

## **FIELD TRIP CHAPERONE FORM**

TO: \_\_\_\_\_

DATE: \_\_\_\_\_

MEETING PLACE: \_\_\_\_\_ Your child's classroom

DEPARTURE TIME: \_\_\_\_\_

### **RULES AND REGULATIONS**

1. **SIBLINGS ARE NOT** permitted to go on field trips.
2. You will be responsible for transporting your child and other children in your child's classroom. All children must be placed in the back seats of the vehicle and fastened with a seat belt or placed in a car seat. **No** children in the front passenger seat.
3. The children you transport are your responsibility for the entire field trip. On the day of the field trip, the teacher will give you a list of the children you are responsible for. You are to keep them together at all times. Have them hold hands when crossing streets or when transitioning from one activity to another. Do not allow them to wander off.
4. After transporting the children back to the preschool, please walk them back to their classroom and sign in with the teacher.
5. Drivers are asked not to feed the children as certain children have allergies and/or medical conditions.

**If you want to chaperone this field trip, you must return the bottom portion of this form along with a copy of your driver's license and automobile car insurance card (I can make copies) to the preschool office.**

**Please be advised that if your child's class does not have enough chaperones to transport the children, the field trip will be cancelled for your child's class.**

We appreciate your willingness to volunteer for these special activities in your child's preschool experience.

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Child's Name: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Make & Model of Vehicle: \_\_\_\_\_

License plate #: \_\_\_\_\_ # of back seat seatbelts you have: \_\_\_\_\_