

Hay Lakes ECS Meeting

October 22, 2015

Call to Order

Meeting was called to order by President Jane Smith at 7:04pm

Attendance

Melissa Welda, Jane Smith, Melanie Wiley (coordinator)), Jenny Preston, Tamara Morris, Colleen Kerr (bookkeeper), Angie Barclay, Lori Steinwand, Kim Nordin, Amy Evenson, Avey Christiansen, Martha Wrubleski (teacher)

Adopt Agenda

Kim Nordin made a Motion to accept the agenda as presented with the amendment to add School Council report. Lori Steinwand seconded. All in favour. Motion carried.

Minutes of August 27, 2015

Lori Steinwand made a Motion to accept the minutes of August 27, 2015 as circulated. Kim Nordin seconded. All in favour. Motion carried.

Treasurer's Report – Tamara Morris

1. Financial Report
Our balances are \$25,683.15 in our chequing account and \$ 19,587.18 in our savings account. We have received our first installment from Alberta Education.
2. Outstanding Fees
There are some outstanding ECS fees. Parents were reminded to pay fees or make arrangements for fee payments as soon as possible. Fees were due at the end of September.

Co-Ordinator's Report- Melanie Wiley

1. There were 21 Registered Students as of September 20, 2015
2. Birth Certificates/ Vulnerable sector checks - if you still haven't provided either a Birth Certificate (or other proof of citizenship) or Vulnerable Sector Check please submit them as soon as possible.

LAC Report – Mellissa Nordin and Amy Evenson

1. Party Sign Up- next Party is October 30,2015 for Halloween
 - a. A roster was sent around to sign up for snacks to bring for our afternoon party, also both classes will be combined for this day.
2. Parent of the Day- Anyone with special requests for parent of the day is asked to contact either Amy Evenson or Mellissa Nordin

Teacher's Report - Martha Wrubleski

Report Cards will be sent home November 4, 2015

Student of the month - The Hay Lakes School has no more tigers for Students of the Month so last month students received water bottles.

November 4, 2015 the entire ECS class will be going on a field trip to John Jansen Nature Center in Edmonton to learn about seasonal changes and adaptations.

Halloween Party will be on October 30, 2015. We will be carving pumpkins with the rest of the school, you are asked to supply a pumpkin for your child. Parents are welcome to come and assist students with pumpkin carving as we will be short of high school helpers, this will take place in period 4 at approximately 11:00 am.

We will be having a Christmas party. The date will be determined after talking to our volunteer Santa.

Christmas Concert is on December 16, 2015

We have received a letter of exemption from the Public Interest Commissioner stating that we do not require a person to report to within our society.

Old Business

1. Kindergarten Schedule- Our bookkeeper Colleen Kerr presented the budget and informed us that we will be able to keep the classes split for up to 7 months based on the 21 students being enrolled on September 30 2015. Lori Steinwand made a Motion that approve the budget that allows us to keep split classes for 7 months. Amy Evenson seconded. All in favour. Motion carried.
Colleen Kerr will submit to Alberta Education the approved Budget for the classes to be spit until the end of March.
2. Fundraiser – Vice President Jennifer Preston stated that we made approximately \$900 from the meat fundraiser. It was noted that the school grad class also did a VIP fundraiser during the same time period. Other fundraisers were discussed including Vesey's Bulbs. After discussion, it was decided that meat delivery day will be Wednesday, October 28, 2015.
3. Resignation of Coordinator
Gina Young has resigned as our coordinator but is still willing to assist and train if needed. Melanie Wiley has been volunteer co-coordinator with Gina Young and has accepted our request to take over all coordinator duties from Gina Young
4. School Council Report - Mellissa Nordin reported on school council meeting.

Date of Next Meeting December 3, 2015 @ 7:00 pm

Adjournment Meeting adjourned at 8:36 pm