

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS'
MEETING MINUTES**

Trinity County Fair

Dining Hall, 6000 Hwy 3, Hayfork, CA 96041

Zoom Link Info:

Meeting ID: 838 6216 5736
Passcode: 563223
Dial In: 1-669-444-9171

June 15th, 2023

6:30 pm – Open Session

Board of Directors

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| Dennis Rourke, President | Michael Thompson, Vice President, Director, 2 nd District |
| Marjie Watkins, Director, 1 st District | Adam Dummer, Director, 4 th District |
| Adrien Keys, Director, 3 rd District | Jenny Millsap, Director, 5 th District |
| Chuck Sauer, Director | Donny Case, Director |
| Terra Kephart, Director | |

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not agendized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 6:26 pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. Directors present in person: Watkins, Dummer, Sauer, Kephart, Rourke, Keys, Case, Millsap.

1. Director Millsap moves to approve absence of Director Thompson; Director Watkins seconds the motion; Motion carries unanimously.

3. INTRODUCTION OF GUESTS / STAFF

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

5. CONSENT AGENDA & MINUTES

- a. Director Millsap moves to approve June 15th, 2023 AGENDA and the May 18th, 2023 MEETING MINUTES; Director Dummer seconds the motion; Motion carries unanimously.

6. APPROVE MAY 2023 FINANCIAL REPORTS

- a. Director Watkins moves to approve; Director Millsap seconds the motion; Motion carries unanimously.
 1. We do show a \$31,000 loss in Maintenance; this is due to the snow and rain storms we had.
 2. Director Rourke: Is the Sharp check in the financials?
 1. No, that will be in next month's financials as we paid them in June.

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

8. CEO'S REPORT

- a. Maintenance is extremely busy getting the fairgrounds ready for Fair, with the late Spring and assisting with the new electrical in the North Campground, along with damages this year from freezing (ceiling and wall pipe damage in the North Campground Showers, and in the walls of the Exhibits Hall Restrooms) due to this we are behind about 2 weeks but should get caught up before the end of this month.
- b. We have had complaints about the sound at the Grandstands Arena, during Bigfoot BBQ I had Loren Kemper look at that, he has put together a package to replace the horns because the baffles are damaged from sun, weather, and woodpeckers, and is upgrading the amplifier.
- c. Joe from the County was scheduled to calibrate scales during the Jr. Livestock workday, June 24th; he will now be coming on July 10th, due to scheduling conflicts and will include the Jr. Livestock Exhibitors that are on property at the time, to teach them how the scales work for weighing their livestock.
- d. Submitted Grant Request to Hayfork Chamber for Advertising, we should hear something back this month.
- e. California Fairs Alliance – I was not able to attend the June CFA Board meeting. I will update the Board at our next meeting in August. I have included a letter to the legislature for the Board, if you support this, please sign and return these to Christina for mailing.
- f. Well Water, Jim White should be able to help with the power installation at the Well House soon, he was booked this spring with pumps being flushed down the creeks and rivers due to the flooding in Trinity County.
- g. We will have the Harvest Festival Exhibitors Handbooks available in the Exhibits Building during Fair, so more people are aware of the opportunity to exhibit their later Horticulture & Floriculture items.
- h. For those that haven't heard Kenny Halderman moved to Oregon, he helped as an announcer and auctioneer in the past, so we are looking for volunteers to fill these slots. See Director Kephart if you are interested.

9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Director Dennis Rourke (Chairman), Director Michael Thompson, Director Marjie Watkins (Finance Committee Chair), Carrie Bayley
- b. **FINANCE COMMITTEE:** Director Marjie Watkins (Chairman), Director Michael Thompson, Sue Erenberger, Carrie Bayley
- c. **NOMINATING COMMITTEE:** Director Chuck Sauer (Chairman), Director Adam Dummer
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Director Michael Thompson, Director Marjie Watkins, Carrie Bayley
 1. We had a meeting on June 7th.

1. In your packet you will see the Lamb Checkoff Collection Fee; JLC has voted to cover those costs for the 2023 sale.
 2. Buyers letter is in your packet for approval.
 3. By-Laws are tabled until after Fair.
 4. Panels are being picked up on the 28th, we definitely need to find better storage for them.
 5. Sale order was agreed on at the Hayfork meeting.
 6. The last week of June we will have the cons.
 7. We did have one complaint from the Independent parent.
 8. Nate Trujillo and Tony Fornaciari are going to help the Auctioneer.
 9. Our next meeting is scheduled for after set-up.
 10. Jenny Millsap will be our Round Robin Judge.
- e. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Carrie Bayley, Christina Wine
1. Derby Purse is at \$8,450 and counting.
 1. We are working on getting more sponsors to do a \$1,000.
 2. Sold some cars for Truck Purse
 1. \$5,000
 3. This Derby is the talk to California Derby's.
 4. I have drivers coming from Oregon, Nevada, Santa Rosa, etc.

10. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Terra Kephart, Carrie Bayley, Christina Wine
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Carrie Bayley, Christina Wine, Teresa Miller
- c. **EXHIBITOR'S HANDBOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Jennilea Brookins, Christina Merritt, Krista Hymas
- d. **VOLUNTEER COMMITTEE:** Director Terra Kephart (Chairman), Director Adrien Keys, Director Donny Case, Carrie Bayley, Teresa Miller, Christina Wine
 - a. Working on Fair Volunteers
- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Director Chuck Sauer, Director Adrien Keys, Carrie Bayley, Christina Wine
- f. **RODEO COMMITTEE:** Director Jenny Millsap (Chairman), Laurel Dummer, Jud Frietas, Carrie Bayley, Christina Wine
 - a. We paid \$15,000 for Bulls/Broncs for 2022
- g. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight, Director Jenny Millsap, Shelby Proud, Carrie Bayley
 - a. Roger Brown and Ron Hanover will be Announcing.
 - b. Chester Brown will be a judge.
 - c. We will have a Log Roll this year
 - d. Pole Climb is back
 - i. 2 Male winners will do a Pole fall
 - e. We will need help turning the track for Derby if anyone wants to help out.
 - f. 6:00 pm is when it will start – Sign Ups begin at 4:00 pm.
 - i. There will be a free T-Shirt for early registration.
 - g. Pete Smith will be running the Axe Throwing

11. CORRESPONDENCE:

- a. Lamb Checkoff Collection Change for Fairs
- b. Baby Bigfoot Mascot Name – **Burl****
- c. Coloring Pages – School Exhibitor of the Year Coloring Contest (Hayfork Elementary) (at Board Meeting)
- d. 2023 Buyer’s Letter
- e. PUD Thank You Letter
- f. JLC May Minutes
- g. 2023 VSV Situation Report
- h. VSV Equine Event Outreach
- i. Updated Policy and By-Laws for Director’s Binder
- j. 2023 Hayfork Freedom Rodeo Proposal
- k. Trinity County Food Bank Thank You Letter

12. NEW BUSINESS

- a. Approve JLC recommendation to purchase 65 bales of wheat straw at approximately \$1000
 1. Director Millsap moves to approve; Director Case seconds the motion; Motion carries unanimously.
- b. Approve JLC recommendation to purchase shade cloth for Lg Animal Barn to Show Ring 15 panels at \$450, Show Ring Bleachers 5 panels at \$150, Steer Weigh-In 5 panels at \$200, for a total of \$800
 1. Director Dummer moves to approve; Director Keys seconds the motion; Motion carries unanimously.
- c. Approve JLC recommendation to cover the National Lamb Collection Fee for 2023 Auction, will reevaluate for 2024 Auction.
 1. Director Dummer moves to approve; Director Keys seconds the motion; Motion carries unanimously.
- d. Approve JLC recommendation for 2023 Buyers Letter.
 1. Director Dummer moves to approve with corrections, Director Keys seconds the motion; Motion carries unanimously.
 1. Corrections – Remove # 6 & 7
 2. Add Nate Trujillo and Emily Paz
- e. Approve up to \$13,000 for purchase of Skid Steer, for maximum total of \$30,000 with \$17,000 McConnel Grant Award.
 1. Director Case moves to approve; Director Millsap seconds the motion; Motion carries unanimously.
- f. Approve Fairgrounds sponsoring up to \$15,000 for Destruction Derby, currently working on 15/\$1000 sponsorships.
 1. Director Millsap moves to approve; Director Kephart seconds the motion; Motion carries unanimously.
- g. Approve restriction of Horse Riding on Fairgrounds to Rodeo and Horse Events and/or Horse Boarding on the Fairgrounds.
 1. Director Dummer moves to approve restriction of Horse Riding and Horse Boarding for scheduled Rodeo and Horse events effective immediately.
- h. Approve \$27,700 + additional \$4,500 sponsor fee for Freedom Rodeo (increased to 2 day CCPRA) September 8-10, 2023, includes Arena Set-Up, Judges, Announcer, Clown, Livestock, etc.
 1. Director Kephart moves to approve; Director Case seconds the motion. Discussion as follows:
 1. Bulls/Broncs – Bigger purse will bring more people.
 2. CCPRA counts as points
 3. Little Blue will Auctioneer
 4. Friday – Bulls and Broncs
 5. Saturday – CCPRA
 6. Sunday – Jackpot Barrel Race
 2. Motion carries unanimously.
- i. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

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| <p>FAIR COMMERCIAL AGREEMENTS COM23-12 TCRCO COM23-13 iToys COM23-14 Raymi Imports COM23-15 Seven Angels Art COM23-16 Trinity County Victim Witness Assistance COM23-17 doTERRA / Fabulous Fudge COM23-18 CalFire COM23-19 Trinity County Sheriff / Search & Rescue COM23-20 Southern Trinity Health Services COM23-21 Designs Unlimited COM23-22 St. Patricks Parish</p> <p>JUDGING AGREEMENTS JA23-17 Senior Arts & Crafts (Karlie Elliott) JA23-18 Junior Arts & Crafts (Karlie Elliott) JA23-19 Poultry – Round Robin (Richard Schroeder) JA23-20 Rabbit Showmanship (Melissa Magee)</p> <p>RENTAL AGREEMENTS RA23-06e Celebration of Life (Schraeder) RA23-07e Wendy Armagnac (Homestead) RA23-08e TCRCO Public Meeting RA23-09e Quilting Event RA23-10e Shawn Hill</p> | <p>FAIR CONCESSION AGREEMENTS CON23-01 Fiesta Fresh Grill CON23-02 Asian Food CON23-03 Shelby D’s Pizza CON23-04 Sweet Country Kettle Corn CON23-05 The Mini Donut Shack CON23-06 Conkle’s Concessions CON23-07 Sierra Korn Enterprises CON23-08 Cali Jay’s BBQ CON23-09 West Coast Fire Coffee CON23-10 Pony Espresso</p> <p>FAIR ENTERTAINMENT AGREEMENT EN23-06 Chris Guenther EN23-07 Dead Letter Band</p> <p>STANDARD AGREEMENTS SA23-08 Trinity Life Support CSD SA23-09 Loren Kemper – Kemper Sound & Lighting SA23-10 Olsen’s Meats SA23-11 Redwood Meat Co, Inc. SA23-12 Miller Trucking Corp. SA23-13 Palomino Room (Liquor Contract) SA23-14 Chico State Meat Lab SA23-15 Clampers SA23-16 Jesse Brookins SA23-17A HHS Baseball Team SA23-17B THS FBLA SA23-18 James & Robbie Faycurry</p> |
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13. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

DIRECTORS’ REPORTS

15. ADJOURNED

Adjourned by Director Rouke at 8:11 pm

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President