

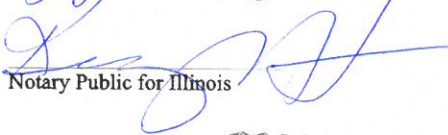
CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING

I hereby certify that the attached minutes were reviewed and approved at the November 28, 2023 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND  
DISTRICT CLERK

Subscribed and sworn to  
this 28 day of Nov., 2023.



Notary Public for Illinois



**MINUTES OF THE OCTOBER 10, 2023 MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, October 10, 2023

Place: Mill Creek Water Reclamation District Treatment Facility, 39W889 Wellington Way, Geneva, Illinois.

Time: 7:00 p.m.

Attendance: Trustees: James Dougherty, Ben D'Andrea and Mark Hammond

Others: Charles Radovich, James Hare, Kim Hoadley  
Jason Fowler, Dan Whiston

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL**

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 7:00 p.m. at the District's Treatment Facility Mill Creek Water Reclamation District Treatment Facility at 39W889 Wellington Way, Geneva, IL. Trustees Dougherty, Hammond and D'Andrea were present in person.

**ANNOUNCEMENTS AND PUBLIC COMMENT.** Trustee Dougherty stated that the meeting is available to attend telephonically as noticed in the agenda. Jason Fowler advised that as of 5:00 p.m. there were no emails with public comment and no one was present, on the phone line or in person.

**3. LONG RANGE PLANNING.** Radovich stated he sent out a copy of the rate ordinance for the trustee's review and received no comments from the Board. Radovich further stated that the Trilogy report did not offer recommendations for industrial rates or fire suppression rate. Fowler advised that there are no industrial accounts within the District and that fire suppression rates are charged monthly to accounts with fire suppression systems. Discussion continued

regarding the publication timing of the rate increase ordinance so that the new rate will become effective January 1, 2024.

4. **OLD BUSINESS.**

a. **Approval of Minutes of the Special Meeting of September 18, 2023 and the Minutes of the Meeting of September 26, 2023 Board of Trustees Meeting.**

Motion by Trustee D'Andrea to approve the minutes of the Special Meeting of September 18, 2023 and the minutes of the meeting of September 26, 2023 Board of Trustees'; seconded by Trustee Hammond;

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

5. **NEW BUSINESS**

a. **Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Discussion regarding the reports. Hare requested an authorization to make the Direct Energy payments in an amount not to exceed \$35,000.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements and accounts payable, including additional accounts payable in the sum of \$38,587.60 which includes the sum not to be exceeded of \$35,000 for payment of Direct Energy invoices; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

b. **Operations Report from Sheaffer & Roland and discussion regarding the same.** Jason Fowler presented the operations report.

Motion by Trustee Hammond to accept the Sheaffer & Roland Operations Report as is; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

c. **Consideration of Proposals to Replace Failed Wastewater Flow Meter.**

Motion by Trustee Hammond to accept the proposal of G. Snow in the sum of \$14,694 for replacement of failed wastewater flow meter; second by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

**d. Consideration and Approval of Consultant's (Vanguard Energy Services) Recommendations for Contract for Electric Energy consumption for the District.**

Motion by Trustee Hammond to approve Vanguard's recommendation of Direct Energy with a better rate than current rate; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

**e. Consideration of Two (2) Class Action Settlement Notices (DuPont and 3M). Discussion regarding joining the class actions.** Discussion by the Board and recommendation to join by the operating engineer and legal counsel approval.

Motion by Trustee D'Andrea to move forward with joining the DuPont and 3M class actions; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

**f. Review Tentative Draft Budget for Fiscal Year 2024.** The Board reviewed the proposed draft budget and authorized Sheaffer & Roland to place the draft budget on the District website.

**6. Closed Session.**

- a. Consideration of litigation which is pending [5ILCS120/2 (c)(11)];
- b. The appointment, employment, compensation, discipline, performance or dismissal of specific employee . . . or legal counsel for the public boy [5ILCS120/2 (c)1].
- c. Approval of Closed Session Minutes of the Special Meeting of September 18, 2023 and the Closed Session Minutes of the meeting of July 25, 2023 Board of Trustees Meeting.

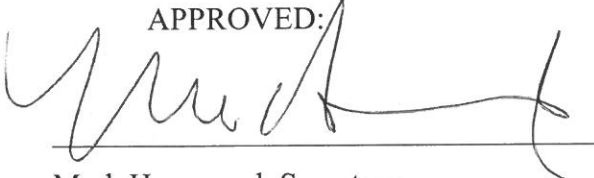
7. Consideration of Matters Under Closed Session, if any. No action taken.

**8. Adjournment.**

Upon motion duly made by Trustee Dougherty to adjourn until the Meeting of November 28, 2023, seconded by Trustee D'Andrea and unanimously carried, the meeting of the Board of Trustees was adjourned at 8:52 p.m.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:  
  
Mark Hammond, Secretary

