

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

September 24th

2020

CALL MEETING TO ORDER BY: Tim Pfile@ 7:30 p.m. Pledge of Allegiance

Roll Call

Pfile Chair: present Vice Chair Bixler absent: Present, Trustee Diehl: present, Fiscal Officer: present

Guests: Girl Scouts troop 90734: Stephanie MillerLaine Stroom, Rebeka Wood, Lily Seem, April Marks

I. MOTION TO APPROVE AGENDA FOR 9/24/2020

Moved By: Chris Second: Tim

Mr. Pfile: Yes Mr. Diehl: Yes

II. MOTION TO APPROVE MINUTES:

a. Trustee meeting 9/10/2020

Moved By: Chris Second: Tim

Mr. Pfile: Yes Mr. Diehl: Yes

b. Trustee meeting 8/24/2020: No Quorum to approve

Tim Introduced guests, Girl scouts. Rebeka Wood presented sample of signs prepared for the Park trails signage project. Displays were shared with trustees and pricing and trail names discussed and approved. Some money is supported by the girl scouts. Request was for \$200.00. Fiscal office mentioned there is money set aside from an in memoriam for Johnny Montz that is available for park trails use. Girl scouts were authorized to present project to printing. They are also to coordinate with the Road department for placement of signs, measuring distances, and posts.

Motion: Motion approved for use of \$200.00 of memoriam fund (Johnny Montz) for Trail signage.

Moved By: Tim Second: Chris

Mr. Pfile: Yes Mr. Diehl: Yes

II. CORRESPONDENCE:

A. Chris presented letter regarding Trustee support of moving ahead with Land Banks improvement of site at corner of Rt. 14 and Tallmadge. Cleaning up soil is likely needed before property can be sold. Support of grant process presented.

Motion: Chris presented motion to completing signature in support of Land Banks action to improve property.

Moved By: Chris Second: Tim

Mr. Pfile: Yes Mr. Diehl: Yes

General discussion with guests regarding history of the gasoline tanks being removed, prior to EPA requirements of clean up regulations at that time. He stated after that action was when regulations occurred.

Tim presented letter from Ohio Commerce, regarding Liquor License renewals, with process if Trustees wish to restrict any. Fiscal office mentioned the Township does receive tax money from Liquor sales in the township. Trustees voice no objections. Tim presented letter from Fire department about language in the Ambulance manual errors, to be passed to Jesse.

Tim mentioned follow-up on resident request regarding zoning issues, which he had already discussed with Rhonda.

Chris mentioned he had touched base with Jeffrey and with Tim regarding utilizing left over slag for chip and seal in the park. Fiscal officer had reported funding available/appropriated for approx. \$19,000 road projects.

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Motion: Resolution 2020-055.

Chris made motion to approve up to \$19,000 for chip and seal of the township park roads. Contract bid from H. Luli still available to cover supplies through 2021 spring.

Moved By: Chris Second: Tim
Mr. Pfile: Yes Mr. Diehl: Yes

IV. Old Business:

none

V. Trustee Reports: none

VI. Department reports:

A. Roads. Tim Presented: Kevin reports; ditching in Highlands and Porter road. Spray insulation begun today at road garage. Seven dumpsters of trash were received on trash day, at a cost of approx. \$4000.00 for dumpsters and removal and received approx. \$1500.00 reimbursed for scrap metal. Mowing continue for Park and Cemetery. Discussed time changes for 2021. As no residents showed up from 6 to 8 on Friday. Also include a break for Lunch. Overall the procedures went well.

B. Fire department . Chris presented: Jesse reported; Ems training was held at Charlestown town hall. Fire department reviewing pump and drafting operations. October train will be auto extrication at Complete Auto towing. Waterways will begin hose and ladder testing, \$1765.00 estimate October 14th Edinburg Township Fire Fighters Association is having their annual gun raffle, raffling off 3 guns on Facebook Live Auction. on Saturday October 31st at noon. Fire department association is having a fill the boots drive on October 17th from 10 to 1 at Pettigrew's hardware, for raising money for Breast Cancer awareness. discussed training and covid related training/precautions. Motion: Chris made motion to allow up to \$2000.00 for Waterways Corp. for hose and Ladder testing.

Moved By: Chris Second: Tim
Mr. Pfile: Yes Mr. Diehl: Yes

C. Fiscal Officer: provided Financial reports (including all payment reports to date), minutes. Reported the need to pay 1/2 of generator replacing required up front before work would begin. Discussed issue regarding payroll error of one employee who was to receive pay classification change in July. Time sheet summary did not have classification change identified. Employee did not notify supervisor of error until recently. Therefore, an additional payment was made to the EMT to adjust present and past payments due. Bill worked with UAN to complete correction with Trish at UAN. Presented need to appropriate Cares money to encumber it once the amended certificate is received from the County Auditor. He reported he has completed other State applications required to his awareness from AOS bulletins. Since agenda was written, the time frame has changed from October 15 to November 20th. Therefore we will have one other meeting if trustees would like to table the blanket certificate. Trustee approved Fiscal officer proceeding once Amended certificate received, to allow for expenditure of funding for Covid related expenses, as well as reclassify funds for related payments for items after March 31st 2020.

Motion to Encumber the CARES money was made by Chris.

Moved By: Chris Second: Tim
Mr. Pfile: Yes Mr. Diehl: Yes

Fiscal officer requested purchase of Laptop for the Fiscal Officer department allowing more work at home, rather than need to mix work on his personal laptop. He also requested the same for the road department to allow some work from home as well as updating with the Cemetery Software from UAN to allow less contact requirement.

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Motion: Tim made motion to approve purchase of 2 laptops, not to exceed \$2000.00 from the CARES money allowing work from home.

Moved By: Tim Second: Chris
Mr. Pfile: Yes Mr. Diehl: Yes

Bill discussed purchase of Hand sanitizer dispensers as well as difficulty with refills, which have finally arrived, although not for all dispensers. He reported he did discuss with Kevin and other staff regarding placement of 2 in town Hall before election, 1-2 in Administration building, 2 at Fire department, and others as refills available.

Bill mentioned that he did receive a grant from NOPEC that will be used for Trunk or Treat Community event. He mentioned he is ordering candy and supplies, but needs to split orders as limit is \$500.00 per township policy.

Motion Made by Tim to pay bills and EFTs presented and warrant 41918 -41931

Moved By: Chris Second: Tim
Mr. Pfile: Yes Mr. Diehl: Yes

Motion to adjourn at 8:05. pm

Moved By: Chris Second: Tim
Mr. Pfile: Yes Mr. Diehl: Yes

Tim Pfile, Chairman

Jeffrey Bixler, Vice Chairman

Chris Diehl, Trustee

William McCluskey, Fiscal Officer