

FEBRUARY, 2015 GEM / LIUNA EXECUTIVE BOARD MEETING MINUTES

Location: Library Community Room

Date: March 3, 2015

Time: 12:00 - 1:00 p.m.

GEM Board: Jeff Ray (Chair), Joyce Halabi (Vice-Chair), Laura Pratt (Recorder) & Todd Bennett, (Treasurer)
LIUNA/UPEC Local 792 Rep: Ellis Miller

GEM Area Reps: Mike Gentry (Streets), Robert Robe (Parks), Angie Madruga (PD) & Laura Pratt (CSD)

1. Call to Order: 12:01 p.m.
2. Roll Call: Jeff Ray, Joyce Halabi, Todd Bennett, Laura Pratt & Ellis Miller.
3. Communications: None.
4. Recognition of New Members and Guest(s): None.
5. Approval of Minutes
 - a. 12/2014 & 01/2015 To Be Approved: Not yet received by past Recorder Scott Connolly; Laura will also get Recorder info from Scott before 03/24/15 Board meeting.
 - b. 02/2015 minutes to be approved at 03/24/15 Board meeting.
6. Committee Reports: 02/15/15 GEM Membership Count From Robin in Payroll (see attached).
7. Reports
 - a. Monthly Membership: 218 per Payroll's report as noted above in Item #6.
 - b. GEM Employees Hired/Left/Retired: Judith Materne per March, 2015 edition of CityTalk
8. Unfinished Business: None at this time.
9. New Business
 - a. Recognize Jeff Ray, Chair (overlooked in the past): Done.
 - b. Update Bank Account Signatory Authority (bank requires document naming all current Board members): Remove Kellermann & Abadilla; keep Treasurer as mandatory w/Chair & Vice Chair as backup; require (2) signatures on any checks over \$500.00.
 - c. Install/Recognize Laura Pratt, Recorder and Joyce Halabi, Vice Chair: Done.
 - d. Approval of 2015 Budget: Approved 02/25/15 election result for Option "A" (includes attorney fees).
 - e. Negotiation Team: 02/25/15 election result was Nathan Cota (REC), Randy Malispina (PRKG), Don Piper (PPW) & Laura Pratt (CSD); Board appointed Joyce Halabi as Team's Board member; Board requests to be copied on any Negotiation Team emails; Laura will add Jeff & Todd to the GEM Negotiation Team distribution list.
 - f. Discuss Sergeant-At-Arms Vacancy: Paul Rodriguez (PRKG) has expressed interest in serving & did receive some votes at the 02/25/15 election; Board will further discuss whether to or not to fill the position as it's been vacant since Jared's departure several years ago.
 - g. Update GEM Flyer: Laura will create a new one to solicit updated, current GEM members' personal emails and add links to the GEM, UPEC, Perks Card, Union Plus & Working Advantage websites.
 - h. Obtain E&O Insurance: Ellis will look into various options/costs for us.
10. Upcoming Board Meeting: 03/24/15 @ 12:00 p.m. in Library Community Room.
11. Suggested Items For Next Board Meeting: Approve/edit proof for new GEM Flyer; negotiations update; whether or not to hold quarterly Board meetings to coincide w/general membership meetings; Sgt-At-Arms position; E&O insurance options.
12. Closed Session: Convened at 12:45 p.m.
13. Resume Open Session: Reconvened @ 1:02 p.m.
14. Meeting Adjourned: 1:02 p.m.