

STATE OF FLORIDA DEPARTMENT OF CORRECTIONS
Homestead Correctional Institute

MEMO TO: _____

FROM: _____
(Printed Name of Donor)

DATE: _____

SUBJECT: Donation

I am donating the following item (s) to Homestead Correctional Institution and I understand that all donations become the property of the department when accepted. Homestead C.I. retains the right to determine the usefulness of the donated item(s) and the Warden or designee may not accept the donated items if it is believed that it will pose a threat to security or safety of any persons.

<u>QUANTITY</u>	<u>DESCRIPTION OF ITEMS! BEING DONATED</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Name of donor

(Address) Street

City, State, Zip Code

Approved

Disapproved

Warden or Designee