

**CLUB INFORMATION FORM (DATA BLANK)**  
**GFWC California Federation of Women's Clubs**  
 Use the Interactive Club Information Form on the CFWC website or this form  
**MUST BE TYPED - Date Submitted**

LEGAL NAME OF CLUB _____	District Name _____	Area _____
Incoming President _____		
Address _____ City _____ Zip _____		
Phone (Hm) _____ (Cell) _____ Email _____		

Incoming Recording Secretary _____		
Address _____ City _____ Zip _____		
Phone (Hm) _____ (Cell) _____ Email _____		

Club Mailing Address \_\_\_\_\_

Day and Time of Meeting (i.e. 1<sup>st</sup> Friday at 11:00 a.m.) \_\_\_\_\_

We have checked the included information for accuracy.

**Required Signatures:**

Presidents (Outgoing) \_\_\_\_\_ (Incoming) \_\_\_\_\_

**CLUB PRESIDENTS:**

1. Information reported on the Club Information Form will be printed in the CFWC Procedure/Yearbook.
2. Following the election of new officers, the **outgoing Club President** is responsible to complete the Club Information Form, obtain the required signatures, **"and shall deliver 5 copies to the District Financial Officer on or before the date required."** With the 5 copies of the Club Information Form, include one Club roster and a Check payable to the District for the number of Federation members.

GFWC Dues: Current Number of General Members \_\_\_\_\_ X \$15.00 = \$ \_\_\_\_\_

GFWC Dues: Current Number of Juniorette Members \_\_\_\_\_ X \$10.00 = \$ \_\_\_\_\_

CFWC Dues: Current Number of General & Juniorette Members \_\_\_\_\_ X \$4.00 = \$ \_\_\_\_\_

**FEDERATION DUES SUBTOTAL - AMOUNT DUE TO CFWC** \$ \_\_\_\_\_

District Dues: Current Number of Members \_\_\_\_\_ X \$ \_\_\_\_\_ = \$ \_\_\_\_\_

**TOTAL AMOUNT TO BE SENT TO DISTRICT FINANCIAL OFFICER** \$ \_\_\_\_\_

**DISTRICT PRESIDENTS:**

1. Dues for GF \$15 and CF \$4 for every member shall be payable on or before **May 15<sup>th</sup>**.
2. Send one completed Remittance Form. You must include ORIGINAL signed Club Information Forms received from the Clubs, one Dues Check payable to CFWC & mail to the CFWC Financial Secretary.  
**Include 3 copies of this Club Information Form for each Club**
3. Annual dues are due on or before **May 15<sup>th</sup>** to CFWC and are delinquent **June 15<sup>th</sup>**. If dues are not paid before **July 31<sup>st</sup>**, club will dropped from membership.