This Meeting for: Kansas Operation Lifesaver, Board of Directors and Committee Meeting
Date: Thursday, May 10, 2018 - - From 1:00 p.m. to 5:00 p.m.
Emporia City Building, Little Theatre
111 E. 6th Street
Emporia, Kansas
Contact Info: Tara Mays mobile: 785-806-8801

Present: President, Matt Vogt (Valley Center Police Department, KPOA & Volunteer); Tony Stewart (KHP & Volunteer); Norbert Angell (Volunteer); Adrian Hertog (Volunteer) Mitch Sothers (KDOT & Volunteer); Mike Foster (Topeka Rescue Mission); Tara Mays, Executive Director.

Guests: Howard Gillespie (FRAL, Volunteer) Deb Romine (Volunteer); Chad Thimesch (WATCO); Phil Taunton (BNSF) Gina Hunter (BNSF) Justin Carr (Lyons Co.SO) Lynn Aldrich (Volunteer) and Linda Aldrich (spouse).

1. Meeting was called to order by President Vogt at 1:03 p.m. Members signified their attendance on the KS OL sign-in-sheet.

2. Matt Vogt gave the safety briefing.

3. Introductions around the room were made.

4. Motion was made by Mitch Sothers to approve the minutes of the February 2, 2018 Board meeting, (COPIES PROVIDED). Tony Stewart seconded the Motion. The vote was unanimous for acceptance.

5. Motion was made by Tony Stewart to approve the minutes of the Committee meeting of February 2, 2018, (COPIES PROVIDED) Chad Thimesch seconded the Motion. The vote was unanimous for acceptance.

6. Treasurer Report:
Adrian presented the 2017 (see attachment) treasurer’s report. Adrian Hertog provided an explanation while assuring us of the ease at which we will be able to better provide all interested parties with a current reporting and analysis of our fiduciary responsibilities. Again, Adrian thanked Tara Mays for their adoption of the Quickbooks program, along with Jessica Mays who was also instrumental in the handling of the new program. The capabilities are much more advanced and enhanced over the antiquated system we were using in the past. Chad Thimesch made a Motion to accept the Budget, with a second from Mitch Sothers. Motion carried.

7. Tara Mays-Executive Director’s report
A. Tara provided a slide presentation regarding the Executive Director’s report (hours). She is pleased that the hours have leveled off to a manageable number, which is right at 20 hours. She provided an explanation of how her time is spent with various slides. It was broken down into 8 specific and strategically focused categories.

B. She discussed the Rail Safety Conference on April 10 & 11, 2018 in Council Bluffs and the KDOT Safety Conference on April 17 & 18, 2018. Trespassing still appears to be our greatest challenge. Tara gave an overview of the Kansas Teen Conference on how they put together safety programs for their schools. They are looking for volunteers and partners.

C. Mark your calendars:

August 9, 2018, 3rd Quarterly meeting in Hutchinson, Kansas.

September 23-29, Rail Safety Week in both the United States & Canada.

November 8, 2018, 4th Quarterly meeting in Topeka, Kansas.

September 23-29, 2018, Rail-Safety Week.

May 19, 2018, Boy Scout Camp, Midland Railway. (volunteers needed)

June 6, 2018, Annual School Bus Safety Conference in Hutchinson, Kansas. Deb Romine was attempted to clarify of this was the rodeo but there are several throughout the regions.

July 18, 2018, Annual School Health Expo in Topeka, Kansas at the Expocentre.

Rail Safety Week (see attachment)
A general discussion was held regarding the themes for each day with excellent ideas and concerns by all present. We heard about KHP being involved with positive reinforcement lanes, Gina Hunter and the BNSF wanting lanes in KCK, Olathe, Topeka. We discussed the idea of a location for the KICK-OFF, to be determined? We all agreed we needed to get out ahead of that week, this year, and also get the press/social media more involved. A number of (excellent ideas) were presented. Tara Mays said that we would work up a Master Calendar with strategic points of pursuit, in advance of that week.

D. New Materials

Tara Mays referenced the new materials e-learning for the First Responders. Tara wanted to make certain it worked before it was rolled out to the general public. Norbert Angell telephoned his daughter, Alyson Angell, PIO for Johnson County Med-Act. She reported to being able to progress through almost the entire program before experiencing a glitch toward the final scenario. She asked her associate training officers to view and they were amazed and happy with the program. Tara agreed to convey the issue of a possible glitch to OL.
Tara previewed the new video titled *How to Drive Near Trains*. It was unanimously agreed that it was indeed an excellent approach to that category of driver. Tara reminded OLAVS of the contest form of promotion with a chance to win a Chrome Pro and encouraged OLAVS to incorporate into their presentations.

E. Updates

Tara has submitted the application for the Competitive Grant, with National OL. We will use the funding for our focus on trespassers. She explained the need to canvas the Wichita area because of recent events. Tara also about an idea of displaying something like a “yard sign” while occupying “positive enforcement lanes” so as to stop the U-turns, better informed motorists. Tara updated the board and committee that the grant application wouldn’t be finalized until the next few weeks.

8. Old Business

Ms. Mays provided us with an attachment of contact information of the Board of Directors.

9. New Business

A. Series#4, Get Legal, Stay Legal: General Legal Issues: Legal or Liable? We were unable to view as a whole because of technical difficulties. Tara will provide us with a link and we can view & report at our convenience.

B. Disposal of items that were used at the State Fair. Robot, benches, chairs, tables, lumber. After a lengthy discussion, it was agreed that the items would be sent to the Rescue Mission in Topeka, Kansas for donation. The items will either be used or sold and proceeds would be used by the Topeka Rescue Mission. Norbert Angell made a Motion to that effect, the Motion was seconded by Adrian Hertog. Adrian Hertog asked that the lumber be included. A vote of approval carried, with Mike Foster Abstaining. The last item for discussion and disposal was a combination TV-VCR. Tara Mays agreed to ensure that it was handled and disposed of properly. Norbert Angell made a Motion, Mitch Sothers seconded that Motion. A unanimous vote carried the Motion.

C. Contract Review (3 pages-attached) executed on May 24, 2017, was provided. It is time to renew the Contract with The Mays Group. Tara stated she has enjoyed the relationship. Mitch Sothers asked about the 20 hours, while Mike Foster interjected that the contract was with The Mays Group. Matt Vogt stated the National was content/pleased with the arrangement with the Group. Tara reiterated National’s approval of the arrangement. Adrian Hertog made a Motion to renew the Contract. Norbert Angell seconded the Motion. The vote to carry was unanimous.

Adrian Hertog applauded Tara Mays and The Mays Group for their outstanding performance over the last year. It has been “awesome”, he stated. The reporting is a reflection of their
ability to bring our Organization up to speed. Matt Vogt gave his heartfelt appreciation as well as Mike Foster who stated he appreciated the smooth transition.

10. Other Business

Conflict of Interest Forms were executed and returned to Ms. Mays, without exception.

Deb Romine brought up the topic of bus rodeos, expos, and conferences. Tara stated that if Deb had any events regarding bus drivers to send out solicitation for assistance for the events. It would help us saturate that category of driver.

11. Future Business Items

Matt Vogt suggested that everyone think about Rail Safety Week and to please provide Tara Mays with any and all ideas. As discussed earlier, we can build a “Master Calendar” of events, in advance, and capitalize on social media, radio, etc.

Tony Stewart agreed to spearhead the involvement of KHP with the handling of positive enforcement lanes during that week.

Gina Hunter asked about our involvement with National Night-Out on August 7, 2018. It was agreed that we would look into our involvement.

12. Adjournment-Adrian Hertog made a Motion to adjourn. Mike Foster seconded the Motion. It was voted on and carried, unanimously at 14:58.......

A recess of 16 minutes followed.................................................................

1. Committee Call to Order-Matt Vogt called the Committee to order at 15:14.

2. A. Statistics (printout provided)
   Tara Mays provided a slide which depicted KSOL presentation statistics YTD 2018.

   B. Activity Records, Presentations, Audience, Special Events. (slide)
   C. KS OL Sunflower Signal Quarterly Newsletter (provided in packet)
   D. KS OL on Social Media

   Tara Mays provided a slide and explained “all” of our present and proposed social media outlets. She explained how she had experimented with a “boost” on Facebook and how it dramatically enhanced the number of viewers. There is an expense associated with “boosting” a post so she thought it to be prudent to hold off on paid boosting until we were posting during Rail Safety Week.

3. General Discussion
Deb Romine explained that the Safe Kids at the Topeka Zoo was not as expected because the weather did not cooperate.

Matt Vogt reminded us that we should also consider alternative plans during Rail Safety Week because that time of the year it could be unsettled. We should have alternative plans.

Tony Stewart suggested that we consider approaching the Topeka Zoo during Rail Safety Week and partner with them and the operation of their train.

Tara Mays suggested or inquired as to whether it would be possible to shuttle the children at the Shelter(Rescue Mission) to the Zoo to ride the train during that Special Week.

Matt Vogt & Tony Stewart led a discussion regarding WATCO, BNSF, or UPRR passenger equipment being provided for the use of “Appreciation for Law Enforcement” during Rail Safety Week. The group agreed that they would look further into possibilities.

Tara stated that the next Rail Safety Conference will be hosted by Kansas and Mitch Sothers and his group will handle the details. Matt Vogt said it is a great experience and anyone who could, should attend. Howard Gillespie complimented Tara Mays for her representation of our Organization at this years Rail Safety Conference event. Matt Vogt again reiterated that the conference was a good place to share ideas regarding rail safety.

4. August 9, 2018, Hutchinson, Kansas.

5. Committee Adjournment-Deb Romine made a Motion to Adjourn, Lynn Aldrich seconded the Motion. It was voted on and unanimously carried at 15:38.

Minutes respectfully submitted by Norbert A. Angell, III, Secretary
Edited by Tara Mays, State Coordinator
KANSAS OPERATION LIFESAVER INC
2018-2020 BOARD OF DIRECTORS

PRESIDENT
Kansas Peace Officers’ Association Representative
(OL Coach and Volunteer)
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Matt Vogt, Patrol Sergeant
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Fax: (316) 755-7339
Cell: (316) 617-4294

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Member at-Large
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TREASURER
BNSF Railway Representative
(OL Volunteer)
Adrian Hertog
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Cell: (913) 491-8372

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Kansas Operation Lifesaver, Inc.
Tara Mays, Executive Director
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Cell: (785) 969-9270
MEMBERS

Member at-Large (OL Volunteer)
Lynn Aldrich
108 E Lake Cable Road
Hutchinson, Kansas 67501-8397
Phone: (620) 663-2515
Email: cp2206@kanokla.net
Cell: (620) 727-5561

Kansas Highway Patrol Representative (Public and Governmental Affairs)
MCI LT Tony Stewart
122 SW 7th Street
Topeka, KS 66603
Phone: (785) 296-6800
Email: tstewart@khp.ks.gov

Union Pacific Railroad Representative
Director of Public Affairs
Lindsey Douglas
600 Broadway, Suite 500
Kansas City, Missouri 64105
*Interim Member

Kansas Department of Transportation Representative (Coordinating Engineer – Bureau of Road Design)
Mitch Sothers, Coordinating Engineer
700 SW Harrison St, 12th Floor Tower
Topeka, KS 66603-3745
Phone: (785) 296-3529
Email: mitchs@ksdot.org
Fax: (785) 296-3646

K & O; Short Line Representative (Trainmaster)
Chadd Thames
1825 W Harry St
Wichita, KS 67213
Email: cthamesch@watcocompanies.com
Cell: (316) 775-8009

AD HOC
Federal Railroad Administration (MO OL Coach and Volunteer)
Howard Gillespie, Grade Crossing Safety Manager
901 Locust Street, Suite 464
Kansas City, MO 64106
Phone: (816) 329-3860
Email: howard.gillespie@dot.gov
## Schedule of Messages & Events

<table>
<thead>
<tr>
<th>Theme</th>
<th>Date</th>
<th>Partnership</th>
<th>Press Release</th>
<th>Trespass Prevention</th>
<th>Crossing Safety</th>
<th>Community Connection</th>
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<td>Lasting Impact</td>
<td>9/30/2018</td>
<td>9/30/2018</td>
<td>9/30/2018</td>
<td>9/30/2018</td>
<td>SUNDAY</td>
<td>MONDAY</td>
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**Theme: Stop Track Tragedies**
*All data is subject to change, as updated information impacts records.

### National Crossing Incidents

<table>
<thead>
<tr>
<th>Year</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>2017*</th>
<th>2018*</th>
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<tbody>
<tr>
<td>Incidents</td>
<td>2,104</td>
<td>2,296</td>
<td>2,078</td>
<td>2,042</td>
<td>2,106</td>
<td>226</td>
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<tr>
<td>Injuries</td>
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<td>870</td>
<td>1,046</td>
<td>845</td>
<td>813</td>
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<tr>
<td>Fatalities</td>
<td>232</td>
<td>262</td>
<td>236</td>
<td>255</td>
<td>273</td>
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### Kansas Crossing Incidents

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<th>2013</th>
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<th>2015</th>
<th>2016</th>
<th>2017*</th>
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<td>40</td>
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<td>8</td>
<td>16</td>
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<td>6</td>
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<td>2</td>
<td>5</td>
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*Through 1/31/2018


### National Trespasser Incidents

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<tr>
<th>Year</th>
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<th>2015</th>
<th>2016</th>
<th>2017*</th>
<th>2018*</th>
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<tbody>
<tr>
<td>Incidents</td>
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<td>893</td>
<td>863</td>
<td>950</td>
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<tr>
<td>Injuries</td>
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<td>423</td>
<td>414</td>
<td>484</td>
<td>502</td>
<td>61</td>
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<tr>
<td>Fatalities</td>
<td>427</td>
<td>470</td>
<td>449</td>
<td>466</td>
<td>553</td>
<td>84</td>
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### Kansas Trespasser Incidents

<table>
<thead>
<tr>
<th>Year</th>
<th>2013</th>
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<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Incidents</td>
<td>6</td>
<td>13</td>
<td>9</td>
<td>4</td>
<td>17</td>
<td>3</td>
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<tr>
<td>Injuries</td>
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<td>7</td>
<td>4</td>
<td>0</td>
<td>8</td>
<td>1</td>
</tr>
<tr>
<td>Fatalities</td>
<td>4</td>
<td>6</td>
<td>5</td>
<td>4</td>
<td>9</td>
<td>2</td>
</tr>
</tbody>
</table>

Source: Federal Railroad Administration Safety Data Report 4.13
Kansas Operation Lifesaver

Financial Analysis

January - April 2018

Approved Budget -v- Actual Expenditures

Gross Income
Totaled $35,940.15 leaving a remaining amount of $24,221.85 to be achieved.

Expenses
Expenditures showing a negative amount is because no budget was developed for those specific accounts. Individual expenditures for each account will provide a cost basis for determining next year's budget.

  Educational Outreach Marketing / Advertising
    $6,400 was budgeted for all items in that cost category.

  Office / General Administrative Expenses
    Payroll Expenses
    Meals for Meeting (Board)

  Training and Incentive Programs
    Easel & Case

  Travel and Meetings - Administrative Travel
    Conferences

  Volunteers
    Meals
    Tolls

Expenses totaled $12,446.97 leaving a remaining budget amount of $47,663.03.

Net Operating Income
Actual net operating income totaled $23,493.18

($35,940.15 gross profit less $12,446.97 total expenses equals
Net income of $23,493.18)
Kansas Operation Lifesaver

Financial Analysis

April 2018

Profit and Loss

Total Income $ 15,290.00
Total Expenses $ 2,955.66
Net Income $ 12,334.34

Balance Sheet

Total Asset $ 111,484.13
Certificate of Deposit $ 25,403.55*
Checking $ 85,930.58

Liabilities - None

Equity $ 111,484.13
Opening Equity Balance $59,881.27**
Retained Earnings $ 28,109.68***
Net Income $ 23,493.18

* Next maturity date is February 2, 2019. Current interest rate is 0.30%.

** Opening balance for 2018.

*** Money left over or not spent beginning with year 2017.