a motion to hire a carpet cleaner for up to \$1000.00, Trustee Foster seconded. Librarian Evans will continue to investigate bids. Motion approved by all trustees. Discussion was held about buying a new water fountain. Librarian Evans will see if the Friends of the Library would be able to pay for half the cost or can be added to the budget for FY2024.

Summer Reading Program: No report

Miscellaneous: Discuss closing the library for an Inservice day, and employee training on Martin Luther Kind Day. The trustees approved.

Old Business: Trustee Griswold and City Administrator will work on a contract for the board to approve for the library director Evans.

New Business: Discussion on the library building insurance evaluation.

Time sheets will be cleared up between librarian Evans, City Clerk, and the city billing department, due to confusion about times sheets.

Liaisons Report:

City Administrator Kida provided a brief report about the PFAS.

There were no public comments.

President McManus adjourned the meeting.

The next meeting of the Camanche Public Library Board of Trustees will be held on October 4th, 2023, at 4:00 pm at the Camanche Public Library

Respectfully Trustee,
Linda Foster