



Howard Soil & Water Conservation District
311 7th Street SW, Suite #2
Cresco, IA 52136
Phone: 563-547-3040, ext #3

JOB VACANCY ANNOUNCEMENT

Position Title: Summer Internship (May-August 2017)

Numbers of openings: (1) One

Location: Cresco, Iowa

Address: Howard Soil & Water Conservation District
311 7th Street SW, Suite #2
Cresco, IA 52136

Duration of position: 480 hours. Full Time, Temporary

Method of application: Submit resume to the address above by 4:30 p.m. on March 3, 2017

Job Description: Provides technical assistance to landowners and operators in the county as it relates to the Conservation Reserve Program (CRP) and other USDA programs. Works in office and in the field on the promotion, documentation, contracting, installation and maintenance of conservation practices. Assists field office staff with surveys and layout of conservation practices and performs status reviews and follow up with landowners. Produces field notes and prepares data sheets and other documents.

The successful candidate: Will assist with engineering surveys, designs, seeding plans and practice checkout for the various conservation practices of the CRP. These practices include grassed waterways, shallow water areas for wildlife, windbreaks, contour buffer strips, grass filter strips, riparian forest buffers and others. Candidate must possess excellent communication skills in order to provide one-on-one assistance to landowners to ensure that procedures are followed to receive cost-share funds and that construction meets specified standards.

Required Education: Must be enrolled in college or recent graduate majoring in a field of study related to agriculture, conservation, engineering, construction trades, GIS, communications, public relations or urban planning.

Job Qualifications and Experience: Applicant should be a detail orientated individual with the ability to work independently and prioritize work schedule. Applicant needs good communication skills, both verbally and in writing. Job will require walking through rough terrain and carrying up to 50 pounds of equipment. Knowledge of Arc GIS software, engineering equipment and agricultural practices beneficial. Need to possess a valid driver's license. Successful candidate will need to undergo a Federal background investigation and fingerprint check.