LYONS TOWNSHIP SCHOOL TREASURER TOWNSHIP 38 NORTH, RANGE 12 EAST

FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2000 AND INDEPENDENT AUDITORS' REPORT

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INDEPENDENT AUDITORS' REPORT

November 17, 2000

To the Board of Education Lyons Township School Treasurer Township 38 North, Range 12 East 930 Barnsdale Road LaGrange Park, Illinois 60525

We have audited the accompanying combined financial statements of Lyons Township School Treasurer as of and for the year ended June 30, 2000, as listed in the table of contents. These combined financial statements are the responsibility of Lyons Township School Treasurer's management. Our responsibility is to express an opinion on these combined financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the combined financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the combined financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall combined financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Lyons Township School Treasurer does not maintain detailed records of the historical cost of its fixed assets, primarily office furniture and equipment. The statement of general fixed assets required by generally accepted accounting principles is not included in the accompanying financial statements.

As described in Note 1, Lyons Township School Treasurer prepares its financial statements on the cash basis, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, except that the omission of data described above results in an incomplete presentation as explained in the second paragraph, the financial statements referred to above present fairly, in all material respects, the assets, liabilities and fund balances arising from cash transactions of Lyons Township School Treasurer as of June 30, 2000, and the receipts, expenditures and changes in fund balances for the year then ended on the basis of accounting described in Note 1.

Our audit was conducted for the purpose of forming an opinion on the combined financial statements taken as a whole. The combining and individual fund financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the combined financial statements of Lyons Township School Treasurer. Such information has been subjected to the auditing procedures applied in the audit of the combined financial statements and, in our opinion, is fairly presented in all material respects in relation to the combined financial statements taken as a whole.

The historical pension information listed in the table of contents is not a required part of the combined financial statements but is supplementary information required by the Government Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

WILLIAM F. GURRIE & CO., LTD.

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LYONS TOWNSHIP SCHOOL TREASURER ALL FUND TYPES

COMBINED STATEMENT OF ASSETS AND LIABILITIES ARISING FROM CASH TRANSACTIONS JUNE 30, 2000

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GENERAL FUND	SPECIAL REVENUE FUNDS	TOTAL (MEMORANDUM ONLY)
\$ (370,442)	\$ 1,889,167	\$ 1,518,725
\$ (370,442)	\$ 1,889,167	\$ 1,518,725
(370,442)	1,889,167	1,518,725
\$ (370,442)	\$ 1,889,167	\$ 1,518,725
	\$ (370,442) \$ (370,442) (370,442)	\$ (370,442) \$ 1,889,167 \$ (370,442) \$ 1,889,167

LYONS TOWNSHIP SCHOOL TREASURER ALL FUND TYPES

COMBINED STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2000

	G	ENERAL FUND	SPEC REVE FUN	NUE	(ME	TOTAL MORANDUM ONLY)
RECEIPTS						
Contributions from Participating Districts	\$	681,149	\$ 3,7	70,600	\$	4,451,749
Interest on Investments - net of distributions to school districts Other		222,521 8,290		88,629		311,150 8,290
Total Receipts		911,960	3,8	359,229		4,771,189
EXPENDITURES						
Insurance and Related Costs Operating Expenditures		- 765,787	4,0)88,851 		4,088,851 765,787
Total Expenditures		765,787	4,0	088,851		4,854,638
EXCESS (DEFICIENCY) OF RECEIPTS OVER EXPENDITURES		146,173	(2	229,622)		(83,449)
FUND BALANCE, BEGINNING OF YEAR		(516,615)	2,	118,789		1,602,174
FUND BALANCE, END OF YEAR	\$	(370,442)	\$ 1,8	389,167	\$	1,518,725

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NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2000

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Lyons Township School Treasurer ("the Treasurer") conform to the cash basis of accounting as defined by the Illinois State Board of Education Audit Guide. The following is a summary of the more significant accounting policies of the District:

A. Reporting Entity

In evaluating how to define the Treasurer for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in Generally Accepted Accounting Principles. The definition of a component unit is an organization for which the Treasurer is financially accountable and other organizations for which the nature and significance of their relationship with the Treasurer are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The Treasurer is financially accountable if it appoints a voting majority of the organization's governing body and (1) it is able to impose its will on that organization or (2) there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the Treasurer. The Treasurer also may be financially accountable if an organization is fiscally dependent on the Treasurer regardless of whether the organization has (1) a separately elected governing board, (2) a governing board appointed by a higher level of government or (3) a jointly appointed board. Even though there are local government agencies within the geographic area served by the Treasurer, such as the various villages, schools, libraries and park districts, the agencies have been excluded from the report because they are legally separate and the Treasurer is not financially accountable for them.

B. Basis of Accounting

The Treasurer's financial records are maintained on the cash basis of accounting and, accordingly, revenues are recorded when cash is received and expenditures are recorded when cash is disbursed. Only assets representing a right to receive cash from a previous payment of cash are recorded as assets of a fund. In the same manner, only liabilities resulting from a previous cash transaction are recorded as liabilities of a particular fund.

C. Basis of Presentation-Fund Accounting

The accounts of the Treasurer are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets and liabilities (arising from cash transactions), fund balances, revenue received and expenditures disbursed. The Treasurer maintains individual funds required by the State of Illinois. Resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The following fund type is used by the Treasurer.

Governmental Fund Type

Governmental Funds are those through which all governmental functions of the Treasurer are financed. The acquisition, use and balances of the Treasurer's expendable financial resources and the related liabilities (arising from cash transactions) are accounted for through governmental funds.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2000

The General Fund, which consists of the Distributive Fund is the general operating fund of the Treasurer. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds, which include both the Medical Self-Insurance Fund and the Dental Self-Insurance Fund, are used to account for cash received from specific sources that are legally restricted to cash disbursements for specified purposes.

D. Investments

Investments are carried at cost, which approximates market value.

2. CASH AND INVESTMENTS

Under Illinois Compiled Statutes, the Lyons Township School Treasurer is the lawful custodian of all school funds. The Treasurer is appointed by the Township School Trustees, an independent elected body, to serve the school districts in the township. The Treasurer is the direct recipient of property taxes, replacement taxes and most state and federal aid and disburses school funds upon lawful order of the school board. The Treasurer invests excess funds at his discretion, subject to the legal restrictions discussed below. For these purposes, the Treasurer is permitted to combine monies from more than one fund of a single district and to combine monies of more than one district in the township. Monies combined under these circumstances as well as investment earnings are accounted for separately for each fund and/or district.

The Treasurer's investment policies are established by the Township School Trustees as prescribed by the <u>Illinois School Code</u> and the <u>Illinois Compiled Statutes</u>. The Treasurer is authorized to invest in obligations of the U.S. Treasury, backed by the full faith and credit of the U.S. Government, certificates of deposit issued by commercial banks and savings and loan associations, and commercial paper rated within the three highest classifications by at least two standard rating services (subject to certain limitations).

At year end, the Treasurer held cash deposits for the school districts in the Township with a carrying amount of \$22,500,390, which consisted of demand and time deposits with financial institutions. The bank balance was \$28,513,535. Of the bank balance, \$9,961,691 was covered by federal depository insurance, and \$4,199,668 was collateralized with securities held by the pledging financial institution. The remaining balance, \$14,352,176 was uncollateralized.

Investments are categorized into these three categories of credit risk:

- 1. Insured or registered, or securities held by the Treasurer or its agent in the Treasurer's name.
- 2. Uninsured and unregistered, with securities held by the counter-party's trust department or agent in the Treasurer's name.
- 3. Uninsured and unregistered, with securities held by the counter-party, or by its trust department or agent but not in the Treasurer's name.

(Continued)

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2000

At June 30, 2000, the Treasurer held the following investments for the school districts in the Township:

	Category 2	Carrying Amount	Market <u>Value</u>
U.S. Government Securities Commercial Paper Banker Acceptances Mutual Funds	\$ 68,539,837 10,531,407 266,578 46,653,262	\$ 68,539,837 10,531,407 266,578 46,653,262	\$ 66,952,388 10,536,922 266,578 46,653,262
Total	<u>\$ 125,991,084</u>	125,991,084	124,409,150
State Treasurer's Investment Pool		326	326
Total Investments		\$ 125,991,410	\$ 124,409,476

3. RETIREMENT FUND COMMITMENTS

The Treasurer's defined benefit pension plan, Illinois Municipal Retirement (IMRF), provides retirement, disability, annual cost of living adjustments and death benefits to plan members and beneficiaries. IMRF acts as a common investment and administrative agent for local governments and school districts in Illinois. The Illinois Pension Code establishes the benefit provisions of the plan that can only be amended by the Illinois General Assembly. IMRF issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the Illinois Municipal Retirement Fund, 2211 York Road, Suite 500, Oak Brook Illinois 60523.

Employees participating in IMRF are required to contribute 4.50 percent of their annual covered salary. The member rate is established by state statute. The Treasurer is required to contribute at an actuarially determined rate. The employer rate for calendar year 1999 was 11.51 percent of payroll. The employer contribution requirements are established and may be amended by the IMRF Board of Trustees. IMRF's unfounded actuarial accrued liability is being amortized as a level percentage of projected payroll on a closed basis. The remaining amortization period at Decemer 31, 1999 was 33 years.

For December 31, 1999, the Treasurer's annual pension cost of \$25,401 was equal to the Treasurer's required and actual contributions. The required contribution was determined as part of the December 31, 1997 actuarial valuation using the entry age actuarial cost method. The actuarial assumptions included (a) 7.50% investment rate of return (net of administrative expenses), (b) projected salary increases ranging from 0.4% to 11.6% per year, and (c) 3% per year cost-of-living adjustments. Both (a) and (b) included an inflation component of 4.00%. The actuarial value of IMRF assets was determined using techniques that smooth the effects of short-term volatility in the market value of investments over a five-year period. The assumptions used for the 1997 actuarial valuation were based on the 1993-1995 experience study. However, the 1999 actuarial valuation information shown as supplementary information is based on the assumptions based on the 1996-1998 experience study. The effect of the assumption change increased the unfounded actuarial accrued liability by \$14.675.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2000

4. COMPENSATED ABSENCES

An employee who has completed at least 60 work days is entitled to be compensated for vacation time. Vacations are to be taken following the year in which they are earned. Unused vacation time may be taken as comparable time off or paid at the discretion of the Treasurer. Employees who resign or whose employment is terminated for any reason will be paid for unused vacation time.

Sick leave of 10 days per year is provided on a pro-rata basis to all employees. Unused sick leave can accumulate to 240 days.

5. RISK MANAGEMENT

The Treasurer is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters. The Treasurer purchases commercial insurance for these risks. There has been no significant reduction in coverage since last year.

6. RELATED PARTY TRANSACTION

In prior years, certain participating districts failed to pay all or part of their pro-rata share of Township expenditures. The amount owed to the Lyons Township School Treasurer's Office at June 30, 2000 is \$50,488. This amount is expected to be collected within a year.

ILLINOIS MUNICIPAL RETIREMENT FUND

ANALYSIS OF FUNDING PROGRESS (UNAUDITED)
JUNE 30, 2000

Actuarial Valuation Date	Annual Pension Cost (APC)	Percentage of APC Contributed	Net Pension Obligation	
12/31/99	\$ 25,401	100%	\$	_
12/31/98	26,443	100%	*	_
12/31/97	28,134	100%		-
12/31/96	27,596	100%		-
12/31/95	21,197	100%		-
12/31/94	23,583	100%		-
12/31/93	19,431	100%		-
12/31/92	21,535	100%		-

Actuarial Valuation Date	Actuarial Value of Assets (a)	Lia	arial Accrued ability (AAL) Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)		Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
		•	074 400 0	00.074	07.500/	ው	220 602	39.000/
12/31/99	\$ 590,235	\$	674,109 \$	83,874	87.56%	\$	220,693	38.00%
12/31/98	452,816		583,432	130,616	77.61%		200,329	65.20%
12/31/97	380,210		525,989	145,779	72.28%		212,814	68.50%
12/31/96	288,889		481,060	192,171	60.05%		193,177	99.48%
12/31/95	226,206		414,266	188,060	54.60%		177,824	105.76%
12/31/94	143,284		374,523	231,239	38.26%		189,272	122.17%
12/31/93	108,930		257,471	148,541	42.31%		178,106	83.40%
12/31/92	61,287		225,309	164,022	27.20%		165,655	99.01%

^{*}Digest of Changes

Assumptions

The actuarial assumptions used to determine the actuarial accrued liability for 1999 were changed due to the 1996-1998 Experience Study.

The principal changes were:

- -More members are expected to take refunds early their career.
- -For both Regular and SLEP members, more normal and early retirements are expected to occur.
- -Expected salary increases due to longevity for employees with less than 6 years of service were increased.

Exhibit C-1

LYONS TOWNSHIP SCHOOL TREASURER GENERAL FUND

COMBINING STATEMENT OF ASSETS AND LIABILITIES ARISING FROM CASH TRANSACTIONS JUNE 30, 2000

	DISTRIBUTIVE FUND	TOTAL GENERAL
ASSETS		
Cash and investments	\$ (370,442)	\$ (370,442)
Total Assets	\$ (370,442)	\$ (370,442)
FUND BALANCE		
Fund Balance (deficit)	(370,442)	(370,442)
Total Liabilities		
and Fund Balance	\$ (370,442)	\$ (370,442)

LYONS TOWNSHIP SCHOOL TREASURER GENERAL FUND

COMBINING STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 2000

	DISTRIBUTIVE FUND_	TOTAL GENERAL	
RECEIPTS			
Contributions from districts	\$ 681,149	\$ 681,149	
Interest on Investments - net of			
distributions to school districts	222,521	222,521	
Other	8,290	8,290	
Total Receipts	911,960	911,960	
EXPENDITURES			
Salaries	295,619	295,619	
Benefits	72,932	72,932	
Unemployment Compensation Insurance	1,245	1,245	
Professional Services	142,672	142,672	
Maintenance Services	6,045	6,045	
Equipment Rental and Maintenance	96,070	96,070	
Rent	20,725	20,725	
Property Appraisal	1,340	1,340	
Auto Expense	6,600	6,600	
Publications and Financial Report	17,198	17,198	
Supplies and Materials	63,117	63,117	
Utilities	35,840	35,840	
Dues and Subscriptions	3,856	3,856	
Property Insurance	1,765	1,765	
Other	763	763	
Total Expenditures	765,787	765,787	
EXCESS (DEFICIENCY) OF RECEIPTS OVER EXPENDITURES	146,173	146,173	
FUND BALANCE, BEGINNING OF YEAR	(516,615)	(516,615	
FUND BALANCE, END OF YEAR	\$ (370,442)	\$ (370,442	

Exhibit D-1

LYONS TOWNSHIP SCHOOL TREASURER SPECIAL REVENUE FUNDS

COMBINING STATEMENT OF ASSETS AND LIABILITIES ARISING FROM CASH TRANSACTIONS JUNE 30, 2000

	MEDICAL SELF INSURANCE	DENTAL SELF INSURANCE	TOTAL SPECIAL REVENUE
ASSETS			
Cash and Investments	\$ 1,810,885	\$ 78,282	\$ 1,889,167
Total Assets	\$ 1,810,885	\$ 78,282	\$ 1,889,167
FUND BALANCE			
Fund Balance	1,810,885	78,282	1,889,167
Total Fund Balance	\$ 1,810,885	\$ 78,282	\$ 1,889,167

SPECIAL REVENUE FUNDS

COMBINING STATEMENT OF CASH RECEIPTS, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2000

	MEDICAL SELF INSURANCE	DENTAL SELF INSURANCE	TOTAL SPECIAL REVENUE
RECEIPTS			
Contributions from Participating Districts Net Interest on Investments	\$ 3,541,942 86,093	\$ 228,658 2,536	\$ 3,770,600 88,629
Total Receipts	3,628,035	231,194	3,859,229
EXPENDITURES			
Claims by Employees Co-Insurance Costs Consulting Costs Administrative Costs Alternative Insurance Costs Other	2,543,215 314,206 69,984 131,151 724,879 98,858	205,879 - - - - 679	2,749,094 314,206 69,984 131,151 724,879 99,537
Total Expenditures	3,882,293	206,558	4,088,851
EXCESS OF RECEIPTS OVER EXPENDITURES	(254,258)) 24,636	(229,622)
FUND BALANCE, BEGINNING OF YEAR	2,065,143	53,646	2,118,789
FUND BALANCE, END OF YEAR	\$ 1,810,885	\$ 78,282	\$ 1,889,167

COMBINED STATEMENT OF ASSETS AND LIABILITIES ARISING FROM CASH TRANSACTIONS LYONS TOWNSHIP SCHOOL DISTRICTS ONLY JUNE 30, 2000

	-	Γotal		#101		#102		#103		#104		#105		#106
CASH AND INVESTMENT	<u>TS</u>													
Cash and Investments held by Treasurer	\$ 13	4,399,553	\$	8,089,225	\$	7,733,781	\$	11,011,474	\$	16,543,445	\$	7,031,137	\$	6,682,823
Cash and Investments held by District		1,544,670		64,697		105,384		48,454		40,492		11,141		123,434
Other current assets		-		-		-		•		-		-		-
Due from Administratvie Agent	*	129,333	_						_		_		_	_
Total Assets	\$ 13	6,073,556	\$	8,153,922	\$	7,839,165	\$	11,059,928	\$	16,583,937	\$	7,042,278	\$	6,806,257
LIABILITIES AND FUND BALANCE														
Liabilities:														
Payroll Deductions Payable	\$	130,584	\$	9,908	\$	4,492	\$	6,839	\$	10,152	\$	25,453	\$	9,471
Due to Activity Fund Organizations		1,310,760		59,697		97,974		40,454		30,492		5,141		45,934
Other current liabilites		14,019								5		3		2
Due to Joint Agreements		115,313		-		115,313	_		_		_			
Total Liabilities		1,570,676	_	69,605	_	217,779		47,293		40,644	_	30,594	_	55,405
Fund Balance:														
Total Fund Balance	13	34,502,880	_	8,084,317	_	7,621,386	_	11,012,635	_	16,543,293	_	7,011,684		6,750,852
Total Liabilities and Fund Balance	<u>\$ 13</u>	36,073 <u>,556</u>	\$_	8,153,922	\$	7,839,165	\$	11,059,928	\$	16,583,937	\$	7,042,278	\$	6,806,257

	#107	 #108		#109	-	#204		#217	HE	ADSTART		BASE		LADSE		ASURER'S OFFICE
\$	5,227,939	\$ 1,688,194	\$	12,141,010	\$ 3	31,625,021	\$	23,369,713	\$	-	\$	-	\$	3,626,233	\$	(370,442)
	15,791	25,627		116,133		762,519		227,498		-		141		3,500		
	5			-		•										
Service (Service)		 -		-	_	-	_	-		129,333	_	-	_		_	
\$	5,243,730	\$ 1,713,821	\$	12,257,143	\$ 3	32,387,540	\$	23,597,211	\$	129,333	\$_		\$	3,629,733	\$	(370,442)
\$	7,769	\$ (3,803)	\$	5	\$	(11,925)	\$	68,639	\$		\$	-	\$	3,589	\$	-
	12,591	23,627		54,833		742,519		197,498		-		=		-		
	20					*		-		-		14,019		-		•
	-	 -	_	-			_			-	_	•	_	•	_	
_	20,360	 19,824		54,833		730,594	-	266,137			_	14,019	_	3,589		
	5,223,370	 1,693,997		12,202,310		31,656,946	-	23,331,074		129,333	_	(14,019)	_	3,626,144	_	(370,442)
\$	5,243,730	\$ 1,713,821	\$	12,257,143	\$	32,387,540	\$	23,597,211	\$	129,333	\$		\$	3,629,733	\$	(370,442)

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